

Whittingham Parish Council
Agenda for 9th October 2017
At Whittingham Sports & Social Club at 7.00pm

1 APOLOGIES

- 2 APPROVAL OF MINUTES** of the meeting held on 11th September 2017.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair.

NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

5 CONTOUR HOUSING – FORMAL COMPLAINT

At the September meeting, Members RESOLVED to submit a formal complaint to the City Council as the preliminary stage of a complaint to the Ombudsman. Discussions have also taken place with the Planning Case Unit and contact details have been supplied of 2 barristers who may take the case forward for a judicial review.

Members are requested to confirm their intention to increase the Precept to fight the case should a barrister agree to present the case. A minimum of £5,000 will be required as it is understood that Goosnargh Parish Council have also resolved to allocate £5,000. NOTE the planning decision is still subject to the S106 Agreement being signed on or before the 17th October.

6 PARISH PLAN – REFRESH

At the above planning committee meeting, a City Councillor quoted information and figures from Whittingham's Parish Plan which implied that the Parish Council should be more supportive of affordable homes. As the Parish Plan was written in 2005 before the Clerk and several Councillors joined the Council, it is suggested that a working group is formed to go through the Parish Plan, update any actions and substantiate some of the text in light of new developments in the Parish. **Members are requested to approve a procedure to discuss the Parish Plan and agree an arrangement where the Clerk is able to invoice the Council for additional hours incurred.**

7 CONSULTATION ON HOUSING NUMBERS

The Government has released a consultation called 'Planning for the right homes in the right places'. The consultation refers to a new formula to calculate the number of new homes needed in each area of the country. Currently, Preston's requirement is 507 / 615 pa but using the proposed new formula, the amount could drop to 225pa.

<https://www.gov.uk/government/consultations/planning-for-the-right-homes-in-the-right-places-consultation-proposals>

Members are requested to consider whether to reply to the consultation supporting the new formula. It is understood that PCC will shortly be releasing new figures for Preston based on the new formula, however the Core Strategy would need to be inspected again before any weight can be attached to the figures.

8 PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2017/1048 7 dwellings and 4 flats on land adjacent Old Rib Farm, Halfpenny Lane, Whittingham

06/2017/1085 Conversion of existing building to 1no. dwelling and erection of 1no. detached garage and 1no. building to accommodate 6no. stables following demolition of existing redundant agricultural buildings (pursuant to 06/2014/0439 to seek variation of conditions 4 (materials), 8 (bat roosting) and 9 (means of enclosure) at Marlings Barn, Cumeragh Lane, Preston

06/2017/1110 2 storey side extension at Nook Cottage, Pudding Pie Nook Lane.

9 HERITAGE LIST

Following assistance from the Heritage Group, Members submitted a draft Heritage List to the City Council earlier this year. 14 heritage assets were put forward. Cabinet have now approved a 'final' list and it is understood this will be going out to public consultation shortly. The closing date for comments is the 12th November. Items in black were put forward by the Parish Council and have been accepted, items in red are not included in the final list and items in blue have been added by the City Council Heritage team. **Members are requested to comment on the Heritage List.**

10 NEWSLETTER

Members are requested to approve the Autumn edition of the Parish Council Newsletter which includes an update on the Holme Fell decision, Heritage List Consultation, arrangements for Remembrance Day and an update on CIL items including the new litter bin at Green Nook Lane. **Members are also requested to determine if the Newsletter should include an article on the oil club – see information attached.**

11 FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of September. **All Members are required to sign new bank forms in order to include Cllr Meades as a signatory on the bank account.**

12 ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Oct salary	Mrs J Buttle	426.47
Tax / National Ins	HMRC	78.80
½ yrly expenses Apr – Sept	Mrs J Buttle	48.75
Envirocare Grounds Maintenance	Envirocare	£354.00

13 HALF YEARLY BUDGET ANALYSIS Apr 17 – Sept 17

Members are requested to consider current expenditure against the budget and assess progress on any items outstanding.

Members entered into a 3 year grounds maintenance contract with Envirocare. As the first year is nearing completion, Members are requested to discuss the contract balance and make any recommendations for the subsequent years.

14 CIL FINANCE REPORT & UPDATE

Members are requested to consider current expenditure and assess progress on CIL items as follows

Footpath Village Hall – Still waiting for the completion notice from the contractor.

Litter / dog bins – A bin has been installed at Green Nook Lane. Negotiations are continuing regarding the provision at Halfpenny Lane.

Speed cameras – Members have expressed a preference for the design and location and this has been emailed to LCC. We are still waiting for LCC to confirm the design is acceptable so that purchases can be made.

Circular walks – Feedback to be requested but it would appear that the routes need to be walked with a view to collecting reliable data.

Bus Services – Formal complaint logged with LCC mentioning that the matter may be referred to the Ombudsman as the S106 has not been complied with.

15 CONSIDERATION OF 18/19 BUDGET ITEMS

The November meeting will primarily focus on the 2018/19 budget. **Members are requested to identify any new budget or CIL items so that an estimate of the costs can be ascertained prior to the November meeting.**

Items already noted include

- Defibrillator at the Village Hall
- CIL purchase of SPID devices
- City Council green space maintenance
- Improvements to the War Memorial
- Judicial Review for Holme Fell application

Grant applications have also been received from the Festival Committee and Agricultural Show. **Members are requested to consider if the grant policy needs to be advertised locally to encourage other local applications.**

16 NOTE NEW CORRESPONDENCE

In addition to the item below, Members are requested to NOTE any new correspondence received since the issue of the Agenda.

Further to **MIN 71** LCC have replied that there is a 30mph limit through the residential areas at Broughton and no changes are proposed. The 20mph limit on the A6 is simply to encourage traffic to use the by-pass. There will be no requirement to travel north to use the by-pass, this was a suggestion when the by-pass was going to be completed in 2 phases.

The applications for new dwellings at Clay Lane have been withdrawn.

The caravan storage at Ashley Hall Farm was approved.

An application **06/2017/0946** was submitted for a wooden advertising sign at Seed House Farm. The sign has been approved and the Clerk is investigating why no consultation was carried out especially as the Parish Council reported it for investigation.

17 DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled to take place on **Monday 13th November 2017** at 7.00pm.