

Whittingham Parish Council
Agenda for 10th October 2016
At Goosnargh Village Hall at 7.00pm

1 APOLOGIES

- 2 APPROVAL OF MINUTES** of the meeting held on 12th September 2016.
The Chairman is required to sign the Minutes of the Meeting as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda.

If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair.

NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

5 S106 TRAVEL PLANS

As stated at the September meeting, developers pay a financial contribution to LCC *to cover LCC's cost of evaluating the Travel Plan **and monitoring its delivery***. Despite the actions taken at the last meeting, we are no further forward in securing a named contact regarding the monitoring of the Travel Plans, nor are we any further in establishing who the travel plan co-ordinator is for each development.

Members are requested to consider authorising an official request under the Freedom of Information Act to establish what financial contributions have been received by LCC and how they are using the funding to monitor the works.

6 CONTOUR HOUSING – GOOSNARGH LANE

At the September meeting Members resolved to issue a joint leaflet with Goosnargh Parish Council to seek the opinions of residents regarding the proposed housing off Goosnargh Lane. **Members are requested to confirm that the draft leaflet meets their requirements, approve a distribution area and decide how it will be delivered.** Members are also requested to confirm whether the cost of the leaflet will be met by Whittingham or if a donation or 50/50 cost should be requested from Goosnargh.

7 WAR MEMORIAL

At the September meeting, Members confirmed the location of the memorial stone and queried if the logo could be coloured. Cllr Lewis agreed to make enquiries regarding a Dedication Service. **Members are requested to confirm the arrangements for the dedication and whether they will be able to attend.**

8 NEWSLETTER

Members are requested to approve the Autumn edition of the Parish Council Newsletter which includes the CIL survey and details of the Memorial Dedication.

9 PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2016/0671 Single storey rear extension following demolition of extension at Brabiner Cottage, Brabiner Lane

06/2016/0761 Single storey rear extension and alterations to roof at Bushells Cottage, Mill Lane, Goosnargh

06/2016/0888 Ground remediation works for a parcel of land at Area 4 Guild Park, Cumeragh Lane

06/2016/0963 Outline planning application for 1 dwelling (access only) at Belmont Farm, Inglewhite Road.

10 FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of September

11 EASY WEBSITE TEMPLATE COST

Members will recall that in addition to the monthly support fee there is a one off charge for the design and set up fee associated with the website. **Members are requested to approve the payment of £600 from the CIL funds.**

12 ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Oct salary	Mrs J Buttle	£396.55
Tax / National Ins	HMRC	£93.20
Website design and set up fee	Easy Web	£600.00

13 HALF YEARLY BUDGET ANALYSIS Apr 16 – Sept 16

Members are requested to consider current expenditure against the budget and assess progress on any items outstanding.

14 CUMERAGH PLAY AREA INSPECTIONS

Members are requested to consider the quotes and approve a course of action in respect of the following items

- Weekly litter inspections
- Repair of the bark pit
- Repair to benches
- Additional signage

15 ORDERING OF CHRISTMAS LIGHTS

The Clerk has accepted the quote from Barton Grange to supply and erect the Christmas tree. From memory, the lights were sparse last year because one of the links was damaged by the wind. Barton Grange have stated they will check the supplied lights well in advance but in case they are damaged, **Members are requested to approve the purchase of a new set at a cost not to exceed £100.**

16 GOOSNARGH VILLAGE HALL TRUSTEE REPORT

Cllr Mills has requested to give a Trustee Report to members which includes a query in relation to the CCTV.

17 PARLIAMENTARY BOUNDARY REVIEW

The Boundary Commission is consulting on a parliamentary boundary review which creates a large new constituency of North Lancashire. **Members are requested to confirm if they wish to make any comments before the 5th December.** The City Council will also be consulting on a ward boundary review in the New Year. Neither review can amend Parish Council Boundaries but as previously discussed, the Parish Council could request a Community Governance Review. **Members are requested to confirm if they wish to progress this option.**

18 NOTE NEW CORRESPONDENCE

In addition to the item below, Members are requested to **NOTE** any new correspondence received since the issue of the Agenda.

19 DATE OF NEXT MEETING

The next meeting of the Parish Council is scheduled to take place on **Monday 14th November 2016** at 7.00pm.