

**Whittingham Parish Council**  
**Agenda for 12<sup>th</sup> November 2018**  
**At Whittingham Sports & Social Club at 7.15pm**

**1 APOLOGIES**

- 2 APPROVAL OF THE MINUTES** from the 8<sup>th</sup> October 2018 meeting.  
The Chairman is required to sign the Minutes as a true record. The Chairman is also required to sign the Minutes of the extra-ordinary meetings on the 3<sup>rd</sup> and 19<sup>th</sup> Oct regarding Holme Fell.

**3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4 PUBLIC PARTICIPATION**

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. **This will be a time limited session of up to 20 minutes** which can be extended at the discretion of the Chair. If individuals wish to speak on an Agenda item this is the time when it should be done. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item at least 4 working days in advance of the meeting.

**United Utilities** have been invited to attend the meeting to present the current United Utilities project and discuss capacity and connection issues arising from the new housing developments. Members are requested to note that the project will involve the temporary closure of footpath 6 between Haighton Hall and Whittingham Hospital for 6 months.

**5 PLANNING APPLICATIONS BEFORE COUNCIL**

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on [www.preston.gov.uk](http://www.preston.gov.uk)

**LCC/2018/0051** change of use of land to operational land for a new waste water pumping station on land south of the old Whittingham Hospital site, Whittingham, Preston.

**06/2018/0700** Two storey distribution centre with associated landscaping, car parking and modified access at Oak Nurseries , Pudding Pie Nook Lane, Preston

**06/2018/0884** Outline planning application for up to 140no. dwellings with all matters reserved except for access at Bushells Farm, Mill Lane, Preston. (Amended Plan)

**06/2018/1042** 52no. dwellings with access off Halfpenny Lane and associated infrastructure, including pumping station on land off Halfpenny Lane following demolition of 20 Halfpenny Lane, Preston.

**06/2018/1074** 5 dwellings and associated works (access only) at Bradcroft, Goosnargh Lane (Goosnargh Parish)

**06/2018/1107** Substitution of house type granted under planning consent 06/2017/0339 in respect of Plots 2 & 4 on Land to rear of 907 & 909 Whittingham Lane, Broughton,

**06/2018/1173** Outline application for 9no. dwellings with access off Halfpenny Lane (all other matters reserved) on land off Halfpenny Lane, Longridge.

**6 JOINT LANCASHIRE MINERALS AND WASTE LOCAL PLAN REVIEW**

Lancashire County Council has issued a consultation on the above Local Plan which includes Policy MW17 which relates to onshore oil and gas supplies.

Documents can be viewed at libraries and main council offices during normal office hours, and online at <http://www.lancashire.gov.uk/council/get-involved/consultations> The main issues / changes relating to other policies are outlined on pages 9 – 14 and indicate that the policy will be supportive of extensions to existing sites where levels of permitted reserves are likely to fall short during the plan period. None of the site extensions affect Whittingham Parish. **Members are requested to consider if they wish to reply to the consultation.**

## 7 FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of September.

## 8 CHARLES ARNOLD BAKER

The Clerk uses the 9<sup>th</sup> edition of Charles Arnold Baker which contains guidance on the statutory duties of Parish Councils. The 11<sup>th</sup> edition has now been published and contains guidance on the legislation covering GDPR. **Members are requested to consider purchasing the book at a cost of £103.99 + £7.00 p&p to be shared equally with Woodplumpton.**

## 9 ACCOUNTS FOR PAYMENT

**Members are requested to approve the following accounts for payment**

DETAILS	PAYEE	AMOUNT
Charles Arnold Baker (Agenda 8)	Woodplumpton PC	£55.50
Oct salary	Mrs J Buttle	£430.12
Tax / National Ins	HMRC	£107.40
Barton Grange play inspections	Barton Grange	£390.00
Newsletter Printing	Preston City	£108.00
Newsletter Delivery	J P P Media	£85.00
Newsletter publication	Julie Buttle	£49.60
E-On Electric Bill	E-On	£24.76
Hedge Cutting Cumeragh Village	Mr MR Hayes	£206.00
War Memorial surround	McMurray Brothers	£2628.00
Judicial Review balance	Winkwood Sherwood	Pending invoice

## 10 BUDGET REQUIREMENTS FOR 2019/2020

a) At the October meeting, Members suggested the following items to be included for consideration in the Budget

- Judicial Review expenses in relation to the Holme Fell application
- May 2019 Election expenses
- Increase in the Clerk's hours due to additional commitments / workload

These items have been included separately in the 2019/20 DRAFT Budget proposal.

**Members are requested to consider the DRAFT budget plan, paying particular emphasis to existing and proposed expenditure increases, new projects and items requiring renewal or repair.** Any further inclusions or alterations will be noted and a final version will be brought to the December or January meeting where Members will be required to set the 2018/19 Precept.

b) In accordance with **MIN 81**, the Parish Newsletter included an article on the grant scheme and local groups were invited to apply for funding. Requests have been received from

1. Goosnargh & Whittingham Festival £500
2. Longridge Agricultural Show £250

**Members are requested to consider the grant requests in accordance with the grant policy.**

## 11 CIL REQUIREMENTS FOR 2019/2020

Members are requested to NOTE the October CIL receipt of **£51,421.60** and the inclusion of a new expense item in relation to repairs to stiles and wayfarer markers in connection with the waymarked walks. Members are also requested to note that the Clerk has asked the City Council to confirm that the extension to the war memorial is a valid CIL expense.

**Circular walks** - The Clerk has spoken to Woodplumpton's Lengthsman and he would be prepared to inspect the walks and carry out any repairs during January and February at a cost of £12.50 an hour plus materials. This would enable the Council to launch the leaflets in the spring. **Members are requested to consider / approve the expense.**

**Speed cameras** – A further email was sent to LCC (copied to the SPID supplier) stating that the delay is embarrassing. Yet again the email was not acknowledged and Cllr Wilkins was asked to intervene – again with no response. The matter has now been escalated to the Parish Champion.

**Boundary Signs** – LCC have made the signs in accordance with Highway specifications and they are now waiting to be erected. This item should be concluded by the end of the financial year.

**Litter / dog bins** – The City Council have been requested to keep the bin at Green Nook Lane and install the bin at Halfpenny Lane. We are now waiting for the work to be done.

**Members are requested to consider the above updates on the CIL log and the expenses likely to be incurred this financial year, and decide whether to transfer any funds to the CCLA account.**

## **12 NOTE NEW CORRESPONDENCE**

**In addition to the items below, Members are requested to NOTE any new correspondence received since the issue of the Agenda.**

On the 8<sup>th</sup> November, the vice-chairman and the Clerk are invited to attend a meeting regarding policing structures in the rural areas. A verbal update will be given.

## **13 DATE OF NEXT MEETING**

The next meeting of the Parish Council is scheduled to take place on **Monday 17<sup>th</sup> December 2018** at 7.00pm. This is a week later than usual due to the Clerk's holiday. **Members are requested to confirm if they still want the meeting to go ahead.**