

Whittingham Parish Council
Agenda for 13th June 2016
At Goosnargh Village Hall at 7.00pm

1 APOLOGIES

2 APPROVAL OF MINUTES of the meeting held on 9th May 2016.

The Chairman is required to sign the Minutes of the Meeting as a true record.

Members are requested to NOTE the attached Minutes of the Annual Parish Meeting which will be approved in May 2017.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair.

NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

Following the public participation, applicants for the councillor vacancy will be invited to address the Council to say a few words in support of their application.

5 COUNCILLOR VACANCY

Electoral Services have confirmed that the vacancy in Higher Ward may be filled by co-option. The position has been advertised on the Parish Notice Boards and in the Parish Newsletter and 2 applications have been received. Details are attached to the agenda.

Members are requested to consider the applications and the comments made in support of the application and propose an applicant.

If both applicants are proposed, Members will need to vote and the person with a simple majority of those present and voting will be co-opted.

The successful candidate is required to sign the declaration of office and arrange a meeting with the Clerk to go through the administration requirements of the role.

Members are asked to note the County Training Partnership is running a 2 day new Councillor and Clerks workshop (suitable as a refresher course for existing Councillors) on Saturday 2nd and 16th July. **Members are requested to consider attendance and authorise a payment of £63 per person attending on both days.**

6 TRUSTEE APPOINTMENT TO GOOSNARGH VILLAGE HALL COMMITTEE

Members will recall that the Village Hall committee has previously requested that the Parish Council appoints a Trustee to join their Management Committee. The Charity Commission has confirmed that there is no conflict of interest and **Members are requested to consider whether they wish to be appointed to the post.**

Members are reminded that this is an individual commitment not a Council commitment and the Trustee will be legally bound by the decisions and activities of the Management Committee.

7 CUMERAGH PLAY AREA INSPECTIONS / APPOINTMENT OF HANDYMAN

Members felt that the amount requested was not commensurate to a voluntary role and other options should be considered. It was suggested that an article should be included in the parish newsletter to establish if there were any other local volunteers.

It was also suggested that as some Parish Councils contract a lengthsman or handyman to carry out local tasks, it may be possible to 'buy' an hour of their time. This could be extended to cover other maintenance tasks in the Parish. As the option to contract a Lengthsman was not a specific Agenda item, it was resolved that this should be a consideration on the June Agenda.

Members are requested to consider the implications of contracting a Lengthsman / handyman and whether there is enough work to warrant the role.

8 WHITTINGHAM HOSPITAL COMMUNITY FACILITIES

At the last meeting Cllr Lewis explained that 4 configurations for the sports facilities had been presented to the Stakeholder liaison meeting and a further option was put forward to use Gott Field. Copies of all 5 options are attached. To enable Cllr Lewis to provide the Parish Council's comments to the stakeholder group, **Members are requested to consider the advantages and disadvantages of all 5 options.**

It has been confirmed that Taylor Wimpey are obliged to communicate with the Parish Council regarding the transport provision to the new development but they sent apologies to the May meeting. An update / attendance has been requested for the June meeting, but at the time of printing, a reply has not been received. **Members are requested to consider how this matter can be progressed.**

9 PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2016/0323 Listed Building Consent for the installation of a heat pump system at White Farm Back Lane Whittingham Preston. This application was deferred from the May agenda as the City Council advised that an amended scheme would be submitted.

06/2016/0408 5no dwellings and associated works Land to rear of Lyndhurst Farm Halfpenny Lane Longridge

06/2016/0416 Engineering operations to provide an earth pit for the storage of slurry Whittingham Hall Farm Whittingham Lane Broughton Preston

06/2016/0424 Driveway and gates to front Ridgend House Tenterhill Farm Ashley Lane Goosnargh Preston

06/2016/0439 Removal of condition no.3 attached to planning permission 06/1976/0634 (the occupation of the dwelling shall be limited to a person solely or mainly employed or last employed in agriculture) Hermanus Whittingham Road Longridge Preston

10 FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of May.

11 INTERNAL AUDIT REPORT

Members are requested to NOTE that the internal audit has been completed and no issues have been raised. All documents have been forwarded to the external auditors and the requisite statement of electors' rights have been posted on the website.

Members are requested to approve the payment of £85.

12 ACCOUNTS FOR PAYMENT

Members are requested to NOTE that the National Joint Council has reached an agreement on the pay scales for local government staff for 2016-2017 and 2017-2018. As a result of the agreement, the Clerk's annual salary will increase from £5819 to £5877. An increase of £58.11. The Clerk's salary has been adjusted to reflect the agreement which is backdated to the 1st April 2017.

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Insurance Policy	Zurich	£801.51
Internal Audit	Mr L Slade	£85.00
Data Protection registration	Information Commissioner	£35.00
June salary (including back pay)	Mrs J Buttle	£404.23
Tax / National Ins	HMRC	£95.20

13 LOCAL LIST

Members will recall that the Parish Council started a dialogue with Preston City Council to establish if parts of the parish were eligible for conservation status. It was suggested that items / areas of interest should be included on a Local List. The City Council has now provided details of how this can be done – see attached documents.

Members are requested to consider forming a working group to discuss any areas or buildings to be included. A working group may meet informally but it has no authority to reach decisions and may only make recommendations to Council. The working group's recommendations can be brought to Council for approval prior to the 30th September deadline. Alternatively, Members may form a committee which may include non-council members with no voting rights. Committees are subject to the same legislation as Council meetings e.g meetings must be open to the public, advertised in advance and Minutes must be taken. **Members are requested to confirm how and whether they wish to progress this item.**

14 LCC SURVEY

Lancashire County Council is running a 12 week consultation regarding changes to where the Council delivers some of its local services. The consultation runs until the 14th August and can be accessed at <http://www.lancashire.gov.uk/council/get-involved/consultations/changes-to-where-we-provide-services.aspx>.

Members are requested to consider responding to the consultation or deferring the item to the July meeting.

15 NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the Clerk's report and Agenda.

Broughton by-pass update 5 is included for information.

16 DATE OF NEXT MEETING

The next meeting of the Parish Council will be **Monday 11th July 2016 at 7.00pm.**