

WHITTINGHAM PARISH COUNCIL
Agenda for 12th February 2018
At Whittingham Sports & Social Club at 7.15pm

1 APOLOGIES

2 APPROVAL OF MINUTES of the meeting held on 8th January 2018.
The Chairman is required to sign the Minutes as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

Council may be requested to consider adjourning the meeting for public participation – the duration of which will be at the discretion of the Chair.

NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

5 ROAD WORKS ON WHITTINGHAM ROAD / INGLEWHITE ROAD

Following the last Parish Council meeting, LCC confirmed that the contractors would

- Improve the signing in and around Whittingham Rd site and on the diversion route.
- Investigate the traffic light stop issues on Halfpenny Lane
- Look at mobility issues around the site
- Issue LCC with a plan and date of the resurfacing work for Whittingham Road
- Address the street lighting issues
- Keep on top of the barriers and signs for the duration of the work
- Issue a fortnightly email to Whittingham Parish Council as agreed at the meeting

LCC also confirmed that they have granted Barratts permission to start UU water works on Inglewhite Road to the left of the Halfpenny Lane junction subject to the following

- Appropriate licence application completed.
- Issue a traffic management plan to LCC (to minimise the impact and disruption)
- Place advanced warning signs out on site before work starts
- Limit the length of works.
- Manually operate the traffic lights.
- Stop work before Halfpenny Lane and ensure no queuing traffic impacts on the Whittingham Road diversion route
- Engage with residents by way of a letter drop explaining what is happening and when.
- Contact Longridge Parish Council to explain the work

Since the meeting, the Clerk has not had any further correspondence from LCC or the contractors. **Members are requested to confirm whether the situation has improved and whether a further meeting with LCC or the contractors would be beneficial.**

6 CONSIDER PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2017/1471 Single storey rear extension at Springfield, Cumeragh Lane, Preston

06/2018/0002 Outline planning application for 7no. dwellings (all matters reserved) on land north of Inglewhite Road, Preston

06/2018/0085 1no. dwelling on land to rear of, 37 Halfpenny Lane, Longridge, Preston,

Holme Fell – An initial advice note has been received from the Solicitor in respect of the possibility of a Judicial Review in relation to the Holme Fell decision. A copy of the advice note has been circulated to Members with the Agenda but is not for public circulation at this stage of the proceedings. **Members are requested to note and comment on the conclusions reached.** The City Council have advised that the decision on the S106 has been extended until the 2nd March.

7 CITY COUNCIL BUDGET PROPOSALS

Members are requested to make comments on the City Council budget proposals for 2018/19 which include a 2.99% increase in Council Tax and a 5% increase in cemetery and crematorium fees to enable future capital investment into the service.

Members are reminded that the City Council has requested that Parishes contribute towards the maintenance of green space and an invoice for Goosnargh Village Green will be received in April. Members expressed an interest in purchasing the land or increasing the level of maintenance and are **requested to consider whether to invite PCC to a future to meeting to try to answer questions and progress the matter.**

8 CUMERAGH PLAY AREA SIGN

The 2017 play area risk assessment identified a requirement for play advice and contact details to be displayed at the play area although the information is in the Notice Board. Quotes were obtained but the company providing the cheapest quote was unable to fulfil the request. They have advised they are now able to do the work and install the sign and **Members are requested to approve the budgeted expenditure of £176.41**

9 DECEMBER FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of December.

10 ACCOUNTS FOR PAYMENT

Income receipt - Members are requested to note that the Clerk applied to the LCC Parish Champion for a maximum grant of £500 towards the or the Defibrillator device. The application was successful and £500 has been awarded.

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Clerk Salary	J Buttle	£426.47
Tax / National Insurance	HMRC	£78.80
SLCC Data Protection Course	J Buttle	£10
Defibrillator device and case	WEL medical	£2275.50

11 PARISH PLAN REFRESH

A working group met to look at the existing Parish Plan and to consider the merits of producing a new document or producing a Neighbourhood Plan. (NHP)

A NHP is a Planning Policy document which identifies the needs and requirements of the Parish and considers where growth should be centred or avoided. Planning applications will be assessed in accordance with the NHP – but just like the Local Plan, Officers can still approve applications even if the Parish Council believes the application is not in accordance with the NHP!

A Parish Plan also identifies the needs and requirements of the Parish but instead of being used to assess Planning applications, it is used by the Parish Council to justify its decisions and identify projects for inclusion on the business plan.

Members expressed a desire for a working document which identifies what we already have, analyses what developments are proposed, considers what gaps exist in the provision of facilities and services and sets clear, SMART targets on how the gaps and improvements will be addressed.

Members agreed that the first stage was to acquire some large scale maps to plot and identify what already exists in the Parish. **Members are requested to consider how best to populate the maps with the required information.**

12 CIL ITEMS

1. LCC have been chased again for their comments on the solar SPID.
2. Quotes have been sought for the Parish Boundary signs and **Members are requested to consider the specifications provided.**
3. Taylor Wimpey have been invited to attend a future Parish Council meeting but have still not responded.
4. LCC have not commented on the reply regarding the bus shelters on Whittingham Road and LCC are yet to provide any further information about the monitoring of the Travel Plans. **If it can be arranged, Members are requested to confirm if they wish to attend a day time meeting with LCC officers.**

13 NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

14 DATE OF NEXT MEETING

The next meeting is scheduled for **Monday 12th March 2018 at 7.15pm.**