

WHITTINGHAM PARISH COUNCIL
Agenda for 13th February 2017
At Goosnargh Village Hall at 7.00pm

1 APOLOGIES

2 APPROVAL OF MINUTES of the meeting held on 9th January 2017.

The Chairman is required to sign the Minutes of the January meeting as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

a) Several cars in the village had their tyres slashed on the weekend of the 7th / 8th Jan. Unfortunately police officers could not attend the Parish Council meeting as they were processing the matter but they know who committed the damage and the matter is being dealt with by various agencies. **PC Banks has stated that he will try to attend the meeting to reassure residents and provide an update.**

b) Katy Beattie is a university student looking at the impact of new development on local areas and she would like to ask Members to complete a small survey regarding the development of the Whittingham hospital. **Members may wish to consider supporting the survey by publishing it on the Parish Council website.**

5 UPDATE ON WHITTINGHAM HOSPITAL COMMUNITY TRUST

At the December meeting, Members considered option 9 for the proposed community facilities at Whittingham Hospital. Option 10 has now been proposed. **Members are requested to compare options 9 and 10 (attached) and comment on the proposals.**

6 S106 TRAVEL PLANS

LCC have stated that their Development Control section is responsible for ensuring that planning conditions are met i.e. a Travel Plan is submitted and approved - but in planning terms, it is not a priority for them to check that the measures in the Travel Plan are delivered. This is the role of the Travel Plan co-ordinator.

LCC stand by their original email in that it is not normal practice for LCC to act as 'game keeper and poacher' by monitoring **and** delivering the measures – however, LCC have conceded that the S106 agreement for Whittingham Hospital implies that LCC is responsible for the appointment in relation to the hospital site. Consequently, Taylor Wimpey have repaid the sum of £46,814 so that a Travel Plan Co-ordinator can be appointed. However, LCC have advised that as their structure is changing, it is not known whether this will be a new post or whether it will be absorbed into an existing job role, so a meeting with the Travel Plan co-ordinator is not currently possible.

In order to progress the matter - and ensure the appointment takes place - Members could propose that an amount of CIL monies is used to contribute to the appointment of the Travel Plan co-ordinator on condition that the co-ordinator meets with the Parish Council to discuss and deliver the measures in the Travel Plan. This means the Parish Council will be at the heart of the delivery of the measures.

It is not known whether LCC would be in a position to accept such an offer, but **Members are requested to confirm whether it is an option the Parish Council is interested in pursuing.**

Note – The above applies to the Whittingham Hospital site only. LCC have advised that developers are responsible for delivering the measures in their Travel Plans, but using the option above, the Parish Council could ensure that the LCC appointed co-ordinator liaises with the developers to provide a co-ordinated approach to travel provision. Developers have been advised that the Parish Council is keen to support them in the delivery of their travel measures and the invitation to attend a Parish Council meeting has been re-iterated in accordance with MIN 117.

7 EMPLOYMENT SKILLS SUPPLEMENTARY PLANNING DOCUMENT

The Draft Central Lancashire Employment Skills SPD introduces Employment Skills Plans. An Employment and Skills Statement will need to be submitted with a planning application which exceeds the thresholds of commercial floor space (1000sqm) and housing developments (30 units). Criteria set out in the statement can be individually tailored to ensure the right skills and employment opportunities are provided at the right time to benefit both the developer and the local population.

Members are requested to comment on the SPD which can be viewed at www.preston.gov.uk/planningpolicyconsultations/

8 LOCAL HERITAGE LIST

The City Council have advised that they hope to look at the list of heritage assets in the coming months and they have requested that the Parish Council provides a map pinpointing the location of the asset with photographs of the structures. As the list was submitted in September, Cllr Hall has stated he is disappointed that there has been no further progress and the timescales are vague and open ended. He is also dismayed that the City Council is referring the matter back to the Parishes for action when the City Council has a Conservation Officer employed to undertake the role. **Members are requested to confirm a reply to be sent back to the planning department.**

9 CONSIDER PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2016/1166 Outline planning application for 2no. dwellings (all matters reserved) at 28 Church Lane Goosnargh

06/2017/0093 Outline planning application for 1no. detached dwelling and new vehicular access (access, landscaping and layout applied for)

06/2017/0094 Outline planning application for 3no. detached dwellings and new vehicular access (access, landscaping and layout applied for)

PLANNING APPEAL 06/2016/0124

An appeal has been lodged against the refusal of 24 houses at Pudding Pie Nook Lane, Goosnargh. A hearing will be held in the week commencing 27th March. The Parish Council is invited to submit further written comments to the Planning Inspector by the 24th February and may attend and speak against the application at the hearing.

Members are requested to confirm the action to be taken.

10 FINANCIAL STATEMENT

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of January.

11 SLCC MEMBERSHIP

Members are requested to renew the Clerk's membership to the Society of Local Council Clerks. As the Clerk works for 2 Parishes it is proposed that the membership cost of £157 is equally shared by both Parishes at £78.50 each. Members are requested to note that this amount does not include a £10 subscription to the Union element of the Society as it is advised that this amount is paid separately by the Clerk.

12 PLANNING TRAINING COURSE

Further to the January meeting, Cllr Hall has confirmed he will be available to attend the planning training course and **Members are requested to approve the £25 course fee.**

13 ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Clerk Salary	J Buttle	£396.55
Tax / National Insurance	HMRC	£93.20
Planning Training Course	County Training Partnership	£25.00

14 CITY COUNCIL GREENSPACE PROPOSALS

The City Council is looking to reduce its resources which could see reductions to grass cutting, removal of sports pitch maintenance and the potential closure of play areas. The City Council has stated that it would consider the transfer of land to Parish Councils if desired by a Parish. The Clerk and Chairman are invited to a meeting on the 8th February to discuss the proposals and will provide feedback to Members.

As specific details are not yet known, decisions regarding any action to be taken will be deferred to a future Parish Council meeting.

15 COMMUNITY USE OF GOOSNARGH VILLAGE GREEN

The City Council has had an enquiry from a lady wishing to book Goosnargh Village Hall for a wedding reception on the 22nd July and they would like to locate a marquee for 200 people on the adjacent village green. Parks are supportive of the proposal as it could bring in some revenue but they have requested comments from the Parish Council. **Members are requested to comment on the proposal.**

16 CIL UPDATES

Enquiries are still ongoing with some of the CIL suggestions but Members are asked to note the following updates.

A meeting took place with the City Council regarding improvements to the footpath at the Village Hall and a quote has been received. The Clerk queried the role the City Council will take in procuring and delivering the works and they have advised that they will seek 2 further quotes to comply with our financial regulations. Once the quotes are received, they have requested that the Parish Council places the order and pays the contractor but the City Council will monitor the works for quality assurance. **Members are requested to confirm they are happy with this approach.**

HCA have advised that cycle routes were closed during the demolition process at the hospital and new routes will be provided as part of the redevelopment but as HCA have 'suffered a setback' they are likely to replan the site before looking to procure a contractor/development partner to undertake these works. Realistically, it may be 2-3 years before the routes are completed and re-opened. **Members are requested to confirm a response to HCA.**

17 LITTER AT GUILD LODGE

The Litter Picking Team have contacted the Parish Council requesting support to stop residents from Guild Lodge from throwing drinks cans into the field behind the bus stop on Whittingham Lane. As the cans are building up, the team have asked if the Council could contact the landowner to ask if a bin could be inset into the hedge as the pavement isn't wide enough to take one. It was stated that litter pickers from Guild Lodge do help to keep their own grounds clear, although the cigarette butt issue is getting worse again around the entrance. **Members are requested to consider what, if any action can be taken,**

18 NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

On the 23rd January, LCC advised that they were consulting on their budget plans for 2017/18 but replies needed to be submitted by the 3rd February. The accompanying letter stated that LCC do not anticipate impacts on service delivery.

Members are requested to note that another pane of glass has been broken in the telephone kiosk at Halfpenny Lane. The Clerk has authorised the repair from the repairs budget.

Standards Committee have requested that all Parish Councillors complete some training on the Code of Conduct. The Clerk will display the training on a tablet and **Members are requested to complete the 6 true or false questions which should take no more than 10 mins.**

19 DATE OF NEXT MEETING

The next meeting is scheduled for **Monday 13th March 2017 at 7.00pm.**