

WHITTINGHAM PARISH COUNCIL
Agenda for 11th December 2017
At Whittingham Sports & Social Club at 7.15pm

1 APOLOGIES

- 2 APPROVAL OF MINUTES** of the meeting held on 13th November 2017.
The Chairman is required to sign the Minutes as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

In accordance with Standing Order 38e, Members are required to sign the attached form to enable the Clerk to grant a dispensation to Members when confirming the Precept for 2018/2019.

4 PUBLIC PARTICIPATION

Council may be requested to consider adjourning the meeting for public participation - **the duration of which will be at the discretion of the Chair.**

NOTE: Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 working days in advance of the meeting via the Clerk to the Council.

5 WHITTINGHAM ROAD UTILITY WORK

At the November meeting, concerns were expressed regarding the utility works taking place on Whittingham Road. The Clerk has queried the gap which has opened up between the road and the kerb and has queried if the works will be completed on schedule. **Members are requested to consider LCC's reply.**

6 TO CONSIDER PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider any planning applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

At the time of printing, no new planning applications have been received.

7 TO CONSIDER ANY UPDATES TO THE STANDING ORDERS

It is recommended that the Standing Orders and Financial Regulations are reviewed regularly with a minimum interval of 4 years. **Members are requested to consider the attached Standing Orders which were last considered in October 2014.**

SO 1a needs amending to Whittingham Sports & Social Club with a start time of 7.15pm.

8 CONSIDER THE PRECEPT REQUIREMENTS FOR 2018/19

Further to the budget discussions at the November meeting, the City Council has advised that Whittingham's Council Tax Base in Oct 2017 is 1,002 properties. In 2017/18 the Band D (average banding) paid **£17.45** towards the Parish Council contribution. The Band D figures for 2018/19 are not yet known, but as an average comparison, £18,430 divided by 1,002 properties will be **£18.39**. This amount could be reduced further by using the Parish Council reserves. e.g. a Precept of £17,430 would be an average of **£17.39**. **Members are requested to consider and approve the Precept based on the attached budget forecast of £18,430.**

9 NOVEMBER FINANCIAL STATEMENT

The Chairman is requested to confirm that the accounts and bank statements have been reconciled for the end of November. Members are requested to NOTE that Cllr Meades has been confirmed as a signatory on the bank account.

10 ACCOUNTS FOR PAYMENT

Members are requested to note that Goosnargh Tree Services have returned CQ 1292 as they are changing their business account. They have requested that a new cheque is issued to Mr M Hayes CQ1294

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT	
Dec salary	Mrs J Buttle	£426.47	CQ 1295
Tax / National Ins	HMRC	£78.80	CQ 1296
Ground maintenance	Envirocare	£18.00	CQ 1297

11 CIL ITEMS

At the November meeting, Members requested that the Clerk ask the City Council for an update on outstanding / commenced planning approvals as some sites appear to have commenced without payment being made. **A verbal update will be given.**

Defibrillator – under MIN 96 Members RESOLVED to purchase an iPad SP1 Defibrillator to be installed at the Village Hall, however the Clerk has received an email from the Chair of Goosnargh Oliverson's School stating that they have a defibrillator which they wish to move outside for community use. The Village Hall are happy to have one device at the School. **Members are requested to reconsider the situation and determine if they wish to contribute towards a case to house the School device.** Note this will be a S137 donation not CIL expenditure.

Spids – under MIN 94 Members RESOLVED that the Clerk approach other companies to supply a solar speed indicator device in keeping with LCC's comments. **Members are requested to consider a quote from a company called traffic technology.**

Boundary signs – Members requested that an additional item of boundary signs be added to the CIL business Plan. **Members are requested to consider some examples and provide a steer on what is required so that estimates can be obtained.**

12 SEPTIC TANK REGULATIONS

At the November meeting, Members NOTED an email from a drainage company drawing attention to changes in the regulations relating to septic tanks. The Environment Agency have referred the Clerk to information on this web link <https://www.gov.uk/permits-you-need-for-septic-tanks> **Members are requested to consider if this information is sufficient to include on the website and a future edition of the Parish Newsletter.**

13 NOTE NEW CORRESPONDENCE

Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

Members are requested to confirm if anyone is available to do the carol service reading in St Mary's Church on Sunday 17th December at 6.30pm.

14 DATE OF NEXT MEETING

The next meeting is scheduled for **Monday 8th January 2018** at 7.15pm.

The working group looking at the Parish Plan / Neighbourhood Plan are requested to agree a meeting date and venue in January.