

**Whittingham Parish Council**  
**Agenda for 8<sup>th</sup> Aug 2016**  
**At Goosnargh Village Hall at 7.00pm**

**1 APOLOGIES**

- 2 APPROVAL OF MINUTES** of the meeting held on 11<sup>th</sup> July 2016.  
**The Chairman is required to sign the Minutes of the Meeting as a true record.**

**3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

**Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda.**

If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4 PUBLIC PARTICIPATION**

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair.

**NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

**5 WHITTINGHAM HOSPITAL S106**

Further to MIN 40, Members are requested to note that the Clerk has contacted the City Council and they have confirmed they are negotiating with LCC regarding the discharge of conditions in relation to the Travel Plan Co-ordinator for The Mosses development. However, they were unaware that LCC had returned the payment in relation to the Whittingham Hospital development. The Clerk has also contacted LCC but their initial comments were that the S106 only requires them to work with individual developers – not appoint a co-ordinator to oversee the travel arrangements for the whole area.

**Members are requested to note the action taken and consider any further action.**

**6 PLANNING APPLICATIONS BEFORE COUNCIL**

**The Parish Council is requested to consider the following applications and make representations to the City Council.** Details of the applications will be available at the meeting and can be viewed on [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2016/0541** conversion of former RAF bunker to dwelling at The Bunker 504 Whittingham Lane. Members may recall Cllr Huggon queried why this application was not on the July agenda. The City Council has since confirmed they omitted to consult the Parish Council, so the consultation period has been extended to the 15<sup>th</sup> August.

**06/2016/0606** Single storey side extension at Ambleside 134 Whittingham Lane.

**06/2016/0615** Phased demolition, rebuild and extension to existing barn building at Seed House Farm, Cumeragh Lane

**7 REVIEW OF CIL ITEMS**

Members are requested to note that the external auditor has requested further details in relation to CIL monies. Information has been supplied relating to the amount received, what it was awarded for, what it will be spent on and when it will be spent.

Currently the money is invested in the Public Sector Deposit Fund, but the Parish Council has identified 5 items of expenditure. **As further monies will be received in October, Members are requested to consider how they will identify other items meeting the CIL criteria, what form of engagement should take place and the likely timescales for expenditure.**

**8 FINANCIAL STATEMENT**

The Chairman is requested to reconcile the statement of accounts with the bank statements for the end of July.

**9 ACCOUNTS FOR PAYMENT**

**Members are requested to approve the following accounts for payment**

DETAILS	PAYEE	AMOUNT
Aug salary	Mrs J Buttle	£396.55
Tax / National Ins	HMRC	£93.20

**10 WEBSITE**

Members previously resolved that Easy Web would provide a website service for the Parish Council and the Clerk has been progressing the matter. The website is now live and has been populated with information relative to the Parish Council. Community and other information can be added as necessary. **Members are requested to authorise the monthly direct debit payment and provide feedback on the website.**

**11 GRASS VERGE MAINTENANCE**

At the July meeting, Cllr Smith reported that LCC were reducing the frequency of cuts to grass verges and she had raised the matter with LCC as it was considered to be a safety concern. Some verges on Beacon Drive were badly affected by the decision and **Members are requested to consider whether the Parish Council should look at any options to improve the situation in this residential street.**

**12 FEEDBACK RE LOCAL LIST**

Members resolved to enlist the help of the Local Heritage Group to assist with the identification of places / assets to be included on a Local List which could help protect the place / asset from development. Members will be aware the final version of the list needs to be completed by September. **To ensure the project stays on track, Members are requested to consider any feedback or information supplied by the Heritage Group.**

**13 NEWSLETTER**

The first draft of the summer newsletter was considered at the July meeting. **Members are requested to approve the final version (enclosed). Members are also requested to confirm when they would like the edition delivering bearing in mind the holiday period.**

**14 NOTE NEW CORRESPONDENCE**

**In addition to the item below, Members are requested to NOTE any new correspondence received since the issue of the Agenda.**

The latest update on the Broughton by-pass is enclosed with the agenda for information.

**15 DATE OF NEXT MEETING**

The next meeting of the Parish Council is scheduled to take place on **Monday 12<sup>th</sup> September 2016** at 7.00pm.