

WHITTINGHAM PARISH COUNCIL
Agenda for 9th April 2018
At Whittingham Sports and Social Club at 7.15pm

1 APOLOGIES

- 2 APPROVAL OF MINUTES** of the meeting held on 12th March 2018.
The Chairman is required to sign the Minutes of the March meeting as a true record.

3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

4 PUBLIC PARTICIPATION

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item. This must be done at least 4 working days in advance of the meeting via the Clerk to the Council.

Mr M Taylor of Preston City Council has been invited to the meeting to discuss the previously submitted questions, regarding the long term maintenance of Goosnargh Village Green (MIN 155 Feb 17)

5 MAINTENANCE UPDATES

a) **Goosnargh Village Green**

Following the City Council's finance request for an 18% contribution towards the maintenance of Goosnargh Village Green, Members submitted a list of questions to enable the Parish Council to consider whether to take over 100% maintenance of the land. **Many of the answers should be supplied during public participation and Members are requested to consider any further action in relation to the long term maintenance.**

b) **Cumeragh Village Green / Beacon Drive**

Members are requested to note that Envirocare are due to commence year 2 of the grounds maintenance contract for Cumeragh Village Green and Beacon Drive but, like last year, the start may be delayed due to extremely wet ground conditions.

Members are requested to approve a 'collection cut' (if required) so that long grass is not left on the Green as occurred at the start of last year.

c) **Cumeragh Play Area**

Annual Inspection – Members are requested to note that the Residents Association have been asked to prune the willow tunnel and the Annual Inspection has been ordered through Wickstead.

Information Sign – The information sign has been erected and the invoice is on the Agenda for payment.

Weekly Inspections – Barton Grange have confirmed they will continue to undertake the weekly inspection and litter pick.

6 CENTRAL LANCASHIRE OPEN SPACE SURVEY

Consultants have been commissioned under the Local Development Framework, to carry out a comprehensive assessment and audit of all open spaces (e.g. parks, allotments, play areas) and playing pitches (e.g. football, rugby, cricket, bowls, tennis).

The assessment will include all facilities whether managed within the public, private or voluntary sector. The assessments will identify local need for provision and will inform future strategic planning and investment priorities for open space and outdoor sports facilities across the areas. **Members are requested to complete and return the attached Parish Council Questionnaire to assist in helping to identify the level, quality and access to open space and sports provision in the local area.**

7 PLANNING APPLICATIONS BEFORE COUNCIL

The Parish Council is requested to consider the following applications and make representations to the City Council. Details of the applications will be available at the meeting and can be viewed on www.preston.gov.uk

06/2018/0241 Reserved matters application (namely appearance, landscaping, layout and scale) pursuant to outline planning permission 06/2017/0583 for 1no. dwelling at Carna, 795 Whittingham Lane.

06/2018/0250 Reserved matters application (namely appearance, landscaping and scale) pursuant to 06/2016/1214 for 6no. dwellings on land north of Inglewhite Road.

06/2018/0256 Outline planning application for 7no. dwellings (all matters reserved) on land to the north of Inglewhite Road, Longridge

06/2018/0273 Installation of an underground foul ground water pipe including air valve chamber and washout chamber at Former, Whittingham Hospital, Whittingham Lane,

06/2018/0336 1no. agricultural building at Belmont Farm, Inglewhite Road

06/2018/0337 1no. agricultural building at Belmont Farm, Inglewhite Road,

8 FINANCIAL STATEMENT 2017 / 2018

The Chairman is requested to check the statement of accounts against the bank statements for the end of March

9 2017 / 2018 ANNUAL RETURN

The Clerk will present the end of year financial report which includes the Annual Governance and Accountability Return. (AGAR)

Following the appointment of PKF Littlejohn as the Council's new auditors for 2017/18, Members are requested to

(a) consider the findings of the effectiveness of the system of internal control (presented to the March meeting)

(b) approve the Annual Governance Statement by resolution in advance of approving the Accounting Statements.

(c) consider and approve the Accounting Statements by resolution and

(d) ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.

10 2017/2018 CIL END OF YEAR FINANCIAL SUMMARY

At the March meeting, Members received a financial report and update on current CIL items which will be carried forward to the 2018/19 business plan. **Members are now requested to approve the 2017/18 End of Year CIL Finance Report.**

11 OPEN SPACES SOCIETY

Members are requested to consider whether to renew membership to the Open Spaces Society at a cost of £45.00.

12 RENEWAL OF LALC MEMBERSHIP

The Parish Council subscribes to the Lancashire Association of Local Councils. LALC provides training, advice and information on local and national policies.

Members are requested to consider renewing the Membership and contributing to the provision of an Area Secretary for the Area Committee. The cost of the service is £324.62.

13 ACCOUNTS FOR PAYMENT

Members are requested to approve the following accounts for payment

DETAILS	PAYEE	AMOUNT
Quarterly Exp Jan - March	J Buttle	£47.42
Play Area usage sign	Lancs County Council	£211.69
LALC	LALC	£324.62
Open spaces membership	Open Spaces Society	£45
Clerk Salary April 2018	J Buttle	TBA New Tax Year
Tax / National Insurance	HMRC	TBA New Tax Year
LALC Spring Conference	LALC	£17.50

14 NEWSLETTER

An initial draft of the Newsletter will be emailed in advance of the meeting and a hard copy will be brought to the meeting. **Members are requested to confirm the contents before publication.**

15 LALC SPRING CONFERENCE

The LALC Spring conference will be held on Sat 28th 2018 April at Hallmark Hotel, Leyland. As the Agenda includes more information on the General Data Protection Regulations, the Clerk is prepared to attend. Members are requested to confirm attendance with the £35 attendance cost to be shared equally by Whittingham and Woodplumpton parishes. **Members are requested to consider attendance.**

16 NOTE NEW CORRESPONDENCE

A defibrillator training session is planned in the Village Hall on Friday 13th April – see attached email. Members may be requested to NOTE any other new correspondence received since the issue of the Agenda.

17 DATE OF NEXT MEETING

The next meeting of the Parish Council will be the Annual Council Meeting on **Monday 14th May 2018** which takes place after the Annual Parish Meeting.

Members are requested to confirm if **7.15pm** is early enough for the Annual Parish Meeting and whether there are any other community groups that should be invited to attend. Invitations have been sent to the community groups receiving grants.