

**WHITTINGHAM PARISH COUNCIL**  
**Agenda for 10<sup>th</sup> April 2017**  
**At Goosnargh Village Hall at 7.00pm**

**1 APOLOGIES**

- 2 APPROVAL OF MINUTES** of the meeting held on 13<sup>th</sup> March 2017.  
**The Chairman is required to sign the Minutes of the March meeting as a true record.**

**3 TO ACCEPT DECLARATIONS OF INTERESTS AND TO CONSIDER ANY WRITTEN REQUESTS FOR DISPENSATIONS**

Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision unless a dispensation request has been submitted in writing.

**4 PUBLIC PARTICIPATION**

The meeting may be adjourned at this point to listen to any representations from the public, police, or community groups wishing to bring matters to the attention of the Council. If individuals wish to speak on an Agenda item this is the time when it should be done. **This will be a time limited session up to 20 minutes** which can be extended at the discretion of the Chair. **NOTE:** Matters requiring a Council decision or support must be included as a specific agenda item. This must be done 4 at least working days in advance of the meeting via the Clerk to the Council.

**5 CO-OPTION OF A NEW COUNCILLOR**

At the March meeting it was confirmed that Cllr Mills would be resigning from the Council as she is moving outside the Parish. The vacancy has been advertised in accordance with statutory guidance but no applicants came forward. As Council agreed that we had a strong candidate just under a year ago and as the candidate is still interested in the position, **members are requested to re-consider the attached application and confirm the co-option.**

**6 CONSIDERATION OF AN ALTERNATIVE VENUE**

Following concerns about the suitability of the upstairs meeting room, **Members are requested to consider whether to move to a new venue** in accordance with the statutory provisions set out in the attached document.

**7 PLANNING APPLICATIONS BEFORE COUNCIL**

**The Parish Council is requested to consider the following applications and make representations to the City Council.** Details of the applications will be available at the meeting and can be viewed on [www.preston.gov.uk](http://www.preston.gov.uk)

**06/2016/1039 Re-consultation** - 95 dwellings, access, landscaping and ancillary works at land at rear of Holme Fell, Goosnargh Lane, Goosnargh

**06/2017/0325** Engineering operations to provide an earth pit for the storage of slurry (resubmission of planning application 06/2016/0799) at Whittingham Hall Farm, Whittingham

**06/2017/0348** Single storey front and side extension (part retrospect) at 8 Church Lane, Goosnargh

**06/2017/0356** Outline application for residential development (Class C3) of 8.04 hectares of land for up to 190no. dwellings, with new highway access from Inglewhite Road, public open space, internal access roads, plus landscaping and associated infrastructure (pursuant to 06/2014/0248 to seek variation of conditions 8 "Affordable Housing" and 12 "Code for Sustainable Homes") (pursuant to 06/2016/0993 to seek variation of condition no's 8 "Affordable Housing" and 12 "Code Level")

**06/2016/0124** Outline planning application for residential development for up to 24no. dwellings (access applied for only) at Dean Farm Warehouse, Pudding Pie Nook Lane. **Members are requested to NOTE the appeal will be held on 13<sup>th</sup> June 2017.** The re-submitted application **06/2017/0174** has successfully been called in by Cllr Smith and will be heard by planning committee if recommended for approval.

The enforcement team are investigating the unauthorised signs at Seed House Farm under reference **E/2017/0052**

## **8 MAINTENANCE UPDATES**

### **a) Goosnargh Village Green**

A letter was sent to Cllr Rawlinson regarding his comments about the maintenance of green spaces but he is not prepared to retract the comments. Furthermore, he is still of the opinion that Parish Councils have done very little to fight, object to or mitigate the effects of spending cuts. He has stated that officers will supply the requested information regarding the costs associated with Goosnargh Village Green but having made the request on the 10<sup>th</sup> February, the information has still not been received.

**Members are requested to consider providing a breakdown of the financial contributions the Parish Council has made in relation to parks and open spaces and re-request a breakdown of the figures resulting in the budget decision.**

### **b) Cumeragh Village Green / Beacon Drive**

Envirocare have been advised that their quote was successful and the Clerk is meeting them on site on the 7<sup>th</sup> April to answer any questions and ensure a smooth handover.

### **c) Cumeragh Play Area**

**Annual Inspection** – we are still waiting the City Council report.

**Information Sign** – A sign mounted on posts may cost approx. £400 and it is suggested that we wait for this year's annual inspection report before purchasing a new sign as all the required information is in the Notice Board.

**Weekly Inspections** –The 2016/17 invoice from the City Council has not yet been received. Barton Grange have confirmed that they will commence the weekly inspections and email the reports.

**Bark Pit** – This has been completed by Countrywide and the invoice is on the agenda.

**Benches** – **Members are requested to consider the attached quotes for repairing the benches.**

## **9 FINANCIAL STATEMENT 2016 / 2017**

The Chairman is requested to check the statement of accounts against the bank statements for the end of March

## **10 2016 / 2017 ANNUAL RETURN**

The Clerk will present the end of year financial report which includes the Annual Return.

**Members are required to consider and approve Section 1 (Annual Governance Statement) and Section 2 (Statement of Accounts). Members are also required to authorise the signing of the document by the RFO.**

## **11 2016 / 2017 CIL END OF YEAR SUMMARY**

At the March meeting, Members received a financial report and update on all the CIL items. **Members are requested to consider 3 quotes from the City Council in relation to the improvements to the footpath at Goosnargh Village Hall.**

Members are requested to note that a meeting has been arranged with the Ramblers Association regarding the inspection and improvements to Public Rights of Way.

Parishes who maintain PROWs can apply to the County Council for £250 towards the costs of maintenance. At the end of the financial year, Councils must declare which paths have been improved. See attached letter. LCC have advised that Whittingham may join the scheme based on the CIL project described. **Members are requested to consider applying for the funding.**

The Clerk has made enquiries regarding Vehicle Activated Speed Indicator Devices. There are various signs on the market including signs which record data. Signs can be mains, solar or wind powered. Location and installation will be subject to LCC approval. **Members are requested to mark the preferred location of the devices on a map** so that LCC can carry out initial highway safety checks. In addition, **Members are requested to consider inviting one of the companies to the May meeting so Members are aware of the products on offer and the likely costs.**

**12 OPEN SPACES SOCIETY**

**Members are requested to consider whether to renew membership to the Open Spaces Society at a cost of £45.00.**

**13 RENEWAL OF LALC MEMBERSHIP**

The Parish Council subscribes to the Lancashire Association of Local Councils who provide training, advice and information on local and national policies. **Members are requested to consider renewing the Membership and contributing to the provision of an Area Secretary for the Area Committee.** The cost of the service is £325.69.

**14 GRANT TO COMMUNITY GARDEN - Rachael Hesketh**

Members are requested to consider the attached grant application from The Green Hug Community gardening group.

**15 ACCOUNTS FOR PAYMENT**

**Members are requested to approve the following accounts for payment**

DETAILS	PAYEE	AMOUNT
Clerk Salary April 2017	J Buttle	TBA New Tax Year
Tax / National Insurance	HMRC	TBA New Tax Year
Bark pit repair	Countryside	£2820
Open spaces membership	Open Spaces Society	£45
LALC	LALC	£325.69
Quarterly Exp Jan - March	J Buttle	£87.05

**16 NEWSLETTER**

An initial draft of the Newsletter was considered at the March meeting. **Members are requested to confirm the final version which will be brought to the meeting.**

**17 LALC CONFERENCE**

Lancashire Association of Local Councils Spring Conference will be held on Saturday 13<sup>th</sup> May at the Leyland Hotel, Junction 28 M6 Motorway between 9.30a.m. – 4.15p.m. **Members are requested to consider attendance.**

**18 PROVISION OF SCHOOL PLACES**

The county council is responsible for ensuring that there are the right number of school places, in the right areas, at the right time to meet demand, consequently LCC is seeking views on the draft School Place Provision Strategy 2017/18 to 2019/20. The strategy can be viewed at <http://www.lancashire.gov.uk/schools> Click School Organisation Reviews. **Members are requested to comment on the strategy.**

**19 NOTE NEW CORRESPONDENCE**

Members may be requested to NOTE any new correspondence received since the issue of the Agenda.

**20 DATE OF NEXT MEETING**

The next meeting of the Parish Council will be the Annual Council Meeting on **Monday 8<sup>th</sup> May 2017** which takes place after the Annual Parish Meeting.

Members are reminded that Council resolved that the Annual Parish Meeting will commence at **6.30pm** and invitations will be issued to community groups with the option for them to give a brief presentation on their activities and if applicable, to update the Council regarding any proposed grant or donation. **Members are asked to consider if there are any specific community groups they would like to invite.**