

**PILLING PARISH COUNCIL**  
**MINUTES OF THE**  
**ANNUAL PARISH COUNCIL MEETING**

**HELD ON WEDNESDAY 9<sup>th</sup> MAY, 2018,**  
**At 7.00pm**  
**AT ST. JOHN'S CHURCH HALL,**  
**SCHOOL LANE, PILLING**



*Present:*                      *Councillors;* G. Curwen, Chairman  
   E. Moorat, Vice-Chairman,  
   J. Barton,  
   N. Cookson,  
   P. McWhirter,  
   Mrs. D. Schofield,  
   Gillian Benson, Clerk to the Parish Council  
   Lancashire County Councillor M. Salter,

**4616. ELECTION OF CHAIRMAN**

**Resolved;** Cllr. J. Savage was elected as Chairman of Pilling Parish Council for one year.

Under the Local Government Act 1972 (83(4)) the Chairman signed the Declaration of Office.

**4617. ELECTION OF VICE-CHAIRMAN**

**Resolved:** Cllr. G. Curwen and Cllr. N. Cookson were elected as Joint Vice-Chairmen for Pilling Parish Council for one year.

**4618. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Mrs. E. Cookson, Cllr. J. Savage and Cllr. Mrs. B. Schofield. Wyre Councillor Graham Holden sent apologies.

**4619. NOTIFICATION OF INTERESTS**

Councillors were asked to declare interests in the matters to be discussed and reminded that changes to their Register of Interests must be made within 28 days.

**4618. MINUTES OF THE LAST MEETING**

*Resolved:* The minutes of the meeting held on 11<sup>th</sup> April, 2018 having been circulated, were agreed and signed by the Chairman as a true record.

**4619. PUBLIC PARTICIPATION**

The meeting was suspended.

**Lancashire County Councillor Salter**

County Cllr. Salter had a meeting with Rachel Crompton, Flood Risk Manager at Lancashire County Council; he had explained Pilling in relation to the Broadfleet. Whilst most rivers flow through a number of villages and any flood relief can impact on another village: Pilling is unique being the only village on the Broadfleet. As such the community/Parish Council working in partnership with Lancashire County Council could

identify least harmful places to flood. Mrs. Crompton was invited to the next Water Meeting in June.

Resurfacing on Lancaster Road through Scronkey was raised; as the contractor resurfaced gullies were blocked through the hamlet and will cause flooding eventually.

### **Wyre Council Holden**

Cllr. Holden is organising the initial Pilling Flood Action Group with John Blundell at Wyre Council.

The meeting was resumed.

### **4620. SMALLWOOD HEY ROAD NUMBERING**

Some time ago a survey was undertaken to ascertain opinion on numbering houses on Smallwood Hey Road, unfortunately insufficient replies were returned so the matter cannot be pursued. It was noted however from the returns that residents were in favour of number properties.

*Resolved: Wyre Council's criterion was not met at this time, but may be revisited next year.*

### **4621. DATES OF FUTURE MEETINGS**

Councillors are asked to note the following meeting dates of Pilling Parish Council, which will be held at St. John's Church Hall, School Lane, at 7.00pm, unless an agreed change is made:

6 <sup>th</sup> June, 2018,	11 <sup>th</sup> July, 2018,	8 <sup>th</sup> August, 2018,
12 <sup>th</sup> September, 2018,	10 <sup>th</sup> October, 2018,	14 <sup>th</sup> November, 2018,
Christmas Tree switch-on, 3 <sup>rd</sup> December, 2018		
5 <sup>th</sup> December, 2018, alternative venue will be sought.		
Senior Citizen's Christmas Party 11 <sup>th</sup> December, 2018		
9 <sup>th</sup> January, 2019,	13 <sup>th</sup> February, 2019,	13 <sup>th</sup> March, 2019,
10 <sup>th</sup> April, 2019, Annual Parish Meeting		
8 <sup>th</sup> May, 2019, Annual Parish Council Meeting		

*Resolved: Councillors noted the dates.*

### **4622. ELECTION OF REPRESENTATIVES**

#### a. Finance Committee

Cllr. Mrs. E. Cookson, Cllr. N. Cookson, Cllr. E. Moorat and Cllr. J. Savage.

#### b. Planning Committee

The Chairman will call meetings as necessary.

#### c. Human Resources Management Committee

Cllr. Mrs. E. Cookson, Cllr. E. Moorat and Cllr. D. Schofield

#### d. Pilling in Bloom Committee

Cllr. W. Whiteside

#### e. Responsible Financial Officer

The Clerk, Gillian Benson

#### f. Signatories on Bank Mandates

Cllr. Mrs. E. Cookson, Cllr. G. Curwen, Cllr. E. Moorat and Cllr. Mrs. B. Schofield.

The clerk has been added to be recognised by the bank, but will not sign.

#### g. Signatories on Reserve Account

Cllr. G. Curwen and the clerk

h. Internal Auditor  
Jan Finch

i. Senior Citizen's Christmas Party Committee  
Cllr. Mrs. E. Cookson, Cllr. J. Savage and Cllr. Mrs. B. Schofield

j. Editor and Sub-Editor to the Parish Newsletter  
Cllr. E. Moorat and Cllr. J. Savage

k. Tree Warden  
Cllr. P. M<sup>o</sup>Whirter and Cllr. W. Whiteside

l. Representative on Pilling New Community Hall Committee  
Cllr. P. M<sup>o</sup>Whirter and Cllr. E. Moorat

m. Representative on the Carter's Charity Trustees  
Cllr. Mrs. E. Cookson

n. Representatives on the Wyre Area Lancashire Association of Local Councils  
Cllr. D. Schofield

o. Representatives on the Water Meetings  
Cllr. J. Barton, Cllr. N. Cookson and Cllr. G. Curwen  
*Resolved: The above appointments were accepted.*

#### **4623. COST OF THE DEFIBRILLATORS**

The Parish Council considered writing off the outstanding costs of the defibrillators, £987.01. The deficient is paid for with the proceeds from the clothing collection. Councillors discussed 'donating' £500, but that the next collections go to paying off the debt. It was raised that there are ongoing costs of around £150 per year to replace batteries and pads as they expire.

*Resolved: The Parish Council 'donated' £500 towards the defibrillators with the remainder from the clothing collections.*

#### **4624. GDPR**

Councillors consider using a firm who specialises in GDPR to ensure the Parish Council is meeting all the legal requirements, the firm would act as our Data Protection Officers.

*Resolved: Councillors agreed in principle and investigations would be made as to what it entails and the benefits to the Parish Council*

#### **4625. CONSULTATION ON STREET LIGHTING MAINTENANCE**

*Resolved: The Parish Council understands the County's position with cost saving and don't consider the proposals will effect Pilling.*

#### **4626. CONSULTATION ON COMMUNITY TRANSPORT IN LANCASHIRE**

*Resolved: The Parish Council understands the County's position with cost saving and don't consider the proposals will effect Pilling. However, the bus service is greatly valued.*

#### **4627. PLANNING APPLICATIONS**

The following planning application was **permitted**:

10/00197/FUL

Proposal: Two storey side extension and front porch

Location: Ling Cottage, Lancaster Road, Pilling

**Councillors made comment on the following planning applications;****18/00413/FUL****Proposal:** Erection of agricultural building for storage of hay and agricultural machinery**Location:** New Hall Farm Lancaster Road Pilling*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.***18/00363/FUL****Proposal:** Change of use from a hotel (C1) to a residential institution (C2)**Location:** Springfield House Hotel 18 Wheel Lane Pilling*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.***4628. FINANCE****Audit 2017 – 2018**

Year End Accounts

Bank Reconciliation including the consolidated accounts

Governance Statement

Accounting Statement

*Resolved: Councillors scrutinised the documents and agreed; the chairman and clerk signed for returning to the external auditor.*

Accounts with the internal auditor.

Payments received since the previous meeting:

- |                                |         |
|--------------------------------|---------|
| 1. Bank Interest – April       | £ 1.78  |
| 2. Adactus Housing Association | £528.00 |

**Standing Order credit**

- |  |         |
|--|---------|
| 1. St. John's Church – Grounds Maintenance | £ 65.00 |
|--|---------|

Councillors considered and approved payment for the following accounts;

- |  |           |                     |
|--|-----------|---------------------|
| 1. Clerk's salary adjustments and expenses | £204.77   |                     |
| 2. Parish Lengthsman wage and expenses     | £ 60.18   |                     |
| 3. Catterall Parish Council                | £ 13.33   | Phone and Broadband |
| 4. Catterall Parish Council                | £171.49   | Stationery          |
| 5. St. Johns Church Hall – Room Hire       | £ 20.00   |                     |
| 6. Towers and Gornall – Accountants        | £744.00   |                     |
| 7. Cornthwaites Agricultural Ltd.          | £2,900.00 | Sit on Mower        |

Cost of mower £4,670 less part exchange £1,770 Therefore cost £2,900

**Monthly Standing Orders/Direct Debits**

Staff costs	£1,330.00
Local Government Pension Scheme	£794.88
Prudential AVC	£400.00.
Easy-Web-Sites	£ 24.00
St. John's Church Hall – Access to facilities	£100.00
S2S Enterprises – Workshop	£125.00

**Bank Reconciliation***Resolved: Councillors accepted Bank Reconciliation to 30<sup>th</sup> April, 2018.*

**Thanks**

Bowland Pennine Mountain Rescue Team thanks the Parish Council for their donation towards their continued work.

Pilling New Community Hall thanks the Parish Council for their donation towards sporting facilities on the field.

**4629. VERBAL REPORTS FOR INFORMATION ONLY**

**Report of the representative on the Pilling New Community Hall Committee**

A representative from Leader Fund visited the site to see how their grant was spent on the trim trail and equipment and was very pleased with the result. A Fun Run is to be held on 9<sup>th</sup> June to promote the trim trail as part of the grant criteria. There is an issue with dog fouling on the field.

The committee have received two successful grants, £50,000 from Garfield Weston and £29,000 from Walney Wind Fund. The architect has been tasked with looking for suitable halls from the grants received. The committee is meeting the stages set by the Lottery grant.

**Eagland Hill ANPR**

Grantscape is to fund the second ANPR to be located at Copthorne Farm. There have been a number of suspicious activities in Eagland Hill with the Police identifying a fly tipper using the ANPR on the Pilling side.

**Water Meetings**

Cllr. J. Barton reported the work beyond the seawall has been completed and is just working, but as the penstock door is stuck open the Broadfleet cannot build up a head of water for flushing. The Environment Agency is waiting for contractors to repair the door. Concerns were expressed about the easements along Pilling Water blocking the Environment Agency from cleaning the water.

Work is to start on the collapsed culvert at Fanny Bridge, the drain is in situ and dykes, which feed through the culvert, have been cleared out. A reply from Dr. Coffey MP to Cat Smith re: flooding is to be circulated to Councillors.

**4630. QUESTIONS FOR COUNCILLORS**

**Lancaster Road**

The recent road cuttings to accommodate the new residential development at the Auction Mart are substandard; they are sinking and causing driving problems. To report to Wyre Council under planning conditions.

*There being no further business the Chairman closed the meeting at 10.00pm.*

Chairman .....

Date .....