

**CLAYTON-LE-WOODS PARISH COUNCIL
MINUTES OF THE MANAGEMENT COMMITTEE
HELD ON MONDAY 23rd MAY 2016 AT 7.00PM
AT CLAYTON GREEN LIBRARY**

PRESENT: Councillor R Ormston (Chairman)
Councillor M Clifford
Councillor J Cronshaw
Councillor S Fenn

IN ATTENDANCE: Mrs TD Morris (Clerk)

	ACTION
<p>16.49 APOLOGIES</p> <p>No apologies were received.</p>	
<p>16.50 DECLARATION OF INTEREST</p> <p>There was no declaration of interest.</p>	
<p>16.51 APPROVAL OF MINUTES DATED 13th APRIL 2016</p> <p>It was RESOLVED to approve the minutes of the meeting held on 13th April 2016 as correct record, which were duly signed by the Chairman.</p>	
<p>16.52 MATTERS ARISING</p> <p>There were no matters arising.</p>	
<p>16.53 ANNUAL REVIEW OF STANDING ORDERS</p> <p>The clerk tabled the revised 2014 NALC proforma standing orders for scrutiny by the committee.</p> <p>After due consideration it was agreed that the revised standing orders be emailed to the whole council and that a hard copy would be made available at the next FPC meeting.</p>	Clerk

16.54 REVIEW OF CODE OF CONDUCT

The committee were informed that the code of conduct that should be adopted had been issued by Mr Steve Moister the Monitoring Officer at Chorley Council who would be the adjudicator for any complaint against a parish councillor.

It was agreed that the clerk would email the document to the Management Committee for comment prior to the next full council meeting.

Clerk

16.55 CONFIDENTIAL ITEMS

There were no items deemed confidential.

16.56 DATE OF NEXT MEETING

The next scheduled meeting will be finalised at the next FPC meeting