

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
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Monday 11th May 2015

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 18th May 2015 at Clayton Green Library at 7.30pm.

Yours sincerely,

Mrs Tracy Morris
Clerk to the Council

Agenda

Declarations of any interest: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only to declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek to improperly influence a decision on the matter.

1. To receive apologies.
2. To receive a report from the Police.
3. Report from the Annual Assembly held on Monday 27th April 2015 – copy to follow
4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 20th April 2015 – copy attached.
5. Clerk's Report for information only.
6. Parish Councillor Vacancy in Clayton-le-Woods West Ward
7. Report from the PACT Meeting held on Wednesday 6th May 2015.
8. Report on developments with Clayton Hall Landfill Site.

9. Donations Update. Propose that the review of present donation system, Terms of Reference and amounts to be donated, be delegated to the Finance and Staffing Committee.
10. Training Courses for New Councillors. NALC is running a two part course for new Councillors and a refresher for more experienced ones at £62.00 per person. (Mentoring Opportunity)
11. Clayton-le-Woods Bowling Club - New Pavilion
(Explanation of non-payment of invoice submitted by contractor)
12. To approve the Following Accounts for Payment:-

Cheque No.	Accounts for May 2015:-	£
004743	LCC. Clayton Green Library meeting room hire and Annual Parish Meeting	20.00
N/A	Lengthsmen Salary (5) Paid by Standing Order	624.00
004744	Employee (1) Salary 18 May 2015	1168.05
004745	HMRC (NI and Tax)	281.96
004746	Chairman's Expenses (10 months Cllr M Muncaster)	208.33
004747	Chairman's Expenses (2 months Cllr D Rogerson)	41.67
004748	Internal Audit Fee Mr A Platt	100.00
004749	Ace Workwear, Safety Clothing for new Lengthsman	76.11
004750	Ace Workwear, 2 pairs of safety boots	32.90
004751	Robert Acton, 3 x Litter Pliers (Lengthsmen)	102.00
004752	DWG(NW) Ltd., Routine Mowing	215.40
004753	DWG (NW) Ltd., Routine Mowing/Flowerbed Maintenance	257.10
004754	Rytetype Business Supplies (Office Equipment)/Chair	146.62
004755	John Harrison Sports Ltd., Clayton Cup medals and Parish Council pin badges	104.60
004756	John Harrison Sports Ltd., Clayton Cup	19.00
004757	Lancashire County Council Grant of Easement Clayton-le-Woods CPS	5.00
004748	DWG (NW) Ltd., Make Safe fallen Tree, Manor Road Play Area (H & S)	36.00
Total Expenditure <i>without</i> late Accounts		£3,438.74

13. To discuss and make decisions on the following Planning Applications:-
Applications can be viewed on line prior to the meeting at:-
<http://planning.chorley.gov.uk/online-applications/>
- 15/00331/TPO. 30% Crown reduction to oak tree located in rear garden of 22 Lune Drive/22 Petunia Close. *Forwarded to Tree Warden for Comment.*
 - 15/00140/FUL. Erection of modular building to provide a children's nursery with front entrance canopy, level access ramp and external play area, and provision of allocated on-site drop off pick up parking (to existing car park) – *Checked with Planning Officer. No observations required as this is an amendment to original application.*
 - 15/00323/COU. Change of use from A1 Retail Shop to A5 Hot Food Takeaway, Village Bite 77A Tunley Holme.
14. Correspondence.
15. To agree the monthly Press Release.
16. Date of next meeting – **Monday 15th June 2015 at 7.30 pm** at Clayton Green Library.