

## Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
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10<sup>th</sup> April 2015

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20<sup>th</sup> April 2015 at Clayton Green Library at 7.30pm.

Yours sincerely,

Mrs Tracy Morris  
Clerk to the Council

### Agenda

*Declarations of any interest: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only to declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case, you must not seek to improperly influence a decision on the matter.*

**Lee Morris Jobspec Lisieux Hall Re new appointment Carl Dorsett  
Split Round Jon Ireland 3hrs per week / Carl Dorsett to do 2 Hours per week**

1. To receive apologies.
2. To receive a report from the Police.
3. Resignation of Councillor Les Radcliffe.
4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16<sup>th</sup> March 2015 – Copy attached.
5. Clerk's Report for information only.
6. Report from the PACT Meeting held on 1<sup>st</sup> April 2015.

7. Report from SLCC North West Roadshow in Bolton on 25<sup>th</sup> March 2015 attended by the Clerk
8. Request for signage change to include 'Manor Road Community Centre' on Manor Road Primary School signage.
9. Renewal of Clayton-le-Woods Parish Council Insurance – Clerk
10. Request for Donations – List attached.
11. Terms of Reference and Fee for Internal Auditor.
12. Speaker at Annual Parish Meeting on 27<sup>th</sup> April 2015  
Steven Williams "1<sup>st</sup> World War Clayton Vision" (Expenses £55.00)
13. To approve the Following Accounts for Payment:-

<u>Cheque No.</u>	<u>April 2015 Accounts:-</u>	£
004717	LCC. Clayton Green Library meeting room hire	10.00
N/A	Lengthsmen Salary (5) Paid by Standing Order	624.00
004718	Employee (1) Salary April 2015 (inc. £13 non-consolidated payment as part of pay award)	1172.42
004719	HMRC (NI and Tax)	288.07
004720	SLCC North West Roadshow (50% Reduction in Fee)	41.40
004721	SLCC Administrative Manuals	150.94
004722	Gibson's Garden Machinery Ltd – Winter Maintenance of Lawn Mower Clayton-le-Woods Community Bowling Club	383.88
004723	Steve Williams Expenses	55.00
004724	Kicks Taekwondo (Clayton Brook Community Centre)	100.00
004725	Whittle-le-Woods Women's' Guild (Clayton-le-Woods Residents are members)	100.00
004726	Community Group (Clayton Brook Community Centre)	100.00
004727	Network 50+ Club (Clayton Brook Community Centre)	100.00
004728	Clayton Green Library – Voluntary Children's Summer Arts Club	100.00
004729	Community Festival Committee (Clayton Brook )	100.00
004730	Happy House Play Group and Pre School (Clayton-le-Woods Community Centre)	100.00
004731	Clayton-le-Woods Community Bowling Club	100.00
004732	Ladies Fellowship Group (Clayton Brook)	100.00
004733	Clayton-le-Woods Singers	100.00
004734	Clayton Thursday Club	100.00
004735	11 <sup>th</sup> Leyland Guides (Clayton-le-Woods Community Centre)	100.00

004736	Chorley and South Ribble Shopmobility	100.00
004737	Northern Impact Kickboxing Club (Clayton-le-Woods Community Centre)	100.00
004738	Women's Institute (Clayton-le-Woods Branch)	100.00

Total Expenditure **without** late Accounts 4225.71

14. To discuss and make decisions on the following Planning Applications:-  
Applications can be viewed on line prior to the meeting at:-  
<http://planning.chorley.gov.uk/online-applications/>

14/01175/FUL. Creation of balcony area on top of the existing flat roof lounge extension accessible from French doors in master bedroom (part retrospective). Mansard House Moss Lane. PR25 4SE.

15/00236/FUL. Erection of pitched roof over existing front garage. 5 Spring Meadow. PR25 5UR.

15/00243/FUL. Erection of two storey side and rear extension. 8 Kent Drive. PR25 5SR.

15/00209/FUL. Erection of single storey rear extension and pitched roof over existing side extension. 137 Higher Meadow. PR25 5RP.

15/00292/TPO. 40% reduction, crown thinning and dead wood removal from Oak Tree. 20 Petunia Close. PR25 5RE **(Forwarded to the Tree Warden for Comment)**

15/00091/FUL (Amendment to Planning Application) Erection of first floor side and rear extension. 15 The Elms. PR6 7TU. **Advised by Planning Officer that no comment was required as the footprint of the extension was being reduced and the Council had made no comment on the original application.**

15. Correspondence.

16. To agree the monthly Press Release.

17. Dates for Next Meetings

Clayton Cup Competition – Thursday 23<sup>rd</sup> April 2015 at 6.00pm at Clayton Green Sports Centre.

Annual Parish Meeting on Monday 27<sup>th</sup> April 2015 at 7.30pm at Clayton Green Library.

Annual Parish Council Meeting on Monday 18th May 2015 at 7.00pm followed by the Ordinary Parish Meeting at 7.30pm at Clayton Green Library.