

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
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9th September 2019

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 16th September at 7.30pm at Chorley Business and Technology Centre, East Terrace, Euxton PR7 6TE.

Please note that you are invited to attend the interview to co-opt a Councillor (North Ward). The interview will take place at **7.15pm** prompt prior to the main meeting.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation**
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 15th July 2019 (copy attached).**
- 5. Matters Arising**

6. Resignation of Councillors S Neill and J Norris (West Ward and East Ward)

7. Co-option of Parish Councillor (North Ward)

(Permission granted by Elections Officer at Chorley Council to co-opt up to two Councillors following Vacancies that arose from the May Elections)

8. Proposal to Donate One Silent Soldier to War Memorial Committee

(Cost of Soldier £750)

9. Proposal for a Fixed SPID on Lancaster Lane (CIL Monies)

To investigate with LCC Highways following continued speeding complaints

10. Traffic Issues

- Accidents Reported next to Lidl Supermarket
- Poor Road surface conditions on Town Brow

11. To Confirm a Joint meeting with Cuerden Parish Council

Regarding drafting a Neighbourhood Plan led by a representative from Campaign to Protect Rural England (CPRE) (£75.00 Fee) 13th November 2019

12. Reports

1. Finance Committee Meeting held on 5th September 2019

- Litter Trolley Donation
- Leyland Radio Donation
- Lengthsman Overpayment (£788.16)
- Internal Auditors Report
- Quarterly Bank Reconciliation
- Summer Fair Final Account 2019
- CIL Arrangements Chorley Council (£371,000)

2. Play and Leisure Committee Meeting held on 5th September 2019

- Councillor C Bromilow Elected as Chair until Annual Meeting 2020
- Cunnery Meadow Request from Wicksteed re unforeseen costs £2,322 +VAT
- Future Play Area Development (Manor Road Partnership with Chorley Council)
- Joint Scarecrow Festival Report
- OAP Lunch Update

3. Communications committee Meeting held on 10th September 2019

- Councillor D Rogerson Elected as Chairman until Annual Meeting 2020
- Newsletter Update Deadline for Articles/Information 27th September 2019
- Newsletter Cost - Design Print and Solus Delivery £2,130.00

13. Christmas Tree Costs 2019 Total Cost £6032.44 (Budget £10,000)

Purchase and Delivery of Christmas Tree £2,250.00 + VAT
 Installation and Removal of Christmas Tree £500.00 + VAT
 Installation and Removal Lights £2330.40 + VAT
 Purchase of New 'Falling Star' Lights £942.04 + VAT
 Electricity Bill £10.00 + VAT

14. Accounts for Payment.

Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.

Late Accounts List (To be tabled at Meeting)

Paym't Method/ Chq No.	September 2019 Accounts	£
S/O	Lengthsmen (5no.) Salary Paid by Standing Order	788.16
S/O	Employee (1) Salary Paid by Standing Order	1473.77
D/D	Employee (1) / Employer Pension Contribution (Aug)	418.68
B/T	Employee (2) Salary	688.10
B/T	HMRC Tax/NI	947.13
B/T	Chorley Business and Technology Centre Monthly Office Rental	404.40
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	84.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	36.38
B/T	BT Business Bill Office Phone and Broadband	69.84
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
B/T	Glasdon Ltd. Donated Litter Picking Trolley	1006.74
B/T	Scarecrow Festival Cash Prizes	200.00
B/T	Envirocare Monthly Fee for Grass Cutting of parish Sites	700.01
B/T	Mr A Fielden Green Fee and Verge Cuts CLW Bowling Green	230.00
B/T	Growing Solutions Ltd Materials for Greenkeeping CLW Bowling Green	48.00
B/T	Poppy Signs Scarecrow Festival Banners	120.00
B/T	Stringfellow Ltd Sign Change and Glazing Change on Defibrillator Phone Box	394.31
B/T	Amazon Office Supplies	21.98
B/T	Amazon Printer Ink	39.90
B/T	Traffic Technology Ltd SPID initial Assessment	150.00
B/T	Traffic Technology Ltd SPID Battery Replacement	462.00
B/T	Stately Lighting Purchase of 36 Falling Stars	1064.45
B/T	Vivantage Ltd Litter Picking Gloves (20)	15.25
00145	Leyland Radio Grant for Licence	250.00
00146	Campaign for Rural England Fee for Neighbourhood Planning Application Meeting	75.00
00147	A Platt Internal Audit Fee	180.00
	Total without late Accounts	£9,877.10

15. August Planning Applications and Comments for Information ONLY

Planning Applications wef 19 July 2019 – 16th August 2019

1. Application no. [19/00685/DIS](#)

Proposal Application to discharge condition 16 (drainage management and maintenance plan) of planning permission ref: 17/00016/FULMAJ (Erection of 13no. houses and garages including associated infrastructure)

Location [St Bede's Parish Hall Brownley Street Clayton-Le-Woods Chorley PR6 7JF](#)

No Comment

2. Application no. [19/00727/ADV](#)

Proposal Application for advertisement consent for the display of 2no. non-illuminated stack signs, 4no. banner flags and hoarding signs.

Location [Lidl Great Britain Limited Preston Road Clayton-Le-Woods Chorley PR6 7EB](#)

Objection on the grounds of Retrospective Planning Permission

3. Application no. [19/00693/MNMA](#)

Proposal Minor non-material amendment to the development approved under reserved matters applications 14/00867/REM (Reserved matters application pursuant to outline planning permission 13/00803/OUTMAJ for substitution of house types on Plots 2 and 3 approved under reserved matters approval 14/00541/REM) and 14/00541/REM (Reserved matters application pursuant to outline planning permission 13/00803/OUTMAJ for substitution of house types on Plots 1, 2 and 3 including separate access to Woodcocks Farm approved under reserved matters approval 13/00822/REMMAJ) involving provision of separate access to plot 3 and alterations to driveways to plots 1 and 2.

Location [Land North Of Lancaster Lane And Bounded By Wigan Road And Shady Lane Lancaster Lane Clayton-Le-Woods](#)

No Comment

4. Application no. [19/00760/FULHH](#)

Proposal Erection of 1.9 m high fence to side boundary (retrospective)

Location [46 Masonfield Bamber Bridge Preston PR5 8HP](#)

No Comment

5. Application no. [19/00792/ADV](#)

Proposal Advertisement consent for the erection of one non-illuminated sign board along Wigan Road in front of the hedge.

Location [Cuerden Farm Barn Wigan Road Clayton-Le-Woods Leyland PR25 5SB](#)

No Comment

16. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

1. Application no. [19/00820/MNMA](#)

Proposal: Minor non-material amendment to planning approval 19/00289/FULHH (Single storey side extension and single storey rear extension) involving the insertion of a front bay window.

Location: [25 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SN](#)

17. Correspondence

- Update on Outstanding Utility Bills CLW Bowling Green
- Letter from Chorley Council regarding the decommissioning of two public phone boxes (Locations 1. By 528 Preston Road PR6 7JB 2. Meadow Lane near Preston Road junction PR5 8LN)

18. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 21st October 2019 at 7.30pm at Chorley Business and Technology Centre.

Proposed Dates for Committee Meetings

Communications Committee: 15th October 2019

Finance Committee: 9th October 2019

Environment Committee: 23rd September 2019

Play and Leisure Committee: Meeting to be arranged

Management Committee: Meeting to be arranged