

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
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8th October 2018

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 15th October 2018 at 7.30pm at Chorley Business Centre, Euxton.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

1. To receive and accept apologies.
2. Resignation of Councillor R Ormston – (Chairman's Allowance May - September 2018 £208.33)
3. To Appoint a Chairman
4. Chairman to Sign Declaration Form
5. Appointment of Vice Chairman (If Required)
6. Parish Council Vacancies Notification to Chorley Council
7. Declaration of Interest.
General Reminder
8. Public Participation (None Indicated)
9. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 17th September 2018 (copy attached).

10. Matters Arising

11. Motion to Exclude Press and Public due to Commercially Sensitive Information

12. Update on St Johns Parish Club

13. Reports

- **Finance Staffing and Buildings held on 24th September 2018**
(CIL Funding £323,000 October 2018 and £48,000 February 2019)
- **Management Committee held on 24th September 2018**
- **Environment Committee held on 2nd October 2018**
Wildflower Meadow Planting at cost of £2,120
(Remembrance Lamppost Poppies 100 at £3.00 each = £300)
Woodland Development Winter Primroses £57.50
- **Communications Committee held on 2nd October 2018**
Newsletter Update
IT Usage Policy to be Approved
- **Play and Leisure Committee Held on 11th October 2018**
Update on Development of Cunnery Meadow Play Area
Date of Summer Fair - Proposed Date Saturday 22nd June 2019

14. Arrangements for OAP Christmas Lunch 2018 £1,500 budget

15. Arrangements for Parish Councillors Christmas Meal 17th December 2018

16. Accounts for Payment.

*Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.
Late Accounts List (To be tabled at Meeting)*

<u>Paym't</u>	<u>October 2018 Accounts: -</u>	<u>£</u>
<u>Method/</u>		
<u>Chq No.</u>		
S/O	Lengthsmen (5no.) Salary Paid by Standing Order (Aug)	751.68
S/O	Employee (1) Salary Paid by Standing Order (Aug)	1,334.40
D/D	Employee (1) / Employer Pension Contribution (Aug)	418.68
B/T	Employee (2) Salary (Aug)	632.32
B/T	Chorley Business and Technology Centre Monthly Office Rental	390.00
D/D	Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support.	78.00
D/D	O2 Telefonica Monthly Fee for Parish Phone	24.34

B/T	BT Business Bill Office Phone and Broadband	58.50
D/D	Three Telephone Monthly Fee Parish Phone (2)	9.00
	HMRC Tax and NI Contributions July 2018	537.42
S/O	Chorley Self Storage Ltd Storage of Property	88.00
B/T	Stately Light Ltd Purchase of Christmas Tree Lights	2,824.80
B/T	St Johns Ambulance 2 x First Aid Kits	48.40
5045	John Harrison Sports Ltd 6 x Lasered Plaques	90.00
B/T	Amazon 4 x Apple iPads (32GB)	1,179.96
5046	Weldbank Plastics Co. Ltd Bin Bags for Lengthsmen	73.01
B/T	Britain In Bloom NW Award x 4 Tickets	108.00
5047	Envirocare Grounds Maintenance of Parish Sites	700.01
5048	CPRE Annual Subscription	36.00
5049	LALC Good Councillors Guide 2018 Edition x 20	39.29
5050	Mrs G Egan Reimbursement of Expenses	65.25
5051	Councillor D Rogerson Reimbursement of Expenses	37.80
Total Expenditure without Late Accounts		£9,530.86

17. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

- Application no: [18/00846/FULHH](#)
 Proposal: Single storey rear extension and external alterations including new bay window to front elevation (resubmission of application ref: 18/00074/FULHH)
 Location: 9 Radburn Close Clayton-le-Woods Chorley PR6 7RB
- Application no: [18/00872/CLPUD](#)
 Proposal: Application for a Certificate of Lawfulness for a proposed single storey rear extension
 Location: 11 Leighfield Close Clayton-le-Woods Leyland PR25 5AQ
- Application no: [18/00901/FULHH](#)
 Proposal: Single storey front and side extension
 Location: 66 Claughton Avenue Clayton-le-Woods Leyland PR25 5TL
- Application no: [18/00884/FULHH](#)
 Proposal: Single storey side/rear extension
 Location: 84 Carr Meadow Bamber Bridge Preston PR5 8HS
- Application no: [18/00900/FULHH](#)
 Proposal: New Balcony on Existing Flat Roof
 Location: Levens Lodge Moss Lane Clayton-le-Woods Leyland PR25 4SE
- Application no: [18/00910/FULHH](#)
 Proposal: Two storey side extension
 Location: 25 Lancaster Lane Clayton-le-Woods Leyland PR25 5SN
- Application no: [18/00930/TPO](#)
 Proposal: Application for works to a protected tree: Chorley BC TPO No. 1 (Clayton-le-Woods) 1984 - T7 oak - fell to ground.
 Location: 20 Maypark Bamber Bridge Preston PR5 8JA

18. Remembrance Sunday 11th November 2018

Letter of Invitation from Whittle-le-Woods and Clayton-le-Woods Memorial Committee regarding Remembrance Sunday Arrangements (Assemble at Whittle-le-Woods CE Primary School yard at 2.15pm before proceeding to the War Memorial for the Service)

19. Central Lancashire Consultation on Local Plan Review (Update)

20. Correspondence from Back Lane School regarding parking arrangements (Update)

21. Dates for Next Meetings

The next full parish council meeting has been agreed to be held on Monday 19th November 2018 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.

Date for Committee Meetings

Communications Committee Tuesday 30th October 2018 at 7.00pm

Finance Committee Monday 12th November 2018 at 7.00pm

Environment Committee Meeting Monday 12th November 2018 at 8.00pm

Management Committee Meeting to be confirmed

Play and Leisure Committee Meeting to be confirmed