

CLAYTON-LE-WOODS PARISH COUNCIL

**FINANCE STAFFING AND BUILDINGS COMMITTEE MEETING
MONDAY 4th FEBRUARY 2019 AT 7.20PM
AT CHORLEY BUSINESS CENTRE, EUXTON**

AGENDA

- 1. APOLOGIES**
- 2. DECLARATION OF INTEREST**
- 3. TO APPROVE THE MINUTES OF THE MEETING HELD ON 7th JANUARY 2019**
- 4. MATTERS ARISING**
- 5. REVIEW OF INTERNAL FINANCIAL REGULATIONS**
- 6. REVIEW OF WLW and CLW ANNUAL LEVY REQUEST £3,500**
- 7. REVIEW OF HANGING BASKET AND GRASS CUTTING CONTRACT 2019**
- 8. REVIEW OF RISK ASSESSMENT AND ASSET REGISTER 2018/19**
Proposal to delegate to Working Group
- 9. BANKING**
Reconciliation Report
Change of Bank Instruction
- 10. CIL SPENDING PROPOSALS**
Report from Working Group
Proposal to Investigate CCLA Investment for CIL Funds/Precept Deposit
- 11. DATE OF NEXT MEETING**
The proposed date for the next FSB committee meeting is to be arranged.