

**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY 5<sup>th</sup> NOVEMBER, 2013, At 7.30pm**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**



*Present:*                      *Councillors; Cllr. I. Brayshaw, Chairman,  
S. Blanthorn-Hazell,  
D. Harvey,  
J. Houghton,  
D. Sharples,  
Mrs E. Thomas,  
Gillian Benson, Clerk to the Parish Council,  
Wyre Cllr. D. Swift.  
County Cllr. Mrs. S. Perkins  
Four residents*

**2253. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Mrs. P. Bugeja and Cllr. J. Akin and the reasons accepted.

**2254. DECLARATION OF INTERESTS**

Councillors were asked to state their pecuniary and non pecuniary interests in matters to be discussed at this meeting.

**2255. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meetings held on 1<sup>st</sup> October, 2013, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2256. PUBLIC PARTICIPATION**

Standing Orders were suspended to allow residents to speak.

**PACT Meeting**

P C Simon Jones gave P C Dave Kerfoot's apology as he was on a course and unable to attend. He reported on an assault on Stone Cross Gardens within a property and the suspect was identified. Criminal damage on Daniel Fold Lane when a blanket covering a horse was slashed and a further domestic incident on Old Lancaster Road. There have been a number of anti-social behaviour incidents involving youths on the play area of Queen Elizabeth II Playing Field shining laser pens into properties this has led to a seize of two persons who received youth referral forms. Also incidents of underage drinking on Cock Robin Lane and Hamers Wood Drive.

The Police are running Operation Crank in Garstang targeting anti-social behaviour in the town centre. He added that due to the relocation of PCSO Dave Edwards there is only one PCSO in the Garstang area. Loose horses on Stones Lane were raised and the Police will be informed.

**Mark Lawson, Catterall Village Hall Chairman**

Mark highlighted the problems the committee were encountering raising funds of the resurfacing of the car park and asked the Parish Councillors for their help. The cheapest quote to date is in the region of £20,000 + VAT and they have not found a funding stream for car parks.

**Wyre Councillor D. Swift**

Cllr. Swift reported that Wyre had been discussing Halite's judicial review, that Wyre Council will not support the 2% increase in the Police budget, neither has Fylde Council and more food waste is needed in the green bins. Wyre Council is down to the last 20 for funding in 'Aging Better'.

**County Councillor Mrs. S. Perkins**

Cllr. Perkins reported that she attended the first meeting of the task group to discuss the reopening of Household recycling Centres, the officers are to consider the groups ideas and comments. The discussions centring on Garstang's tip was well greeted and there should be a resolution before January. Lancashire County Council is consulting on rural transport at present and urged Councillors to get involved.

The meeting was resumed.

**2257. VACANCY IN THE OFFICE OF PARISH COUNCILLOR**

The date for an election has passed and the Parish Council is required to co-opt a Councillor as soon as practicable. Nominations were accepted at this meeting.

*Resolved: That Mrs. Paula Hofstetter is co-opted to Catterall Parish Council and Wyre Council will be informed of the appointment. Acceptance papers and register of interests were signed.*

**2258. REMEMBRANCE SUNDAY 2014**

The Chairman asked for ideas of how Catterall could mark 100 years since the start of World War I. Suggestions included reading out the names at Remembrance Service and planting poppies.

**2259. ROAD TRAFFIC REGULATION ACT 1984  
20MPH SPEED LIMIT**

Lancashire County Council is legalising the speed limits in Catterall to remove any ambiguities in the original order and to ensure consistent wording in 20MPH speed limits in Lancashire. Councillors considered the legalisation and agreed.

*Resolved; That Catterall Parish Council agrees with the present 20MPH in the village.*

**2260. AMENITY GRASS CUTTING IN CATTERALL**

Lancashire County Council is to reduce the payments to Parishes by 10% for next year therefore the contract will be worth £198.36 from £220.40 this year. Are Councillors still willing to accept this contract?

*Resolved: That the Amenity Grass Cutting Contract continues with Lancashire County Council.*

**2261. PLANNING APPLICATIONS**

The following planning applications are granted:

13/00488/FUL

Proposal: Conversion of building into two-bedroomed dwelling

Location: Rylstone House, Catterall Lane, Catterall

**13/00636/FUL**

**Proposal:** Change of use of existing shop to residential and change of use of existing dwelling to retail and erection of two-storey side & rear extensions and creation of vehicle access and hard-surfacing to front to provide parking area

**Location:** Cock Robin News, 39 Cock Robin Lane, Catterall

**13/00692/HPN (Householder Prior Notification)**

**Proposal:** Single storey rear extension - The enlarged part of the dwelling house (the extension) will extend beyond the rear wall of the original dwelling house by 4.0 metres. The maximum height of the enlarged part of the dwelling house will be 3.5 metres. The height of the eaves of the enlarged part of the dwelling house will be 2.4 metres.

**Location:** 126 Garstang Road, Catterall

Prior approval not required

**Planning application on behalf of Catterall Parish Council**

The planning application submitted to Wyre for the relocation of the CCTV pole and camera has been accepted by Wyre Council.

**13/00734/FUL**

**Proposal:** Relocation of existing CCTV pole and camera

**Location:** Memorial Garden Garstang Road Catterall

*Resolved: The Councillors all have a personal interest as this application has been submitted by Catterall Parish Council and as such the clerk gave a dispensation to all.*

*Resolved: The Parish Council has no objections to this planning application and requests neighbourhood notification.*

**Discharge of conditions****12/00625/DIS**

**Proposal:** Discharge of conditions 02, 03, 04, 06 and 07 on application 12/00625/FULMAJ

**Location:** Riverside Industrial Park Catterall Gates Lane Catterall

As the principle of planning has been granted the Parish Council will not be consulted for discharge of conditions

**Planning Applications**

**Councillors commented on the following planning applications:**

**13/00700/FULMAJ****Amendments to the application**

**Proposal:** Erection of 16 affordable homes (12 x 2 bed, 4 person and 4 x 3 bed, 5 person)

**Location:** Land at Baylton Drive, Catterall

*Resolved: That the Parish Council has no objections to this planning application and requests neighbourhood notification.*

**13/00728/FUL**

**Proposal:** Two-storey side/rear extension (resubmission of 13/00460)

**Location:** 25 Nightingale Way Catterall

*Resolved: The Parish Council objects to this planning application. Too intense for the site, perception of terracing on a detached housing road, impact on neighbours, detrimental to the character and appearance of the street scene.*

**13/00755/FUL**

**Proposal:** Substitution of house types to plots 16 – 22 including formerly plots 16 – 18 and 18 – 31 inclusive

**Location:** Land at Nightingale Way, Catterall

*Resolved: That the Parish Council has no objections to this planning application and requests neighbourhood notification.*

**Tree Preservation Order**

Wyre Council has confirmed the TPO on two oak trees on land off Joe Lane under Tree Preservation Order number 10 of 2013.

**2262. VERBAL REPORTS FOR INFORMATION ONLY****Report of the representative on Kirkland Memorial Hall**

Two of the trees on the Avenue have been diagnosed as diseased and will be removed shortly at an expense in excess of £1,000.

**Report of the Wyre Area Lancashire Association of Local Councils**

AGM elected a new chairman in Cllr. Lady Dulcie Atkins

BT gave a presentation on Superfast Lancashire bringing fibre broadband to Lancashire with 97% accessible by 2015. Garstang area is already connected allowing for speeds of 30mb, this includes Catterall.

Lancashire County Council reported that all but one specialist scheme has been completed. Next year's programme will be based on recommendations from the Three Tier Forum, although there is no budget yet and no decision on schemes. Grass cutting devolved to Parish Council will again be cut next year by 10% to 36pence per metre. There will not be a Winter Maintenance presentation this year.

Wyre Council reported on the ongoing Shaping Your Neighbourhoods, affordable housing extended advertising and volunteering to benefit the community and yourself in the 'Gimme5' project. The old 'benefits bus' is to be revamped and will visit rural areas with isolated residents. Wyre is looking at the Community Infrastructure Levy with public consultation to generate an income.

Sgt Freaney stated the relocation of another PCSO leaving the Neighbourhood team further depleted. Lancashire Constabulary is to be reorganised and Wyre will be in West Division in April. There has been a loss of 696 officers and 565 staff since 1995 and a further 165 officers and 175 staff are to be cut. £40million in savings has been identified and a further £20million is to be found. Whilst the Immediate Response Team will move to Lancaster the Neighbourhood Policing Teams will remain in Garstang, with no reduction in the number of Community Beat Managers at 4, supported by 2PSCOs. She will send monthly reports to Parish Council clerks in case an officer is unable to attend Parish Council meetings. *The report was accepted by members.*

**2263. FINANCE****Royal British Legion**

Councillors are asked to consider a donation towards the continuing work of the Royal British Legion at this time of year. The poppy wreaths are paid for and will be laid in St. Helen's Church and Catterall's Memorial Garden.

*Resolved: To donate £50 to the Royal British Legion.*

The following payments have been received;

1. Pilling Parish Council	£ 18.67	Telephone/internet costs
2. Pilling Parish Council	£125.41	Stationery
3. Garstang Juniors Football Club	£ 90.00	September matches
4. Garstang Rugby Club	£480.00	Training July/August
5. S7 Soccer Academy	£ 60.00	Summer School/Aug.
6. Kirkland Parish Council	£653.00	Grounds Main.
7. Out of date cheque brought back to cash book	£ 1.18	

*Resolved: Councillors agreed to pay the following expenditures:*

1. Clerk's Salary and expenses	£157.16
2. Parish Lengthsman Wages and expenses	£206.71
3. Houghton's Filling Station	£ 90.84
4. Olive Branch Landscapes	£312.00
5. C and C Supplies	£ 4.10
6. Viking	£314.43
7. Nortech Security Systems Ltd.	£291.00
8. Olive Branch Landscapes	£312.00
9. Dave Duperouzel – Web hosting	£ 60.00
10. Royal British Legion	£ 50.00

#### **Direct Debits**

BT	£ 44.48*
PlusNet	£ 18.00
Staff costs	£1,160.00
Pension	£214.96

#### **\*BT payments**

Having looked at the financial side of the BT invoice if we sign up for paying the line rental up front for 12months we will save £3.70 per month and the calling plan will be reduced to £7.00 per month. We save £42.60 over the year. Councillors considered this one off payment now to reduce the invoices for twelve months.

*Resolved: To pay BT one year in advance.*

*When trying to set this up BT would ONLY take payment by debit or credit card therefore this option is not open to the Parish Council.*

#### **Finance Committee, Bank Reconciliation and Financial Statement**

*The Finance Committee minutes of 16<sup>th</sup> October, bank reconciliation to 15<sup>th</sup> October and financial statement for the second quarter were accepted by members.*

#### **Budget and Precept 2014 – 2015**

Information was distributed as an outline to where the Parish Council stands financially at present with a budget proposal. These figures will be updated as needed to allow the members to set the precept. Councillors who have ideas/projects for inclusion must ensure they are costed and these will be presented for discussion.

#### **2264. QUESTIONS FOR COUNCILLORS**

##### **106 Monies from Bowgreave Development**

Planning conditions for the affordable housing in Bowgreave stated that 106 monies were to be spent on Queen Elizabeth II Playing Field, Catterall. The money, £26,000, has been paid to Wyre Council, who have indicated they may take five years to spend it! In the mean time Wyre Councillor Swift has been asked to chase this up as Catterall was penalised against eligibility for a Shaping Your Neighbourhood grant as this money is to be spent on Catterall playing field.

*There being no further business the Chairman closed the meeting at 8.40pm.*

Date .....

Chairman .....