

# **CATTERALL PARISH COUNCIL**

## **MINUTES OF THE PARISH COUNCIL MEETING**

**HELD ON TUESDAY 7<sup>th</sup> MAY, 2013, At 7.30pm**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**



**QUALITY  
PARISH  
COUNCIL**

*Present:*                      *Councillors; D. Sharples, Chairman,  
I. Brayshaw, Vice Chairman,  
S. Blanthorn-Hazell,  
Mrs. P. Bugeja,  
J. Akin,  
D. Harvey,  
J. Houghton,  
Mrs. P. Quinn,  
Mrs E. Thomas  
Gillian Benson, Clerk to the Parish Council  
One resident*

### **2182. ELECTION OF CHAIRMAN**

**Resolved: Cllr. Ian Brayshaw was elected as Chairman of Catterall Parish Council for one year**

Under the Local Government Act 1972 (83(4)) the Chairman signed the Declaration of Office.

### **2183. ELECTION OF VICE-CHAIRMAN**

**Resolved; Cllr. S. Blanthorn-Hazell was elected as Vice-Chairman of Catterall Parish Council for one year.**

### **2184. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Miss A. McCabe and the reason accepted.

### **2185. DECLARATION OF INTERESTS**

Councillors were asked to disclose pecuniary and non pecuniary interests in matters to be discussed at this meeting.

### **2186. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meetings held on 9<sup>th</sup> April, 2013, having been circulated to members were agreed and signed by the Chairman as a true record.*

### **2187. PUBLIC PARTICIPATION**

Standing Orders were suspended to allow residents to speak.

#### **Report from the PACT meeting**

The PACT meeting was held previously by PCSO John Holland who reported the following;

|                              | <b>2012</b> | <b>2013</b> |
|------------------------------|-------------|-------------|
| <b>Reported Incidents</b>    | 31          | 21          |
| <b>Anti-social Behaviour</b> | 3           | 2           |
| <b>Crime</b>                 | 2           | 0           |

He advised the Councillors of two local young persons apprehended for throwing stones and eggs at vehicles on Calder Bridge. They were taken back to their respective parents and, in carrying out restorative justice, apologised to the victims.

### **Drains under Stones Lane**

A resident raised the problems being encountered with drains from the Pickerings and the outfall. Although only outline permission the Pickerings Hotel has permission to develop the site for housing and a development company has recently been investigating the surface water and foul drains from the site. Drainage is to go to existing drains, but the original pipework from the cellar; it was Pickerings in 4" joining a 6" pipe later on.

At times of heavy rain the drains are not coping now so if the development of 20+ homes is added the system could collapse. The resident asked that any development saw the drains going into Garstang Road. He added that a number of years ago the car park was extended and this drains straight onto Stones Lane covering it in waste water.

It was noted that as yet the permission is only outline so details will need to be submitted with the full application. It was noted that the company carrying out the work have produced a drainage report and that Wyre and County should be made aware of these problems.

The meeting was resumed.

### **2188. GENERAL POWER OF COMPETENCE**

*Resolved: Councillors reaffirmed that Catterall Parish Council is eligible to use the General Power of Competence.*

### **2189. DATES OF FUTURE MEETINGS**

*Resolved: Councillors agreed that Catterall Parish Council will meet on the following dates in Catterall Village Hall, Garstang Road, Catterall, at 7.30pm, unless an agreed change is made:*

|                                  |                                 |                                 |
|----------------------------------|---------------------------------|---------------------------------|
| 4 <sup>th</sup> June, 2013,      | 2 <sup>nd</sup> July, 2013      | 6 <sup>th</sup> August, 2013,   |
| 3 <sup>rd</sup> September, 2013, | 1 <sup>st</sup> October, 2013,  | 5 <sup>th</sup> November, 2013, |
| 3 <sup>rd</sup> December, 2013   |                                 |                                 |
| 7 <sup>th</sup> January, 2014,   | 4 <sup>th</sup> February, 2014, | 4 <sup>th</sup> March, 2014,    |
| 1 <sup>st</sup> April, 2014,     | 6 <sup>th</sup> May, 2014.      |                                 |

The PACT meeting will take place prior to these meetings.

### **2190. APPOINTMENT OF MEMBERS TO COMMITTEES AND PARISH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

#### **Standards and Scrutiny Committee**

Responsible for policies and procedures.

Councillors, J. Houghton, Mrs P. Quinn and D. Sharples

#### **Finance Committee**

Responsible for the accounts, employee's payments, budgets and recommending the precept.

Councillors J. Akin, S. Blanthorn-Hazell, J. Houghton and D. Sharples

#### **Responsible Financial Officer**

The Clerk is the Responsible Financial Officer

### **Bank Signatories**

Councillors S. Blanthorn-Hazell, I. Brayshaw, J. Houghton and D. Sharples. The Clerk is able to access the accounts at the bank, but will NOT sign the cheques.

### **Internal Auditor**

Pilling Parish Council will be auditing the accounts for 2012 - 2013

### **Planning Committee**

Meetings called as necessary.

Councillors S. Blanthorn-Hazell, J. Houghton, D. Sharples and Mrs. E. Thomas.

Planning Ambassador - Cllr. I. Brayshaw

### **Environment Committee**

Responsible for the Parish Lengthsman, highways and street scene in the Village and the Green Spaces Committee responsible for Catterall Playing Field, Open Spaces and Play Areas in the Village.

Councillors S. Blanthorn-Hazell, I. Brayshaw, D. Harvey, J. Houghton and Miss A. McCabe.

Parish Lengthsman up Line Managers will be Cllr. I. Brayshaw and Cllr. D. Harvey.

### **Editor and Sub-Editor to the Parish Newsletter**

Editor – Cllr. Miss A. McCabe

### **Tree Wardens**

Councillors Mrs. P. Bujega and J. Houghton

### **Catterall Village Hall – 2**

Councillor Mrs. P. Bujega and Cllr. Mrs E. Thomas

### **Catterall Gala – 1**

Councillor Mrs. P Quinn

### **Kirkland and Catterall Memorial Hall – 2**

Councillors D. Harvey and Mrs. E. Thomas

### **Wyre Area Lancashire Association of Local Councils – 3**

Councillors J. Akin and J. Houghton Plus one vacancy

### **Wyre Area Road Safety Committee – 2**

Councillors I. Brayshaw and Mrs P. Quinn

*Resolved: That the above members are elected to serve as Parish Council representatives on these committees.*

### **2191. CATTERALL GALA**

*Resolved: That eight members of Catterall Parish Council will be attending Catterall Gala on Saturday 1<sup>st</sup> June, 2013*

### **2192. REQUEST FOR HIRE OF QUEEN ELIZABETH II PLAYING FIELD, FOOTBALL PITCH**

Les Taylor is requesting use of the pitch for the Garstang F.C. Youth Team to play their home games on the Catterall Sports Field for next season. The Youth Team's season commences early September and continues to through to the following April. It may be that a request will be made to play a couple of friendlies at the end of August. In total we will play approximately 12 home games. The matches usually take place on Sunday mornings and kick off at 11 am. The players are drawn from Cockerham to Catterall including of

course the Garstang area itself. Councillors considered this request but wished the Finance Committee to consider the payment rate for each match as extra work will be required to keep the pitch marked during Winter.

*Resolved: That Catterall Parish Council will allow Garstang Youth Football Team to play on Queen Elizabeth II Playing Field, but will be reviewing the charge.*

### **2193. CRAG**

Councillors were informed, at short notice, that the public meeting for CRAG was cancelled, due to the advertisement not appearing in the Courier. The meeting has been re-scheduled for Monday 13<sup>th</sup> May at Kirkland Memorial Hall at 8.15pm.

*Resolved: That Councillors will attend the CRAG meeting.*

### **2194. PLANNING APPLICATIONS**

The following planning application was considered by Councillors;

#### **13/00302/LAWE**

**Proposal:** Certificate of lawfulness for the existing occupation of the dwelling by a person not complying with the agricultural tie on the property for a period in excess of 10 years.

**Location:** the Orchard, Garstang By-Pass Road, Catterall

*Resolved: The Parish Council has no objections to this planning application.*

### **Anemometer Mast Planning Application**

RWE npower renewables wish to inform the Parish Council of a planning application for a 'net mast' to be erected North West of St. Michaels. Councillors were concerned that this could be the start of a series of wind turbines as it is in line with both the Dewlay turbine and the two at Eagland Hill.

### **2195. VERBAL REPORTS FOR INFORMATION ONLY**

#### **Report of the representative on Kirkland and Catterall Memorial Hall**

Cllr. D. Harvey reported on the setting up of a committee to investigate re-instating the Play Area on the Memorial Hall field including funding and is very active at present. The Trustees have just received news that their funding application to install double glazing in the Memorial Hall has been successful.

#### **Report from Wyre Area Lancashire Association of Local Councils Lancashire County Council**

The main highway maintenance programme has started for this year. Gritting was extended by 4 weeks this year due to the particularly inclement weather.

#### **Wyre Council**

Lancashire County Council and BT are working to improve the access to broadband through Superfast Lancashire, starting in Forton. Work starts in September 2013 through to end of 2015 to provide 95% of Lancashire with this service.

#### **Police**

There has been an increase in the number of burglaries from sheds and garages. Please LOCK your outbuildings and mark property kept in them to protect it from the scrap metal thieves.

The Avenue, Churchtown is to be looked at by the Community and Road Watch Team and Marc Proctor, Police, is to carry out a risk assessment for Lancashire County Council highways.

**2196. FINANCE**

The following payments have been received;

|   |         |                          |
|---|---------|--------------------------|
| 1. Pilling Parish Council               | £ 19.57 | Telephone/internet costs |
| 2. Lancashire County Council            | £200.00 |                          |
| Signing up for the Rights of Way Scheme |         |                          |

*Resolved: Councillors agreed to pay the following expenditures:*

|   |           |
|---|-----------|
| 1. Clerk's Salary and expenses                | £137.94   |
| 2. Parish Lengthsman Wages and expenses       | £121.66   |
| 3. Houghton's Filling Station                 | £ 50.00   |
| 4. Olive Branch Landscapes                    | £312.00   |
| 5. Viking                                     | £563.46   |
| 6. Garstang Timber                            | £ 1.18    |
| 7. Broker Network                             | £1,060.00 |
| 8. Jon Cuff ( time clock for the floodlights) | £ 57.42   |
| 9. Houghton's Filling Station                 | £167.01   |
| 10. C and C Supplies (Top soil for the field) | £147.22   |
| 11. Armstrongs (new engine for mower)         | £320.60   |
| 12. Armstrongs                                | £100.30   |

***Direct Debits***

|             |           |
|-------------|-----------|
| BT          | £ 39.21   |
| PlusNet     | £ 18.00   |
| Staff costs | £1,160.00 |
| Pension     | £185.83   |

**Bank Reconciliation**

*Resolved: Members accepted the bank reconciliation to 15<sup>th</sup> April, 2013.*

**Audit 2012 – 2013**

End of Year Summary

*Resolved: Following approval the Chairman and the Responsible Financial Officer signed the Year End Summary*

Section 1 - Accounting Statements for 2012 - 2013

Section 2 – Annual Governance statement 2012 – 2013

*Resolved: Councillors accepted sections 1 and 2 of the audit documents for signing.*

**2197. WYRE COUNCILLOR**

*Resolved that the meeting be adjourned to allow Wyre Councillor Swift to speak.*

The Councillor reported that nothing which was happening in Wyre at present would have an effect on Catterall.

*The meeting was resumed.*

**2198. OTHER QUESTIONS FOR COUNCILLORS****Loose horses on Stones Lane**

Councillors were informed of a number of horses let loose on Stones Lane to graze on the grass verges on a daily basis. Many walkers were feeling intimidated by their presence and avoiding using the lane. This will be passed onto the Rights of Way Team as this part of Stones Lane is a public footpath.

The retiring Chairman thanked the Councillors for their support and co-operation over the past three years and commented they had become an astute and knowledgeable council. He wished the incoming Chairman the best of luck in the future.

*There being no further business the Chairman closed the meeting at 8.35pm.*

Date .....

Chairman .....