

**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY 3<sup>rd</sup> FEBRUARY, 2015, At 7.30pm**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**



*Present:*                      *Councillors; I. Brayshaw, Chairman,  
S. Blanthorn-Hazell, Vice-Chairman,  
Mrs. P. Bugeja,  
Miss J. Finch,  
Mrs P. Hofstetter,  
D. Sharples,  
E. Taylor,  
Gillian Benson, Clerk to the Parish Council,  
County Cllr. S. Perkins  
Wyre Cllr. D. Swift,  
One resident*

**2445. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. D. Harvey, Cllr. J. Houghton and Cllr. Mrs. E. Thomas.

**2446. DECLARATION OF INTERESTS**

Councillors were asked to declare any pecuniary or non pecuniary interests in matters to be discussed at this meeting.

**2447. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meetings held on 6<sup>th</sup> January, 2015, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2448. PUBLIC PARTICIPATION**

Standing Orders were suspended to allow residents to speak.

**Police Report:**

P C Garry Cross was in attendance with work experience student Julie studying criminology at University. A number of problems in Catterall were reported by Councillors including a speeding black Clio in Boyes Avenue and youths throwing stones into Lodge Park. There was one less incident in Catterall last month compared with last years 4 incidents and these included a domestic matter, abusive sales call and parking issues. The only crime reported was criminal damage to a vehicle.

P C Cross raised the number of burglaries in Over Wyre, although they have not touched Catterall, Franklaw Water Treatment Plant was broken into before Christmas and three persons have been convicted. P C Cross is also the wildlife officer for Fylde and Wyre. There were discussions concerning the staffing levels in rural Wyre with the prospect of a further £20 million savings to be made by 2017. P C Dave Kerfoot is to move in March and that will leave two officers and one PCSO, with two vacancies. The Police will now be responding to calls rather than preventing crimes.

### **Report from County Councillor Sandra Perkins**

Cllr. Perkins reported that the meeting with the Police Commissioner is still to be arranged and Cllr. E. Taylor will be attending. She will meet Sergeant Freaney before talking to the Commissioner. There has been a 50% increase in crime in the rural Wyre area and the station may become a hybrid station with potentially 9 officers based there.

Claughton Household Tip will re-open as before, but builders' waste/rubble/soil will not be accepted as it is too expensive to process, but this is accepted at Ingol Tip. The tip will operate Friday to Monday each week. Full information will be leafleted to local households and the re-cycling work will not affect charity shops.

### **Planning Applications**

A resident highlighted the way Wyre Council treat applicants of planning applications. Wyre Councillor Dave Swift is to pursue the matter in Wyre.

The meeting was resumed.

### **2449. ASSET REGISTER, STANDING ORDERS, FINANCIAL ORDERS AND APM**

Councillors checked through and corrected/added to the asset register. It was noted that the Memorial Gate and ceramic plaque have been added and Zurich informed and the Queen Elizabeth II Playing Field value should be included.

*Resolved: Asset Register to be updated.*

Standing Orders were reviewed; recent update from National Association of Local Councils regarding the recording of meetings has been included.

*Resolved: Catterall Parish Council Standing Orders were accepted.*

Financial Orders were reviewed.

*Resolved: Catterall Parish Council Financial Orders were accepted.*

Annual Parish Meeting's Standing Orders were reviewed.

*Resolved: APM Standing Orders were accepted.*

### **2450. QUALITY PARISH COUNCIL STATUS**

Details of the new Local Council Award Scheme have been published and circulated to Councillors; this replaces the Quality Parish Council Status. As Catterall Parish Council still carries this status the council applied for automatic transition to Foundation level, at no cost, but this status will expire on 31<sup>st</sup> January, 2016 and in the meantime Councillors considered the Award Scheme as presented. It was raised that if residents are able to get matters sorted that is the priority.

*Resolved: Councillors, having read through the criteria consider for the amount of work required to prove the status there are no tangible benefits and will not be applying at present.*

### **2451. QUEEN ELIZABETH II PLAYING FIELD**

An update on progress with the facilities on the playing field was given by Cllr. J. Finch. Wyre Council is looking to put the money in next year's budget to be spent. It is hoped to develop the field similar to Kepple Lane using funding sources through Community Futures, once the most appropriate status is established. Julie Paton Lancashire County Council's officer for the Environment and Community Projects has had a site meeting and will organise a design based on consultation (this will be the evidence base for grants). Both the football teams and Catterall Gala have been contacted for consultation and an article will be placed in Catterall Crier and the Focus with a return form. Public meetings will be held in March/April, the views of neighbours will be sought, those who use the Village Hall and to approach Kirkland and Catterall St. Helen's C of E Primary School to

draw what they would like to see on the field. A phased design over two to three years is envisaged.

*Resolved: Article for Catterall Crier and Focus Magazine.*

#### **2452. NEW WEB SITE FOR CATTERALL**

Councillors considered updating the website by using a professional firm, based in Garstang. They offer an up to date product which gives a fully responsive display on all forms of communication devices. Whilst the present website is 'fine' perhaps it is time to update, recently the site has been unable to publish due to the server being down again!! There is a charge of £500 initial set up fee and monthly running fees of £20.

*Resolved: That Catterall Parish Council has a new web site.*

#### **2453. CATTERALL CRIER**

Articles of interest to Catterall residents and the work of Parish Councillors are needed for the next issue, due out at the end of the month. Dog fouling in the village was raised with a suggestion for children from Kirkland and Catterall St. Helen's C of E Primary School to produce posters to be displayed in the worst areas.

*Resolved: To include an article on dog fouling and approach the school to design notices.*

#### **2454. CHURCHTOWN FESTIVAL**

*Resolved; Chairman to attend the Churchtown and District Whitsun Festival on Saturday 23<sup>rd</sup> May, 2015.*

#### **2455. LANCASHIRE COUNTY COUNCIL HIGHWAY'S ROLE IN ASSESSING PLANNING APPLICATIONS**

Information received from County Councillor Sandra Perkins was sent to Councillors; who discussed the reply. Councillors noted that Lancashire County Council had listened to our remarks to the large planning applications and these will be monitored.

#### **2456. REMEMBRANCE GARDEN**

At last month's meeting the creation of a Remembrance/Poppy Garden at the side of the Memorial Gate was suggested. Bloom in Catterall is pleased to assist and Mr. McGuire, who created the garden, is happy with the relocation. Councillors gave suggestions as to inclusion and established a working party to oversee the formation of the new garden.

*Resolved: The working group will consist of Cllr. Miss J. Finch and Cllr. Mrs. P. Bugeja with Bloom in Catterall.*

#### **2457. PLANNING APPLICATIONS**

##### **Planning Decisions**

The following planning application has been refused:

14/00956/FUL

Proposal: Two storey side extension

Location: 10, Cock Robin Lane, Catterall

##### **Councillors considered the following planning applications**

14/00994/FUL

**Proposal:** Erection of porches to front and rear elevations

**Location:** 2, Calder Terrace, Bruna Hill, Catterall

*Resolved: The Parish Council has no objections in principle, but noting the neighbour's response, would want to ensure any extension does not prevent access for neighbours.*

**14/01013/FUL**

**Proposal:** Erection of single-storey rear and side extension and provision of replacement access ramp to side elevation

**Location:** 5 Conway Close Catterall

*Resolved: The Parish Council has no objections in principle to this planning application and seeks neighbourhood notification.*

**15/00011/FUL**

**Proposal:** First floor side extension and single storey rear extension

**Location:** 5 Stone Cross Gardens Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**15/00012/FUL**

**Proposal:** Single storey side and rear extensions

**Location:** 34, The Parklands, Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**15/00070/FUL**

**Proposal:** Extension of property to rear at ground and roof level and provision of two dormers in the rear plane of the existing roof to create an additional floor of accommodation. The rear extension would include dormers facing to the north-east and south-west and front porch.

**Location:** The Haven 35 Cock Robin Lane Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**15/00067/MB**

**Proposal:** Prior notification for change of use for two agricultural buildings to form two dwellings (under class MB)

**Location:** Beech House Farm, Catterall Lane, Catterall

*Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**Churchtown Garage**

Pre-application consultation has been sent on behalf of Churchtown Garage.

*Resolved: The Parish Council looks forward to commenting on the application once submitted to Wyre Council.*

**2458. REPORTS FOR INFORMATION ONLY****Finance Committee**

The Committee met to sign off the third quarter accounts, pinned the Parish Lengthsman wages to SCP 13 and resolved the grounds maintenance contract offer with Kirkland Parish Council.

**Wyre Area Lancashire Association of Local Councils** – Meeting held 15<sup>th</sup> January. Reply from the Chief Constable talked about a Police hybrid model, which is working in Kirkham at present and it is hoped it will be rolled out in Garstang. This should bring more Police officers to Garstang and therefore more Police presence in rural areas.  
Lancashire County Council - Mr. Sim Lane-Dixon

The highway works programme for the coming year has not been finalised. The amenity grass cutting contracts will be paid at the same rate as this year and further savings of £300m over the next 3 years.

Wyre Council - Garry Payne

Wyre's Government grant has reduced by 15% for next year, but this will have no effect on front line services. The Parish Charter will be rolled in with the engagement review being carried out in Wyre. Wyre will stop sending hard copies of planning applications from January, but this will be reviewed in 6 months.

Police - Sergeant Danielle Freaney

Expanded on the Hybrid Model, where Police officers would take control of ALL crimes and incidents rather than referring them to specialist departments. Officers reduced by 1,250, that is one third in the past few years and Garstang offers one sergeant, two Police Officers and one PCSO to cover the Over Wyre area. She urged members of the public to complain if the action by an officer with not up to acceptable standards.

## **2459. FINANCE**

The following payments have been received;

1. Pilling Parish Council	£ 21.30	Telephone/internet costs
2. Pilling Parish Council	£181.24	Stationery
3. Kirkland Parish Council – Grounds Main.	£671.00	

*Councillors resolved to pay the following invoices:*

1. Clerk's Salary and expenses	£ 90.27	
2. Parish Lengthsman Wages and expenses	£ 77.56	
3. Broadband Renewal – G. Benson	£ 6.98	Domain Name
4. B and H Pest Control – Moles	£ 30.00	
5. Wyre Area Road Safety Committee	£ 40.00	
6. Jon Cuff Electrical Ltd.	£ 60.00	
7. C and C Supplies	£ 7.30	
8. Garstang Timber	£ 31.20	

### **Direct Debits**

BT	£ 34.42
PlusNet	£ 18.00
Staff costs	£1,400.00
Pension	£292.52
Information Commissioner's Office	£ 35.00

### **Bank Reconciliation**

*Resolved: Councillors accepted the bank reconciliation to 15<sup>th</sup> January, 2015.*

There being no further business the Chairman closed the meeting at 9.00pm.

Date .....

Chairman .....