



CATTERALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

**HELD ON TUESDAY
6th August, 2019 at 7.00pm**

AT CATTERALL VILLAGE HALL,

Present: *Councillors;* *I. Brayshaw, Chairman,*
J. Finch, Vice-Chairman,
Mrs. S. Bulman,
S. Kirkman,
K. O'Hanlon,
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre and County Councillor S. Turner

3065. APOLOGIES FOR ABSENCE

Apologies were received from Cllr. M. Butler. Wyre Councillor Webster sent apologies.

3066. NOTIFICATION OF INTERESTS

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

3067. MINUTES OF THE LAST MEETING

Resolved: The minutes of the Council meeting held on 2nd July, 2019, having been circulated to members were agreed and signed by the Chairman as a true record.

3068. PUBLIC PARTICIPATION

Standing Orders were suspended to receive information.

Lancashire County Councillor Turner

The Councillor remarked on the completion of the surfacing dressing on Garstang Road, but to monitor the old 'tram lines' which may appear again. White line markings now follow within two weeks of a job. It was raised that the pavement at the junction of Baylton Drive and Garstang Road is still waiting to be improved, this was part of the planning conditions for the Pickerings Park development, and Cllr. Turner will chase this with County.

Wyre Councillor Turner

Cllr. Turner had asked David Thow about the implementation of Wyre's Local Plan, but it is not going well with developers arguing outline and reserved matters in court. The Government has reduced the housing numbers and Wyre Council is trying to work with these. There are also problems with development land in multiple ownership where masterplans are not produced for the whole area and there are internal disputes. Planning permission for 18/00690/FUL has granted an increase in houses and the s106 agreement states the commuted sum will be collected by Wyre Council and spent in other parts of the borough. The Councillors are appalled at this demanding it is spent in

Catterall as this is where the development is and Wyre Council know it can be used by the Parish Council. Cllr. Turner will chase this up with Wyre Planners.
Cllr. Turner will also investigate the widening of the pavement from Calder House Lane to the bridge as part of planning conditions for the development opposite the Golf Club.

The meeting was resumed.

3069. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

The Parish Council has received interests from residents in becoming a Catterall Parish Councillor.

Resolved: The Parish Council will interview the prospective candidates on 27th August to ensure they are aware of what the position involves.

3070. FEEDER PILLAR FOR THE CHRISTMAS TREE

Lancashire County Council visited the village hall site to assess the work needed to install a feeder pillar; this is considerably more than was first thought and therefore the cost is higher than originally suggested. The pillar is to be placed next to the telegraph pole, with the electrics being brought under the entrance road. Lancashire County Council will also sink the hole, line it and add a lid for safety and security, into the grass to take the tree and this will contain the connection for the lights. No further work is required and the total cost is £3,950 + VAT.

Resolved: Councillors agreed to the installation of the feeder pillar and other works quoted for

3071. FLOODLIGHTS ON THE QUEEN ELIZABETH II PLAYING FIELD

One of the lights is faulty; it's permanently on. The lights are at the end of their lives; County has suggested replacement with LED's will be £1,200 + VAT. This will greatly save on energy as they use so much less to run.

Resolved: Councillors agreed to replace the floodlights on the Queen Elizabeth II Playing Field.

3072. ELECTRIC CAR CHARGING POINT

The Chairman discussed the possible installation of an electric car charging point on the Queen Elizabeth II Playing Field grass verge on the edge of the car park. This would need to be discussed with the Village Hall committee and the feasibility of installation.

Resolved: In principal the Parish Council agreed to the idea of a charging point and the Chairman will investigate the logistics to present to the Parish Council.

3073. SOCIETY OF LOCAL COUNCIL CLERKS CONFERENCE

The clerk wishes to attend the Society of Local Council Clerks Conference in Northwich. Topics include Getting Public Rights of Way Registered, before 2026, developing assertiveness, Website accessibility regulations and engaging youth. The cost is £30, and this and the travel costs can be shared with Pilling and Kirkland Parish Council.

Resolved: Councillors agreed to the clerk attending the SLCC Conference.

3074. GRANT AWARD AND APPOINTMENT OF CONTRACTORS

Submitted by Cllr. J. Finch. Councillors will be aware that the Parish Council has been awarded a grant of £30,000 by the Lancashire Environmental Fund to carry out Phase 3 of the Playing Field Masterplan. A detailed specification of the works was drawn up by Gabby Nixon (Gardenangel Garden Design Consultancy) on behalf of the Parish Council and three quotes received in line with financial regulations. These were circulated to councillors and are confidential. Councillors were asked to agree that

a) The contract for the majority of the work is awarded to Fletchers Gardens and Driveways Limited on the basis that they were the cheapest and they had previously carried out work for the parish council to a high standard

Resolved: The Parish Council agrees to the contractor

b) The contract for the mosaic path be awarded to Gardenangel Garden Design Consultancy on the basis that it is a specialist piece of work and only one price therefore obtained

Resolved: The Parish Council agrees to the contractor

c) That the contract for project managing the Phase 3 works be awarded to Gardenangel Garden Design Consultancy on the basis that it is specialist work and Gardenangel not only has the required qualifications and expertise but also drew up the Masterplan.

Resolved: The Parish Council agrees to the contractor

3075. PLANNING APPLICATIONS

Granted Planning Applications:

18/00822/FULMAJ

Proposal: Conversion of barn in to 3 dwellings and erection of 8 dwellings with associated access off Garstang Road (A6)

Location: Catterall Lodge Farm Garstang Bypass Road Catterall

19/00512/FUL

Proposal: Creation of a roof over existing slurry store

Location: Land Adjacent Catterall Lane Catterall

18/00690/FUL

Proposal: Erection of 6 dwellings (plots 32-34 and 118-120) (substitution of house types including 3 additional plots to planning permission ref. 14/00681/OUTMAJ and 16/00987/REMMAJ) and erection of sub station

Location: Land At Daniel Fold Farm Daniel Fold Lane Catterall

Discharge application has been submitted to the following:

16/00987/DIS3

Proposal: Discharge of condition 08 (landscape management) on application

16/00987/REMMAJ

Location: Land At Daniel Fold Farm Daniel Fold Lane Catterall

16/00987/DIS2

Proposal: Discharge of condition 13 (future management of proposed streets) on application 16/00987/REMMAJ

Location Daniel Fold Farm Daniel Fold Lane Catterall

Planning Applications commented upon:

19/00736/FUL

Proposal: Proposed stables including associated store and hard standing area

Location: Barn 1 Ripon Hall Farm Catterall Lane Catterall

Resolved: The Parish Council has no objections to this planning application and seeks neighbourhood notification.

3076. REPORTS FOR INFORMATION

Report on Queen Elizabeth II Field

Cllr. J. Finch reported the work on phase three will begin in late August with the final landscaping in November when bare rooted trees will complete the design.

Walking to School Meetings

The length of pavement was defined by County Cllr. Turner as from White Gables towards Garstang completely round the bend. The County engineer quoted £18,000 for the improvements with Lancashire County Council only able to provide £5,000 as there is no statutory duty to provide this work, although he is looking at other funding within County. Cllr. Mrs. S. Bulman is waiting for the date of a further meeting to move things on; the £13,000 shortfall is to be split between the Town and Parish Councils in the surrounding areas. Councillors were concerned at how the split would be made and needed to understand the benefit to Catterall residents. In principle Catterall Parish Council would contribute, but not an equal split and a formal proposition will need to be presented.

Catterall Village Hall

Cllr. J. Finch and Cllr. S. Kirkman attended the recent committee meeting; where the members were more than please to accept the wording on the new Village Hall sign. Chairs with arms are to be ordered for those less mobile Village Hall users and smaller tables. A website is in production for publishing the Village Hall events. The repair to the leaky roof is completed and once checked for water refurbishment of the ceiling and decoration will start. Cllr. S. Kirkman is to pursue the instillation of baby changing facilities in the disabled toilet.

Wyre Area Lancashire Association of Local Councils

Cllr. D. Sharples and Cllr. J. Finch reported on an excellent meeting with County Cllr. Albert Atkinson presenting recycling in Lancashire. It was noted that Lancashire County Council can recycle much more items than Wyre Council allows in their household collections. County will be publicising the increased items to be collected from October. Wyre Council is introducing blue bins for recycling and householders can return or keep their boxes. Cllr. Atkinson is working on reopening the education suite at Farrington Recycling Centre.

Next meeting 30th October, when the director of public health will be attending.

Catterall in Bloom

Cllr. K. O'Hanlon reported on a successful judging day by Britain in Bloom yesterday. Although they gave nothing away; they were impressed by the diversity of sites including the painted bus shelters. Results are published on 25th October.

Catterall Parish Council Facebook Page

Cllr. S. Kirkman reported on items he's posted recently including the circus, phase three of the Queen Elizabeth II Playing Field and trading standards issues. Responses to a number of the pages were positive.

Environment and Green Spaces Committee meeting

Met on 11th July to confirm areas and prices for the grounds maintenance on Queen Elizabeth II Playing Field.

Finance Committee Meeting

Met on 23rd July and 5th August and minutes circulated. The internal audit report recommendations are being worked on and the terms and references for the Finance Committee are to be reviewed.

HR Committee Meeting

Met on 23rd July to confirm the Parish Lengthsman is now permanent and consider a request from Kirkland Parish Council for an increase in hours.

3077. FINANCE

Catterall Parish Council administers sponsorship funding for Catterall in Bloom, this is not the Parish Council's money.

The following payments have been received;

| | | |
|---|---------|--------------------|
| 1. Sponsorship in cash | £150.00 | Catterall in Bloom |
| 2. Kirkland Parish Council | £773.00 | Grounds Main. |
| 3. Pilling Parish Council | £ 14.35 | Phone and B/band |
| 4. Cash donation for Catterall in Bloom | £ 5.00 | Catterall in Bloom |

Resolved: Councillors resolved to pay the following invoices received:

| Cheque | Payee | Amount | Reason |
|--------|---------------------------------|------------|--------------------------------|
| 2386 | Lancashire Environmental Fund | £3,300.00 | 3rd party contribution |
| 2388 | G. Benson | £222.23 | Clerk's expenses and purchases |
| 2389 | Armstrongs Garden Machinery | £ 36.73 | Oils for mower |
| 2390 | C and C Supplies | £ 23.78 | |
| 2391 | Olive Branch Landscapes | £312.00 | Grounds Maintenance |
| 2392 | Houghtons Filling Station | £ 53.96 | Fuel |
| 2393 | Greenbarnes Ltd | £2,277.90 | Village Hall sign |
| 2394 | Fletchers Gardens and Driveways | £22,895.46 | Landscaping on Playing Field |
| | | £29,122.06 | |

Resolved: The clerk is given permission by the Parish Council to transfer funds to cover the cheques above.

Direct Debits/Standing Orders

| | |
|--|-----------|
| BT | £ 43.19 |
| Staff costs | £1,282.66 |
| Easy-web-sites | £ 27.60 |
| Siemens Finance Service – pavement sweeper | £220.80 |

Bank Reconciliation

Resolved: The bank Reconciliation 15th August, 2019 was accepted by Councillors.

3078. QUESTIONS FOR COUNCILLORS**Nebraska, Cock Robin Lane**

There is great concern with the roofless dwelling on Cock Robin Lane as it is deteriorating inside, the clerk will inform Wyre Council.

Stones Lane Public Footpath

The hedges are encroaching onto the path making it difficult for walkers. To report to Lancashire County Council to inform the landowners to cut their hedges.

There being no further business the Chairman closed the meeting at 8.20pm.

Date

Chairman