



## **CATTERALL PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING**

**HELD ON TUESDAY**

**4<sup>th</sup> APRIL, 2017 FOLLOWING THE ANNUAL PARISH MEETING**

**AT CATTERALL VILLAGE HALL,  
GARSTANG ROAD, CATTERALL**

*Present:*                      *Councillors; I. Brayshaw, Chairman,  
J. Finch, Vice-Chairman,  
Mrs. S. Bulman,  
Mrs. P. Bugeja  
R. Hill,  
J. Houghton,  
K. O'Hanlon,  
S. Kirkman,  
D. Sharples,  
E. Taylor,  
Gillian Benson, Clerk to the Parish Council,  
Wyre Councillor Shaun Turner,*

#### **2741. APOLOGIES FOR ABSENCE**

Apologies were received from Lancashire County Councillor Sandra Perkins.

#### **2742. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days.

#### **2743. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meeting held on 7<sup>th</sup> March, 2017, having been circulated to members were agreed and signed by the Chairman as a true record.*

#### **2744. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

#### **Police Report**

**March Crimes** – A delivery driver was bitten on the hand by a dog at a property on Catterall Lane, a youth was reported to have following a young female home, barged into a property on Garstang Road and stole money. A number of insecure vehicles were broken into and items stolen on Nightingale Way, Keepers Wood Way and Pincroft Close.

**Anti-Social Behaviour** – A resident reported threats made against him in a custody dispute and two cars were reported on Baylton Court one being declared off the road and one having no tax.

The meeting was resumed.

**2745. CATTERALL GALA**

The hire agreement has been sent to the committee, who are concerned about spectators using barbeques on the field, the Council discussed responsibility for damage and considered as the committee were concerned this will need raising with their insurance for suitable guidance.

*Resolved: As Catterall Gala is hiring the field there is a need for responsibility for any damage caused on the field during their hire. Councillors confirmed 5 persons would be walking in the procession on Saturday 3<sup>rd</sup> June.*

**2746. HIRE OF QUEEN ELIZABETH II PLAYING FIELD**

A resident of Meadowcroft Avenue wishes to place a bouncy castle on the playing field for their child's birthday party and the firm will access through the gate and barrier.

Councillors discussed the implications to the field, insurance/responsibility, neighbour notification, employment of staff for the day and how will the event be policed against the influx from those using the field.

*Resolved: The Parish Council will need the hire agreement signed; indemnity for any damage, neighbour notification, insurance from the bouncy castle firm and staff will be needed for out of hours work.*

**2747. CCTV ON QUEEN ELIZABETH II PLAYING FIELD**

A site visit was held this morning on the playing field to assess the location of CCTV over the play area with the foresight to add on further cameras as other facilities are installed. A 4 metre pole with static cameras able to zoom in and supplied via the floodlights is recommended.

*Resolved: To install CCTV on Queen Elizabeth II Playing Field close to the new play area, delegated to the clerk and Cllr. Jan Finch to progress.*

**2748. PUBLIC RIGHTS OF WAY**

Lancashire County Council asks if Catterall Parish Council wishes to sign up to the public footpath clearing and overgrown vegetation scheme this year.

*Resolved: Catterall Parish Council will sign up to clear the public footpaths in the parish.*

**2749. PLANNING APPLICATIONS**

The following planning application has been granted:

16/00144/OUTMAJ

Proposal: Outline application with all matters reserved apart from the access for residential development for up to 66 houses and a medical centre

Location: Daniel Fold Farm, Daniel Fold Lane, Catterall

**2750. REPORTS FOR INFORMATION****Queen Elizabeth II Playing Field**

Cllr. Jan Finch reported on the progress of the Toddler and Junior Play Area on the Queen Elizabeth II Playing Field, the official open day will be Friday 28<sup>th</sup> April at 4pm by Ben Wallace MP. It may be that Wyre Council is to remove the public litter bin near to the play area, but this will be passed to Wyre Cllr. Turner to confirm.

**2751. FINANCE**

The following payments have been received;

- |                            |         |                     |
|----------------------------|---------|---------------------|
| 1. Pilling Parish Council  | £ 24.09 | Phone and Broadband |
| 2. Kirkland Parish Council | £722.00 | Grounds Main.       |

Councillors resolved to pay the following invoices:

1. Clerk's Salary and expenses	£ 86.98	
2. Parish Lengthsman Wages and expenses	£ 85.14	
3. Lancashire Association of Local Councils	£326.86	Subscriptions
4. Pilling Parish Council	£121.05	
5. C and C Supplies	£ 8.84	
6. Austin Walmsley	£196.44	Outfall pipe
7. HM Revenue and Customs	£1,615.92	Final Quarter

#### Direct Debits/Standing Orders

1. PlusNet	£ 12.00
2. BT	£ 45.18
3. Staff costs	£2,140.00
4. Pensions	£305.99
5. Easy-web-sites	£ 24.00
6. Bank Interest for 2016 – 2017	£165.80

#### Bank Reconciliation

*Resolved: The Bank reconciliation to 15<sup>th</sup> March, 2017 was accepted by Councillors.*

*There being no further business the Chairman closed the meeting at 8.20pm.*

Date .....

Chairman .....