

CATTERALL PARISH COUNCIL

Gillian Benson,
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Catterall,
Garstang,
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29 October 2019



Dear Councillors,

You are hereby summoned to attend a meeting of Catterall Parish Council on **Tuesday 5th November, 2019 at 7.00pm in Catterall Village Hall, Garstang Road, at 7.00pm** for the purpose of transacting the following business. The draft minutes from the Parish Council meeting held on Tuesday 1st October, 2019 sent by e-mail.

Yours Sincerely,

G. Benson

Gillian Benson,
Clerk to the Parish Council

AGENDA

1. Apologies for Absence

To receive apologies for this meeting.

2. Co-option of new councillor

The Parish Council interviewed Mrs. Balshaw on 8th October. Councillors are asked to co-opt Mrs. Balshaw to Catterall Parish Council.

3. Notification of Interests

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

4. Minutes of the last meeting

Information included. Minutes of the Parish Council meeting held on 1st October 2019, having been circulated to members to be signed as a correct record.

5. Public Participation

The meeting will be adjourned to allow residents to speak. Questions raised by residents must be directed to the Chairman, there is no obligation for the Council to provide an answer at this meeting as further investigations may be needed.

Report of the County Councillor
Report of the Wyre Councillor

The meeting will be resumed.

6. Catterall Village Hall Refuse Bin

At the recent Village Hall committee meeting it was suggested the Parish Council takes on the contract for the refuse bin, as the Parish Lengthsman and Clerk are on site and the Parish Council uses the bin. Councillors are asked to consider this possible contract? Still waiting for the details of the contract before a decision could be made.

7. Gate for Playing Field Fence

Catterall in Bloom is composting material as part of sustainable gardening in the village and has requested the insertion of a gate, to be padlocked, just to the left of the barrier to allow wheelbarrows through? Councillors are asked to look at the site and consider the request?

8. Defibrillator for Catterall Village Hall

See information at end. Sophie has contacted Village Hall and Parish Council to date for sponsorship. Councillors are asked to consider this request?

9. Planning Applications

Planning permission granted:

19/00736/FUL

Proposal: Proposed stables including associated store and hard standing area
Location: Barn 1 Ripon Hall Farm Catterall Lane Catterall

19/00893/FUL

Proposal: Erection of a detached 1.5 storey building with garage at ground floor with ancillary annex above
Location: 6 Beaconsfield Terrace Claughton-on-Brock Preston

Planning Applications to consider and comment:

19/00982/FULMAJ

Proposal: Erection of new golf driving range (D2), incorporating driving range building, golf buggy parking area and safety netting (resubmission of 18/00971/FULMAJ)

Location: Garstang Country Hotel and Golf Club Garstang Road Bowgreave

Additional Information to consider:

19/00942/FUL

Proposal: Reduction in height of 5 brick piers and the railings in between. Retention of remaining piers, wall and gates forming the front boundary

Location: 3 Boyes Avenue Catterall

It is imperative that, prior to the meeting, Councillors view planning applications at: <http://www.wyre.gov.uk/planningsearch>

10. Verbal Reports for information only

Report on Queen Elizabeth II Field

Walking to School Meetings

Report of the representative on Catterall Village Hall

Report of the representative on Catterall Gala

Wyre Area Lancashire Association of Local Councils

Catterall in Bloom - National and Regional awards due.

Catterall Parish Council Facebook Page

11. Finance

Audit 2018 – 2019

Catterall Parish Council has received the external auditor's report. A review of sections 1 and 2 of the AGAR is in accordance with Proper Practices. The Parish Council failed to make proper provision in 2019/2020 for the exercise of public rights and must answer 'No' to Assertion 4 of the AGAR 2020/2021.

The following will be carried out as conclusion of the audit review:

- 'Notice of Conclusion of audit' detailing inspection rights on noticeboard
- Publish the 'Notice' with the certified AGAR sections 1, 2 and 3 on Catterall's website
- Copies of the AGAR are available for residents on payment
- Sections 1, 2 and 3 of the AGAR are available for inspection for five years

Donation to Royal British Legion

Councillors are asked to consider making a donation to the work of the Royal British Legion? Last year £100.00

Accounts

Catterall Parish Council administers the accounts for Catterall in Bloom; this is not the Parish Council's money.

The following payments have been received;

- | | | |
|------------------------------|---------|-----------------------|
| 1. Lancashire County Council | £198.00 | Amenity Grass Cutting |
| 2. Pilling Parish Council | £151.45 | Phone and stationery |

Councillors are asked to resolve to pay the following invoices received:

- | | | |
|------------------------------|---------|------------------|
| 1. Clerk's reimbursements | £ 21.03 | |
| 2. Olive Branch Landscapes | £432.00 | |
| 3. Houghtons Filling Station | £ 40.01 | Petrol |
| 4. C and C Supplies | £ 82.37 | Sealant/post mix |
| 5. Parish and Town Training | £ 33.00 | |
| 6. Cardiac Science | £ 25.14 | Replace kit |
| 7. Royal British Legion | | |

Direct Debits/Standing Orders

- | | | |
|---|-----------|-----------------|
| BT | £ 62.97 | |
| BT Bill queried again | £ 2.76 | credit (£60.21) |
| Staff costs including HMRC | £4,143.87 | |
| Easy-web-sites | £ 27.60 | |
| Siemens Finance – Pavement sweeper hire | £220.80 | |

Bank Reconciliation

Sent by email. Bank Reconciliation to 15th October, 2019.

12. Agenda for next meeting

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.

13. Questions for other members

The date of the next meeting will be 3rd December, 2019

14. Exclusion of the press and public

Councillors to resolve:

Pursuant to section 1(2) of the Public Bodies (admission to meetings) Act 1960 it will be resolved that, due to the confidential nature of the business to be transacted and under General Data Protection Regulations, the public and press will not be permitted to attend during discussions.

In confidence

Councillors must not discuss this matter outside the meeting.

Outcome of councillor interviews on 8th October.

A second resident was interviewed and those councillors interviewing will inform members of the proceedings.

Councillors are asked to resolve progress.

Dates for your Diary:

Remembrance Sunday

10th November

Memorial Garden at 2.00pm

Canon Greenall taking the service.

Catterall in Bloom will have decorated the garden with hand knitted poppies

Item 7

Christmas Tree Switch-on

Sunday 1st December

Catterall Village Hall at 5.00pm

Blessing of tree and accompanied carols

Refreshments in the Village Hall

Item 8 - Defibrillator for Village Hall

From Sophie, by email:

I have been given your details by the village hall contact I have in relation to the playing fields that we use for football matches on a weekly basis. My name is Sophie and I am the fundraising officer for Myerscough Junior Football Club. We train and put into teams over 180 children both boys and girls. We primarily use Myerscough college facilities but as the club expands we need more space. We have been using the football pitch at Catterall village hall which has enabled us to play more games and we greatly appreciate this. As a club we felt that every venue we used should be fitted with a defibrillator and over the last year we have managed to fund raise and purchase one at Myerscough College, Barton St. Lawrence primary school, are currently investing in Kirkland parish hall and now looking at Catterall. We believe by housing these outside it not only gives us peace of mind but also allows the wider community to access one should it be needed. I live in the village of Goosnargh which is a small rural village and we have 3 situated, 2 have been used in the last 12 months and both times saved the lives of both patients. The stats are incredible. Without intervention up to 95 % of people will not survive cardiac arrest. If a defibrillator is used and CRP administered within 3-5 mins of cardiac arrest their chance of survival increases from 6 to 74%. The main reason so few people survive sudden cardiac arrest is due to no defibrillator being provided quickly enough after the point of collapse. We are asking if the parish council as well as the village hall would like to support this cause and enable to us house a defibrillator on the outside wall of the village hall. Any contribution would be greatly appreciated. If you decide that you would like to assist we can also use, if you have, the parish council logo on the housing unit to advertise the fact you have helped in such a positive way. The cost of the defibrillator is £895 and the housing £600 plus VAT. We will work with the village hall to gain access to install as need an electric point, we have an electrician at the club who will install. It is very straightforward, a simply system. I will register the defibrillator with the Lancashire ambulance service and we will maintain the unit by checking on a regular basis as the temperature needs to be regulated. I am the point of contact for all our defibrillators. We will renew pads and batteries when needed, we have a specific contact at heartbeat we use. I am also looking at any businesses within the area that may wish to donate as I believe that the nearest is Sainsburys in Garstang? or at least that the nearest registered

Clerk's Report for 5th November, 2019

These items are not for discussion, but to inform the Councillors of events in the Parish since the last meeting.

Reporting potholes, street lighting, gullies etc.

Please use: <http://www.lancashire.gov.uk/roads-parking-and-travel/fault-search.aspx>

I refer to your email yesterday to County Councillor Turner about updates on the proposed weight limits on Cock Robin Lane and Joe Lane.

As part to an approved development that included the now opened link road, a weight restriction is being proposed for both Cock Robin Lane and Joe Lane, which is subject to a Traffic Regulation Order (TRO).

The proposed order is currently under legal scrutiny before going out to formal public consultation, and we anticipate advertising the TRO during December 2019. It is envisaged that the weight restrictions will be implemented, subject to any objections being considered, to complement the opening of the link road.

I hope this information is helpful.

Kind Regards, Phil Steed
District Lead Officer
Highways and Transport
Lancashire County Council
T: 0300 123 6780
W: www.lancashire.gov.uk

Christmas Trees

Licence and electricity inventory completed.
Band confirmed waiting for reply from Queen

Lancashire Association of Local Councils

Website Accessibility forwarded

Barrier

Removed to be replaced

CCTV

Lost contact with Cock Robin pole camera, Nortech investigating.

Publications:

LCR