

Barnacre-with-Bonds Parish Council

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Draft version for approval at the meeting on Wednesday 17th October 2018

MINUTES

Of the meeting which took place on Thursday 12th July 2018 in **Barnacre Memorial Hall** for the purpose of transacting the following business:

1. **Present: Councillors Commander, Forshaw, Howell (Chair), J Ibison & 12 members of the public.**
Apologies: Councillors Gorst, T Ibison, Marsh & County Councillor S Turner.

2. **Minutes**

It was resolved that the minutes of both meetings (annual and regular) on 16th May 2018, having been circulated previously be approved and signed by the Chairman as a correct record.

3. **Declarations of Interest**

None received.

4. The meeting was adjourned for a period of public discussion at 7:35pm giving members the opportunity to update on any meetings attended, to make any comment on the Clerk's report & to receive any updates from both Borough and County Councillors.

Residents from Calder House Lane / Dimples Lane area of the Parish present have major concerns over the new planning application 18/00632/OUTMAJ for 90 dwellings. As the Parish Council have previously objected to applications of smaller scales, in the same area, residents were looking for the support again of the Parish Council. Residents' issues with the application include; the area of land was not on the local plan as an area for development, increase in traffic & drainage. As this application was only received by the Clerk on 10th July, the Chairman explained that there would need to be an extra ordinary meeting of the Parish Council in order for them to review the application and collate a response to Wyre and when reviewing, would take into consideration the views of the residents. When a meeting date was agreed, this would be advertised on the web site and in the Parish notice board. A resident who farms the area has good knowledge of the drainage in that area and has experienced many issues with flooding. He had drafted a letter which was handed out to all present.

Borough Councillor J Ibison gave an update on B4RN (super fast rural broadband) – He has attended a meeting with the Parish Council at Claughton and also Scorton to establish if there would be any interest in their Parishes joining together with this venture. There is significant interest from both Parishes. Both Claughton and Scorton (Nether Wyresdale) have been advised to contact B4RN directly. Further update will be provided when that contact has been made and next steps known.

Councillor Howell reported that he had attended a meeting mid June with the working group for footpaths at Bowgreave and he was elected as Chair of the group, with Garstang Councillor Liz Webster as vice chair. The group reviewed the issues and a letter has been sent to LCC Highways requesting a meeting. Work is ongoing and regular updates will be provided. Councillor Howell also informed the Parish Council that a resident of Byerworth Lane had approached him with concerns over the development at Bowgreave House Farm with a number of issues including; large mature trees being cut down, even though on the plan they show to remain, drainage blockages & dust. A letter has been sent to Wyre highlighting these issues via the Clerk. A letter was also sent to planning in relation to a resident on the redrow estate moving his garden boundary, although the land was part of the open space. Clerk would chase this up as no response has been received.

5. **Planning applications**

- a. Application: 18/00475/LAWP – Lawful development for proposed single storey rear extension @ 7 Dew Forest, Bowgreave. This was discussed, **and it was resolved there were no comment / objections**
- b. Application: 18/00476/FUL – Porch & bay window extension to front elevation & single storey extension to rear, sloping roof to existing side extension and a rear dormer @ 30 Greenacres Drive. . This was discussed, **and it was resolved there were no comment / objections.**
- c. Application 18/00579/FUL – Erection of a stable block and sand paddock @ Oakenclough House, Delph Lane. . This was discussed, **and it was resolved there were no comment / objections**
- d. Application 18/00465/FUL – Extension to existing agricultural building for B1/B8 use (resubmission of 17/01061/FUL) @ High Meadows, Reservoir Road. . This was discussed, **and it was resolved there were no comment / objections**
- e. Application 17/00892/DIS - Agreement of details of conditions 04 (drainage), 05 (car parking, driveways and paths materials), 06 (desk study) and 09 (boundary treatments) on application 17/00892/FUL @ Lower Lingart Farm, Forge Lane. . This was discussed, **and it was resolved there were no comment / objections**

Signed.....

Dated.....

6. **Neighbourhood Plan**

This was discussed once again. To date, only interest from 3 individuals within the Parish, a business a chapel & a village hall committee. Councillors Howell and Forshaw have applied to LALC to attend a neighbourhood planning workshop in July and will still attend but it was resolved that this be put in abeyance now due to lack of response and that the Parish Council would re-visit this in 12 months time, but agreed to take it no further at this time due to the lack of response.

7. **Baylton trust / Almshouses**

In the past, there was always a representative of the Parish Council on the Baylton Trust committee as the Almshouses are situated in the Parish of Barnacre-with-Bonds. This was discussed and it was resolved that the Clerk would write to the committee to express the Parish Council would be interested in having representation on the committee if a position arises in the future and that it would be appreciated if this could be considered.

8. **Withdrawal of policing from Garstang and over Wyre**

This was discussed and PC Laidlow has agreed to have a meeting with any Councillors to explain the situation in more detail. It was resolved that Councillor H Forshaw would attend the meeting and if he could, so would Councillor N Howell. Clerk to email PC Laidlow to obtain information of when / where the meeting is taking place.

9. **Purchase of an SSL certificate**

New versions of chrome will start to mark websites without SSL certificates as “not secure”. A certificate will ensure data transmitted between a website user and the website they are visiting is encrypted securely. A certificate can be purchased through the website support team (Easy websites Ltd) for a cost of £3 per month plus VAT and would be maintained / kept up to date by Easy websites. This was discussed, and **it was resolved that the certificate should be purchased. Clerk to inform Easy website of the decision.**

10. To note financial bank statements: Building Society account: £2,530.70 (statement dated 7th June 2018) & Clerk’s salary account balance £6,604.70 (statement dated 8th June 2018)

11. **Clerk’s salary account**

There have been many issues with the salary account recently whilst trying to set up the monthly salary standing order and for the last couple of months the payment of the clerk’s salary has had to have intervention through lengthy phone calls and signatories authorising payments over the phone etc. Subsequently, the bank has issued a compensation payment for it’s mis management of the account. This was discussed and it was resolved that the Clerk should receive the ex-gratia compensation payment to cover inconvenience caused and hours of phone calls as this was what the compensation payment was for.

12. **Online banking – Clerk’s salary account**

Given recent issues with the salary account, registering for online banking was discussed. It was resolved that the clerk should obtain necessary paperwork to register and then be in a position to pay the salary each month via online banking. To mitigate risk of the clerk having access to the entire annual salary and have the authority to draw down funds from the account, it was agreed that the monthly bank statements all be presented to the Parish Council and not just the balance at each meeting.

13. **Payment of the following accounts were authorised**

100282	Zurich Municipal	Annual insurance	£324.61
100283	Autela Ltd	Payroll services 2018/19 Q1 - 4	£187.20
100284	LALC	Training course (Neighbourhood planning) 2 Councillors @ £25 each	£50.00
000002 (Clerk’s salary account – Lloyds)	Mrs N Mason	July 18 salary (doesn’t include 2018/19 pay increase of 2%)	£350.47
000003 (Clerk’s salary account – Lloyds)	Mrs N Mason	Ex gratia payment from Lloyds Bank	£200.00

14. **Next meeting**

It was confirmed that the next regular meeting of the Parish Council would be on Wednesday 17th October, however there would be an extra ordinary meeting called by the chairman in due course (as mentioned in the adjournment)

Signed

Dated.....