

Barnacre-with-Bonds Parish Council

MINUTES

Draft version, for approval at the next Parish Council meeting 17th July 2019

Of the Annual meeting which took place on Wednesday 15th May 2019 at Barnacre Memorial Hall.

Present:

Councillors Fennel, Forshaw, Gorst, Howell, J Ibison, Marsh & 1 member of the public.

1. Election of Chairperson

It was proposed by Cllr Marsh, seconded by Cllr Forshaw that Councillor Howell takes office as Chairperson.

Under the Local Government Act 1972 (83(4)) the Chairperson signed the Declaration of Office.

2. Election of Vice Chairperson

It was proposed by Councillor Ibison, seconded by Councillor Gorst that Councillor Commander be Vice Chairperson. Although Councillor Commander was not present, he had informed the Clerk prior to the meeting should he be nominated for Vice Chairperson, he would accept. Clerk would inform Councillor Commander and ask he signs the Declaration of Office Under the Local Government Act 1972 (83(4)).

3. Apologies:

Councillor J Commander

4. It was resolved that the minutes of the meeting on 16th May 2018 having been circulated previously be approved and signed by the Chairperson as a correct record.

5. Declaration of interests

None to declare.

6. The meeting was adjourned for a period of public discussion at 7.35pm, no business was discussed. The meeting re-convened at 7.36pm.

7. Personnel Advisory Committee

Members / meetings / quorum were discussed. **It was resolved that there be 4 members of this committee; Councillors Howell, Commander, Marsh & Gorst and that quorum be 3 members. Unless the need to call a meeting before, the committee would meet annually, ahead of the January 2020 regular meeting.**

8. Planning

Roles / Areas discussed and it was **resolved that initially, planning applications for Calder Vale would go to Councillors Commander & Gorst. Barnacre (higher areas) would go to Councillors Ibison & Commander. Barnacre (lower areas) (Dimples / Bowgreave / Garstang) would go to Councillors Fennel & Forshaw with Councillor Howell (Chair) overseeing all. Extra ordinary meetings would be called to discuss applications as appropriate.**

SignedChair

Date

9. Approval of accounts for year ending 31 March 2019

Clerk presented the accounts for 2017/18 (not yet audited) **It was resolved these be accepted.**

10. Exemption certificate for annual audit 2018/19

As the Parish Council neither received gross income, nor incurred gross expenditure, exceeding £25,000 in the tax year ending 31st March 2019, **It was resolved that the Parish Council wished to certify themselves as exempt from a limited assurance review under section 9 of the Local Audit (smaller Authorities) Regulations 2015 and the exemption certificate be signed by the Chairman and the RFO. An analysis of variances and bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights would be fully completed and along with the exemption certificate, published on the Parish website.**

11. Annual Governance Statement 2018/19

Section 1 of Annual Return was completed and signed by RFO & Chair.

12. Accounting Statements 2018/19

Section 2 of Annual Return was approved and signed by RFO & Chair.

13. Annual insurance 2019/20

Renewal of the Parish Council's annual insurance premium and the existing long term agreement with Zurich was discussed and **it was resolved that the premium of £324.61 be paid.**

Meeting closed at 7.59pm.

SignedChair

Date