

WHALLEY PARISH COUNCIL



Minutes of the meeting held on Thursday 18th May 2017 at 7.30pm in the Old Grammar School, Whalley.

Present: Councillor M Highton (Chair)
Councillor L Rimmer
Councillor J Brown
Councillor M Fallon
Councillor C Ball
Councillor D Sleight
Councillor S Barker
Councillor M Reid
Councillor P Elson

Members of the public – 4

In Attendance: F Holland – Clerk to Whalley Parish Council

1108/17 to receive declaration of interests

No Declarations of interests were received.

1109/17 to approve as correct the Minutes of the Parish Council Meeting held on 20th April 2017

It was resolved that the minutes of the Parish Council Meeting held on 20th April 2017 be approved as a correct record of the meeting.

1110/17 to approve as correct the minutes of the Annual Parish Meeting held on 4th May 2017

It was resolved to defer this item to the next Parish Council Meeting on 15th June 2017

1111/17 to adjourn the meeting for a period of public discussion (information only)

Mr White enquired as to the ownership to the piece of pavement and associated works adjacent to 3 Accrington Road. This is to ascertain permission for Whalley in Bloom volunteers to attend to the flower display.

Mr Brown noted that another fixed notice has been issued at the bus stand on King Street. He added that works seem to be in progress on King Street in anticipation of the road restructuring. Mr Ronnan expressed pleasure that the Parish Council complement was now full and all were present.

1112/17 to receive minutes of other Committees

The minutes of the Planning Committee meetings of the 20th April 2017; and the Church Yard Committee meeting of 13th March 2017 were presented to the meeting.

1113/17 to receive reports of Councillors from other committees (information only)

Cllr Ball reported that the Church Yard Committee had met, reviewed existing planned and maintenance work including the Tree Survey, repairs to the West Gate, cleaning pathways, repairs to the North Gate and wall, and safety of memorial headstones. It is intended to request quotations for refurbishment of the East Gate (with handrail) Following an examination of the costs the PCC would be requested to seek a faculty and planning permission for the handrail.; invite Tree Check to inspect the trees and Brent Stevenson to inspect the grave stones thereby ensuring the committees commitment to safety issues. The Adam Cottam Almshouses Trust held its AGM on 10th May at which I was re-elected Chairman. The meeting reviewed the past year with respect to the refurbishment of the empty dwelling. There is a new resident but ill health has prevented him from taking up permanent residence.

Cllr Reid reported that bookings were being taken for the Pink Floyd tribute band on 22 July 2017 at the Village Hall.

Cllr Sleight reported that a contractor was now laying beams at the Joint Burial Ground. Cllr Rimmer has secured additional green bins.

Cllrs Highton and Brown represented the Council at the Mayoral Service in the Parish Church.

1114/17 to authorise the accounts for payments, receipts and balances for April 2017(enclosed)

It was resolved to accept the accounts for payments and receipts for May 2017. It was noted that the Insurance Policy payment was the final one in the agreement with the company and needs to be renegotiated in 2018.

1115/17 to receive the Internal Auditors Report 20016/17 (enclosed)

It was resolved to accept the Internal Auditors Report 2016/17

1116/17 to consider, approve and authorise the Chairman and the RFO to sign Section 1 (Annual Governance Statement 2016/17) being part of the Annual Audit for the year ending 31st March 2017 (enclosed)

It was resolved to authorise the Chairman and the RFO to sign Section 1 (Annual Governance Statement 2016/17) being part of the Annual Audit for the year ending 31st March 2017 (enclosed)

It was noted that the Parish Council has been randomly selected as part of a 5% sample of Councils to receive the review questionnaire and provide evidence as requested.

1117/17 to consider, approve and authorise the Chairman and the RFO to sign Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2017 (enclosed)

It was resolved that the Chairman and the RFO to sign Section 2 (Statement of Accounts) being part of the Annual Audit for the year ending 31st March 2017

1118/17 **to receive updates on:**

- a. The Parish Council web site – The Chairman and Clerk have met with the web developer who has requested information and material which will be incorporated in the new site.
- b. Communications with LCC regarding traffic warden presence in Whalley – The Clerk has received acknowledgement that the letter requesting dialogue with LCC has been forwarded to LCC Officers. However, due to the fact that LCC Governance has changed following the elections, Councillors have yet to be designated.
- c. Lawsonstead Attenuation Ponds – It is understood that as Redwood Homes have as yet not even started any work on the attenuation pools, legal proceedings on behalf of RVBC are to be undertaken.
- d. Whalley Library – It is understood that “For Sale” signs have been removed following the election of a new Council at LCC but as yet there is no clarification of further thinking on this matter.

1119/17 **to consider a response to the Consultation on the permanent expansion of Barrow Primary School** (enclosed)

It was resolved that Cllr Ball would seek further information on this matter and respond on behalf of the Parish Council in due time.

1120/17 **to consider the process to fill the vacancy of the Parish Clerk and RFO**

It was resolved to accept the letter of resignation from the Clerk to finish on 31st August 2017. A sub-committee of the Chairman, Vice-Chairman and Cllr Ball would report back at the next meeting regarding progress in filling the post

1121/17 **to receive the Clerks Report** (enclosed)

Additional information:

By email – Response from RVBC to LCC Highways regarding responsibility for cleaning the pavement on Mitton Road

1122/17 **to receive Borough Councillors Report** (information only)

No Borough Councillor was in attendance

1123/17 **to consider and approve the date of the next meeting of the Parish Council as Thursday 15th June 2017**

It was resolved to hold the next meeting of the Parish Council on Thursday 15th June at 7.30pm at the Old Grammar School.

The meeting closed at 9.30pm

Signed: _____ Date: _____