

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the meeting of the Parish Council held on Tuesday 14 March 2017 at 7.00pm at the Village Hall, Stalmine

**Present:** Cllrs J Jackson (Chairman, D Forshaw, K Jenkinson, S Pelham and T Williams

**In Attendance:** Jan Finch, Clerk to the Council, Cllr Julie Robinson (Wyre Council) and one member of the public.

#### **121(2016-17) Apologies for Absence**

Apologies for absence were received from Cllr Walmsley and the reason accepted.

#### **122(2016-17) Declaration of Interests and Dispensations**

None.

#### **123(2016-17) Minutes of the Last Meeting**

**Resolved:** that the minutes of the meeting held on 14 February 2017 be agreed as a true record.

#### **124(2016-17) Public Participation (Including Police Report)**

Councillors **resolved** to adjourn the meeting to allow members of the public to bring matters relating to the agenda to the attention of the council.

Councillors noted the police report for the month of February 2017.

Cllr Robinson explained the Wyre "Together We Make A Difference" scheme and asked parish councillors to publicise it. Councillors noted that details had been provided in the February Clerk's report and in the news report in the March edition of the Over Wyre Focus as well as on the website.

Cllr Williams stated that he had had complaints from residents about the large sign which had been erected at Newlands Cattery and councillors agreed that it be raised with Wyre Council.

On the conclusion of public participation councillors **resolved** to reconvene the meeting.

#### **125(2016-17) Annual Governance Review**

Having considered the various internal control documents councillors **resolved** to agree the new versions of Standing Orders and Financial Regulations, to accept the minor amendment to the Risk Management Register to reflect the fact that payroll processing is now outsourced and to note that no changes are required to the Risk Management Plan or the Annual Parish Meeting Standing Orders. Councillors further **resolved** to agree the Schedule of Assets as at March 2017.

#### **126(2016-17) Review of Model Publication Scheme, Information Security Policy and Complaints Procedure 2017**

Councillors **resolved** to adopt the updated Model Publication Scheme and to readopt the Information Security Policy without change and the Complaints Procedure with a minor change to reflect the fact that the paragraph number dealing with previous decisions in Standing Orders had changed.

#### **127(2016-17) Summer Planting**

Councillors **resolved** to purchase the same mix and number of plants as last year and to delegate the final decision to the Clerk in consultation with Cllr Jackson. Councillors further **resolved** that two wooden box planters be made to replace the urns on Staynall Lane that were smashed.

### **128(2016-17) Arrangements for the Annual Parish Meeting and the Annual Meeting of the Council**

Councillors **resolved** that the Annual Parish Meeting be held on 9 May 2017 at 6.30pm to be followed by the Annual Meeting of the Council at 7pm.

### **129(2016-17) Speed Limits on Carr Lane**

Councillors expressed concern at the 50mph speed limit on Carr Lane believing that it was too fast, particularly given the increases in traffic resulting from new building. Councillors **resolved** that the parish council write to Lancashire Highways about the speed limits and to enquire whether any traffic calming plans were in place.

### **130(2016-17) Seven Stars – Nomination as an Asset of Community Value**

Councillors noted that the SSRA has nominated the Seven Stars as an asset of community value in line with Part 5 of the Localism Act 2011 and the Assets of Community Value Regulations 2012. In effect this means that, if the owners wish to sell the property or transfer the lease giving vacant possession thereby potentially losing the facility, the nominating party will be granted a period of time to make a bid before any other steps can be taken. Councillors considered the SSRA's request that the parish council endorse the nomination and **resolved** to ask the SSRA for more information on its intentions if the asset were listed and the building for sale before making a decision.

### **131(2016-17) Planning Applications**

#### **17/00150/FUL**

**Proposal:** Retrospective application for the siting of additional stables, storage container and caravan tea room

**Location:** The Bays Field, New Road, Stalmine

It was agreed that the parish council objects to the proposal on the basis that access is via a single track road and the proposal will generate additional traffic. In addition, as always, the parish council is concerned that this is a retrospective application.

#### **17/00174/FUL**

**Proposal:** Erection of a workshop/storage building ancillary to the existing caravan park

**Location:** Highgate Barn Caravan Park, Highgate Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

#### **17/00184/FUL**

**Proposal:** Erection of a detached garage/storage building

**Location:** Willow Bungalow, Back Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

### **132(2016-17) Finance**

#### **a) Receipts this month**

B Hutchinson (recharge for litter picking hoop)	£10.00
Business Reserve Account interest (January)	£0.12
Business Reserve Account interest (February)	£0.11

#### **b) Payments to be approved:**

1363/64/65	Staff costs	£979.92
1363/64	Staff expenses on behalf of the Council	£37.71
1366	Fylde Mowercare (strimmer repair/service)	£125.80

**Payments by Standing Order for Noting:**

Easy Websites (monthly hosting fee)	£24.00
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**c) Statement of Accounts – February 2017**

The statement of accounts for the month ending 28 February 2017 shows:

Business Current Account	£9,191.09
Business High Interest Account	£14,033.15
General Reserve Account	£3,390.31

Councillors **resolved** to approve the accounts for payment and noted the receipts, the payment by standing order and the statement of accounts.

**133(2016-17) Reports from Outside Bodies (for information)**

Cllr Jackson reported that she had not attended the recent meeting of the Wyre Flood Forum but had sent in a report, yet again outlining the failure of Lancashire County Council to clean the gullies on Staynall Lane and prevent the flooding and icing up in winter. Councillors **resolved** to make an official complaint.

**134(2016-17) Clerk's Report (for information)**

Councillors noted the Clerk's report in respect of:

Street Lighting on Mill Lane

Given that the street lighting on Mill Lane had not been restored during w/c 13 February Cllr Jackson contacted LCC's lighting engineer responsible who was unaware that the contractor had not sorted the problem out. He came out with testing equipment and found a loose connection which he rectified and the street lighting was restored on 21 February.

Park and Ride for Lancaster

LCC is promoting the park and ride service in Lancaster to ease traffic congestion. Travellers can park close to Junction 34 of the M6 and use the bus service into the centre of Lancaster. Further details can be found on the parish council's website [www.stalmineparishcouncil.org](http://www.stalmineparishcouncil.org)

Missing and Damaged Street Name Plates

Wyre Council has replaced the street name plates at the junction of Highgate Lane and Staynall Lane and at the junction of Stricklands Lane and Carr End Lane after these were reported. Street name plates are the responsibility of Wyre Council whilst signs on the highway should be reported to Lancashire County Council.

National Plant Monitoring Scheme

The National Plant Monitoring Scheme is looking for volunteers. The Scheme is designed to improve understanding of what is happening to different habitats across the UK and is set to run for a number of years. The Scheme has been running for two survey seasons and over 900 volunteers have signed up and been out surveying. Many of these volunteers are new to plant surveying and have found the scheme accessible, are enjoying taking part and are exploring places close to them and finding out new things. Volunteers are supported by materials which are sent to them, online resources and free training courses. There are still opportunities to get involved with the scheme as a volunteer. This scheme is a partnership between [Botanical Society of Britain and Ireland](http://www.bsbi.org) (BSBI); [JNCC](http://www.jncc.gov.uk); [Centre for Ecology and Hydrology](http://www.ceh.ac.uk) (CEH) and [Plantlife](http://www.plantlife.org.uk) and is backed by the government. Volunteers are recruited and supported to survey 5 plots in a kilometre square close to where they live. The plots will be surveyed twice a year. The kilometre squares to monitor have been identified by stratified random sampling. The plants have been chosen as indicators of the health of individual habitats. There are 3 levels volunteers can participate at depending on confidence and knowledge and support will be provided both through training; web and telephone. Across Lancashire there are still 27 (one in Knott

End and one in Hambleton being the nearest to Stalmine) squares available to survey with more to be released in the future. The live map on the NPMS website shows the squares that are available: [http://www.npms.org.uk/square-near-me-public?dynamic-return\\_all\\_squares=true](http://www.npms.org.uk/square-near-me-public?dynamic-return_all_squares=true). They particularly need to promote the scheme in remote areas as well as areas contain including those with coastal and upland habitats. To sign up please visit [www.npms.org.uk](http://www.npms.org.uk) or for further information email [support@npms.org.uk](mailto:support@npms.org.uk) or phone 01722 342743.

#### Lancashire's Shared Lives Service

LCC has launched a search for people who could offer a 'family' home to an adult living with a disability and unable to live independently. The Shared Lives concept is similar to foster care, making a real difference to the lives of adults who need extra support. Shared Lives carers work from their own homes to provide day care, short term respite or long term live in arrangements for adults who have social care needs. Lancashire's Shared Lives service is the largest in the country supporting 377 people in 288 households, with 227 of those receiving long-term care. The service was recently recognised as 'Outstanding' by the Care Quality Commission (CQC). The service supports 11% of the population of adults with a learning disability in the county and they are looking to expand the number of active carers who can offer long term placements across the county. Shared Lives has been a huge success nationally and people being supported have said they feel more settled, valued and make friends more easily than with traditional types of care. The Shared Lives team carefully identify the best match between Shared Lives carers and the people they support. Being a Shared Lives carer can be challenging but carers say it is so rewarding helping people to lead happy, healthy and enjoyable lives. If you know someone who might be interested in becoming a carer the friendly Shared Lives team will support them every step of the way. They will receive full training, regular support and a monthly financial allowance. Find out more about [Shared Lives](#) on our website or contact the team for an informal chat on 01772 531326

#### Garstang Community Reuse and Recycling Centre

The Centre was reopened in September 2015 following much local demand for a recycling facility in Garstang. There are a wide range of recycling facilities, including electricals, oils and green garden waste. There is also a reuse shop run by local charity Gift92 that sells donated bricabrac, furniture, books and electricals. More information about the charity and the types of things on sale is on their facebook page <https://www.facebook.com/Garstanggift92/>.

#### LALC Training

LALC is holding a Planning Workshop on Thursday 20 April from 7 to 9pm at Howick House Penwortham at a cost of £25. If any councillor wishes to attend please contact the Clerk.

#### **135(2016-17) Date and Time of Next Meeting**

The next meeting of the Parish Council will be on **Tuesday 11 April 2017** at 7.00pm.

There being no further business the Chairman closed the meeting at 7.55pm.