

PRESALL TOWN COUNCIL

Minutes of the Annual Meeting of the Town Council held on Monday 18 May 2015 at 7.00pm Knott End Library, Lancaster Road, Knott End

Present: Councillors P Orme (Mayor), R Black, R Drobny, P Greenhough, D Hudson, R Lawson, G McCann, J Mutch, T Reilly and V Taylor. All councillors present have signed the Declaration of Acceptance of Office

In Attendance: Jan Finch, Clerk to the Town Council

(15-16)001 Election of Mayor for 2015/16

Cllr McCann proposed, Cllr Mutch seconded and councillors **resolved** that Cllr Orme be elected to the office of Mayor of Presall Town Council for the municipal year 2015/16. Cllr Orme signed the Declaration of Acceptance of Office.

The Mayor, Cllr Orme, welcomed guests to the meeting and reflected on his year in office and, in particular, the developments on the playing field and the anticipated installation of the Lowry statue and information board at the ferry slip. He announced that his mayoral charity for the year would be the Donkey Sanctuary. He thanked his Mayoress, his daughter Amy and presented her with a gift token in recognition of her support.

(15-16)002 Apologies for absence

None.

(15-16)003 Declaration of Interests and Dispensations

None.

(15-16)004 Election of Deputy Mayor for 2015/16

Cllr Orme proposed, Cllr Taylor seconded and councillors **resolved** that Cllr McCann be elected to the office of Deputy Mayor of Presall Town Council for the municipal year 2015/16. Cllr McCann signed the Declaration of Acceptance of Office.

(15-16)005 Minutes of the Last Meeting

Resolved: That the minutes of the meeting held on 13 April 2015 be agreed as a true record.

(15-16)006 Appointments to Outside Bodies

Councillors **resolved** to agree to the following appointments as subject leads and to outside bodies:

Housing – Cllr Hudson

Health – Cllrs Drobny and Greenhough

Tourism – Cllrs Drobny and Black

Youth – Cllrs Taylor and Orme

Lancashire Association of Local Councils (Wyre Area Committee) – Cllrs Orme and McCann

Wyre Flood Forum – Cllrs Orme and Reilly

Protect Wyre Group – Cllr Orme

Friends of Presall Park – Cllr Orme

Wyre Road Safety Committee – Cllrs McCann and Reilly

Wyre Festive Lights Committee – Cllr Reilly

Wyre in Bloom – Cllr Mutch

Presall Youth and Community Association – Cllr Reilly

Planning Ambassador – Cllr McCann

Christmas Fair – Cllr Orme

(15-16)007 Calendar of Town Council Meetings for the 2015/16 Civic Year

Councillors **resolved** to approve the dates of the meetings for the 2015/16 Civic Year

8 June 2015

13 July 2015

10 August 2015

14 September 2015

12 October 2015

9 November 2015

14 December 2015

11 January 2016

8 February 2016

14 March 2016

11 April 2016

9 May 2016

(15-16)008 The General Power of Competence

Councillors **resolved** to re-adopt the General Power of Competence given that it meets the criteria, namely that at least two thirds of councillors were elected at the last ordinary election and the Clerk holds an appropriate qualification (the Certificate in Local Council Administration).

(15-16)009 2014/15 Budget Outturn and Annual Return

Councillors had discussed the detailed budget outturn and analysis of expenditure for 2014/15 at the April meeting and there were no further questions on the detail. The Clerk reported that the Internal Audit work had been completed and the report of the Internal Auditor would be presented to the June meeting of the Council. Councillors considered Section 1 (Accounting Statements) and Section 2 (Annual Governance Statement) of the Annual Return for the Year Ended 31 March 2015 and **resolved** that the Accounting Statements and the Annual Governance Statement be approved.

(15-16)010 Draft Annual Report

Councillors considered and **resolved** to approve the Annual Report and to make it available to the public in hard copy and on the website.

(15-16)011 Attendance at New Councillors and Clerks Training

Councillors **resolved** that Cllr Reilly and Cllr Greenhough attend the two workshops for new councillors and clerks at a cost of £126 to the Council.

(15-16)012 Planning Applications

15/00293/LAWE

Proposal: Certificate of lawful development for existing vehicular access

Location: 65 Park Lane, Preesall

It was unanimously agreed that the Council has no objections to the proposal.

15/00046/FUL (amended application)

Proposal: Front and rear dormers

Location: 49 Links Road, Knott End

By a majority (2 councillors voted against and 2 abstained) it was agreed that the Council has no objections to the proposal.

Notice of Appeal

Location: 14, The Crescent, Preesall

Proposal: Extension of existing front dormer and creation of rear dormer

It was unanimously agreed that the Council not ask to withdraw its earlier representations.

(15-16)013 Finance

a) Payments received:

Garstang Town Council (15/003)	£8.32
Yealand Redmayne Parish Council (15/004)	£8.32
LCC (PROW)	£30.00
HMRC (VAT refund)	£3,584.98
Wyre Juniors (Inv 15/005)	£499.65
Preesall and Knott End Gala (15/006)	£180.00
Stalmine Parish Council (Inv 15/008)	£22.54
Coffee morning fundraising (In Bloom)	£390.00
Sponsorship (In Bloom)	£120.00
Wyre Council (In Bloom) (Inv 15/007)	£915.00

b) Payments to be approved:

2847/48	Staff Costs	£2148.53
2847	Clerk's expenditure on behalf of Council	£67.94
2849	HMRC	£329.43
2850	Leander Architectural	£157.80
2851	Viking	£42.92
2852	Wyre Building Supplies	£161.16
2853	Preesall Auto Discount (Inv 388)	£13.39
2854	Towers + Gornall Ltd	£180.00
2855	Glasdon UK Ltd	£314.61
2856	Lancs County Training Partnership (min 15-16 011)	£126.00

Payments by Standing Order/Direct Debit

Easy Websites (hosting fee)	£24.00
O2 (mobile phone contract)	£22.82
LCC pension	£664.61

c) Statement of Accounts – April 2015

Councillors noted the statement of accounts for April which shows:

Current account	£62,728.15
Reserve account	£23,660.38
Mayor's Charity Account	£nil
In Bloom Account	£3,310.27

d) Change to Bank Mandate

Councillors **resolved** to remove Kath Nicholls from the bank mandate as she is no longer a councillor.

Councillors **resolved** to note the payments by standing order/direct debit and the statement of accounts and to approve the accounts for payment and the change to the bank mandate

(15-16)014 Clerk's Report (information only)

Councillors noted the information contained in the Clerk's report in respect of:

Lengthsman's Report

Through April the Lengthsman has begun weedspraying around the village. He has collected for storage a number of public footpath and bridleway signs for use with Public Rights of Way jobs received under the Local Delivery Scheme. This means he will have a small stock for use by him and neighbouring parish councils.

New Mental Health Support Group in Preesall

The Star-Light group is a new monthly support group starting in Preesall on 13th May. It will be run by a retired Mental Health Nurse who realised that there is little peer support for those experiencing mental health issues Over Wyre.

Future Audit Arrangements

The Local Audit and Accountability Act 2014 is now fully in place. The Act abolished the Audit Commission on 31 March 2015 but all existing external audit arrangements continue until the end of the 2016/17 financial year. Changes will be introduced from the 2017/18 financial year and both NALC and SLCC are working together to develop a sector led body and all local councils will be contacted during 2016 to confirm whether they wish to be part of the central arrangement. If any local council does not opt in it will have to make its own external audit arrangements. An external audit will only be required for those councils with income or expenditure of less than £6.5 million and more than £25,000 per annum.

LCC - Changes to the disposal of construction and demolition (inert) waste at Household Waste Recycling Centres

LCC needs to make significant savings by April 2018 and is introducing a new policy to help reduce an estimated £750,000 annual cost of dealing with construction and demolition waste (including soil, rubble and plasterboard) is being implemented from 1 June. A permit system will limit how much construction and demolition waste people can dispose of for free at Household Waste Recycling Centres (HWRCs) with charges being applied for any extra. Residents have been able to apply for a permit since 1 April to be ready for the new system, which begins on 1 June. Residents can apply for a permit either online: www.lancashire.gov.uk/waste; by phone: 0300 123 6781 or by post: Waste Management Group, County Hall, Preston, PR1 0LD

Enquiries: wasteinfo@lancashire.gov.uk. Residents should allow two weeks for their request to be processed and your permit to arrive.

Walney Extension Community Fund

GrantScape is undertaking a consultation exercise on behalf of DONG Energy to get the views of local people on how monies from the Walney Extension Community Fund should be allocated if the site is developed. Initially, local people are being asked to take part by completing a simple online survey and GrantScape is particularly interested in the views and opinions of people in coastal locations in Cumbria and Lancashire. The survey can be found on GrantScape's website www.grantscape.org.uk/fund/wecf or contact GrantScape on 01908 247634.

Ornamental Welcome Sign

The sign has now been returned and will be reinstalled on Head Dyke Lane shortly. The location may be moved slightly to improve sight lines from the nearby property. No information has been received on who may have inflicted the damage.

Jubilee Garden Path Replacement and Litter Bin

Work on the path is almost complete and the froggy litter bin is on order.

War Memorial Conservation

Civic Voice, in partnership with English Heritage, Imperial War Museums and War Memorials Trust, is asking for volunteers to record the location of memorials and carry out condition surveys to establish whether they are in good or poor condition. This will provide an overall picture of the condition of memorials throughout England and assist communities in applying for grant funding for those memorials

in need of conservation. A series of free workshops is being organised to provide volunteers with all the necessary training, and ongoing support will be provided by Civic Voice and War Memorials Trust. A free workshop has been organised in Lancaster at the Quaker Meeting House, Meeting House Lane, Lancaster LA1 1TX on June 3rd, 9.45 – 14.30, to discuss the project, to highlight the conservation issues that affect war memorials and how their condition can be recorded. Places can be reserved by visiting <https://www.eventbrite.co.uk/e/war-memorials-condition-survey-workshop-lancaster-tickets-16747231420> or contact Anna Wilson, Senior Development Officer (War Memorials), Civic Voice, 60 Duke Street, Liverpool L1 5AA www.civicvoice.org.uk Tel: 0151 707 4319 Mob: 07788 268996 Anna.wilson@civicvoice.org.uk

Bus Shelter – Saracen’s Head

No response had been received from Wyre Council concerning the potential siting of a bus shelter on the edge of the new development.

There being no other business the Mayor closed the meeting at 7.40pm.