



PREESALL TOWN COUNCIL

31 October 2018

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council on Monday 12 November 2018 at **7.00pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall. Planning applications will be available to view from **6.45pm**.

Prayers will be said prior to the start of the meeting and councillors are invited to attend if they so wish.

A handwritten signature in blue ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the meeting held on 8 October 2018.
- 4 Public participation**
The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.
- 5 BKV plaque location**
The council entered the villages of Knott End and Preesall in this year's Best Kept Village competition and has won the award for the best kept large village. The ceremony to issue the awards was attended by the Mayor and Deputy Mayor who were presented with a plaque to mark the success. Councillors are asked **to decide** on a suitable location for the plaque.

6 Festive lighting

The council has been setting money aside for a number of years with the intention of extending the Christmas lights along the Esplanade to the Bourne Arms. It is unlikely that the lamp posts will be replaced in the foreseeable future, but, it may be possible to have feeder pillars installed at each of the shelters (approx cost of £520 per pillar). This would enable the shelters to be illuminated, thereby linking the village with the ferry slip area. In addition, it has also been suggested that as the area around the base of the clock is already under development it would be an ideal opportunity to install a feeder pillar there. Councillors are asked **to consider** the proposals and **to determine** whether they wish to take this work further

7 Christmas tree poppies

The Christmas Fair organisers have suggested putting a wreath or 100 poppies on the tree at the Methodist Church. Councillors are asked **to consider** the proposal.

8 Draft budget for 2019/20

First draft of the budget for next year. There are still a number of unknowns and variables and the clerk will take councillors through the budget in some detail. Councillors will be asked to provide guidance to the clerk on the various items of expenditure so that the budget can be further discussed at the December meeting if necessary and finalised at the January meeting.

9 Pre 2019 election meeting

Next year will see the four-yearly elections of all councillors on 2 May 2019. As Monday 6 May is a bank holiday councillors will take office on Tuesday 7 May. The next meeting of the council to confirm councillors in post and elect the Mayor will be at the annual meeting on Monday 13 May 2019. In order to ensure that the 2018/19 accounts are signed off by the existing council there will need to be an additional meeting prior to the election. It is proposed that this is held on Monday 29 April 2019. Councillors are asked **to approve** the date.

10 Planning applications

Application Number: 18/00914/FUL

Proposal: Two storey rear extension to create 10 additional bedrooms

Location: St Albans Nursing Home Lune View Knott End-On-Sea Poulton-Le-Fylde

11 Finance

Councillors are asked:

a) To note receipts at the meeting Reserve account		5.17
b) To approve the following payments:	Cheque	
Payroll	0335,0337,0339	2841.65
Clerk's expenses (on behalf of council)	0336	47.83
Lengthsman's expenses (on behalf of council)	0338	40.00
Viking (invoice 655969; 657000)	0340	62.63
Michael Cook (invoice 29.10.18)	0341	450.00
Phil Orme (cert no 118954 25/10/2018)	0342	78.40
Wyre Building Supplies (inv 183590, 185283,185417)	0343	114.60
Zurich (34538363)	0344	67.86
Over Wyre Focus (inv.7380)	0345	124.20
RBL (02/18 (pcn05)	0346	17.00

Simon Dickinson (14.10.18)	031	100.00

c) To note the following payments by standing order/direct debit	
Easy Web Sites (hosting fee, 9x councillor email, SSL certificate)	49.20
O2 (mobile phone contract)	14.83
LCC (contributions)	815.10
LCC (deficit)	8.33

d) To note the statement of accounts for October 2018 to be circulated at the meeting	
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e) To approve the first quarter budget monitoring	
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12 Verbal reports from subject leads and outside body representatives (information only)

Co-op – Cllr Woodhouse

Best Kept Village – Cllr Orme

Gala – Cllr Hudson

G & KE light railway – Cllr Black, Cllr Drobny, Cllr Woodhouse

Halite – Cllr Hudson

Health – Cllr Greenhough

Highways – Cllr Hudson, Cllr Pattrick

Housing – Cllr Hudson

Lancashire Association of Local Councils (Wyre Area Committee) – Cllr Orme and Cllr McCann

Preesall Youth and Community Association – Cllr Pattrick

Planning Ambassador – Cllr McCann

Tourism – Cllr Black and Cllr Woodhouse

Wyre Ferry Management Board – Cllr Orme

Wyre Festive Lights Committee – Cllr Reilly

Wyre Flood Forum – Cllr Orme and Cllr Pattrick

Wyre In Bloom – Cllr Mutch

Xmas Fair – Cllr Orme

Youth – Cllr Pattrick

13 Verbal report from Wyre Councillor (information only)

The Wyre Councillor will report any items relevant to the area.

14 Clerk's report (information only)

Councillors are asked to note the information contained in the clerk's report.

15 Mayor's report (information only)

An opportunity for the Mayor to report on events and activities.

16 Questions to councillors

An opportunity for any councillor to ask a question of another councillor.

17 Items for next agenda

The next meeting will be held on 10 December 2018. Councillors are asked to raise matters to be included on the agenda by notifying the Clerk **in writing by Thursday 29 November** at the latest. A summary of the reason for raising the matter should be provided.