



# PREESALL TOWN COUNCIL

19 March 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's Finance Committee on Monday 25 March 2019 at **10.00am** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'A. May'.

**Alison May**  
**Clerk to the Council**

## A G E N D A

- 1 Apologies for Absence**
- 2 Declaration of Interests and Dispensations**
- 3 Minutes of the last meeting**  
Councillors are asked to approve as a correct the minutes of the last meeting held on 11 February 2019 (**enclosed**).
- 4 Public Participation**  
The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.
- 5 Purchase of Microsoft Office software**  
The council has for a number of years used Microsoft office 2007, this is now unsupported and needs to be updated. There are two main options – Microsoft 365 or Microsoft 2019 – see **enclosed** paper. Councillors are asked **to approve** the purchase of an update to the software.
- 6 RBS banking switch**  
Four banks have offered to be considered for the council's business – Santander, Metro Bank, Yorkshire Bank and Co-operative bank; the Co-operative bank is a non-starter as the council exceeds the maximum deposit criteria. Details of each are enclosed - the clerk will talk councillors through the 'small print' of what is being offered by each bank and the results of further research into parish/town council banking. Councillors will be asked **to decide** on a course of action.
- 7 Date of next meeting**