



# PREESALL TOWN COUNCIL

3 July 2018

The next meeting of Preesall Town Council's Finance Committee is on Monday 9 July 2018 at **9.30am** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'A. May'.

**Alison May**  
Clerk to the Council

## A G E N D A

- 1 Apologies for Absence**
- 2 Declaration of Interests and Dispensations**
- 3 Minutes of the last meeting**  
Councillors are asked to note the minutes of the last meeting held on 23 April 2018 were agreed as a true record of that meeting at the May council meeting
- 4 Public Participation**  
The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.
- 5 First quarter/end of financial year monitoring**  
Councillors are asked:
  - a) **to check and approve** the documentation for April, May and June of the 2018/19 financial year to ensure that financial recording is in order.
  - b) **to agree** the year end figures to be included in the external audit documentation and annual report prior to submission to full council for approval.The clerk will bring paper copies to the meeting and talk councillors through the documentation.
- 6 Monthly expenditure – July 18**
- 7 Date of next meeting**  
To be agreed.