



# PREESALL TOWN COUNCIL

7 January 2020

Dear Councillor

The next meeting of Preesall Town Council is on Monday 13 January 2020 at **7.00pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

**Alison May**  
**Clerk to the Council**

**This meeting may be recorded by the council, members of the public or the press.**

Prior to the start of the meeting the chairman will make an announcement to confirm if anyone present intends to record proceedings.

It is important to note that those intending to record do not have to indicate as such but are required to do this in a way that is not disruptive of the meeting and does not focus on the public gallery.

Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they may be filmed, recorded or reported on. If any member of the public speaking at the meeting does not wish to be recorded, they should let the chairman of the meeting know.

"The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the council."

# AGENDA

**1 Apologies for absence**

**2 Declaration of interests and dispensations**

To receive from councillors, disclosures of pecuniary and non-pecuniary interest on matters to be considered at the meeting.

**3 Minutes of the last meeting**

Councillors are asked to approve as a correct record the minutes of the meeting held on 9 December 2019.

**4 Public participation**

The Mayor will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak. When dealing with public participation there is no obligation to respond immediately to comments made, other than those that relate to items on the agenda. If a councillor believes that comments received require a decision of the council and the item is not on the agenda, they can ask for this to be put on to the next meeting's agenda. At the conclusion of the public session the Mayor will ask councillors **to agree** to reconvene the meeting.

**5 Planning applications**

**Application Number: 19/01123/FUL**

**Proposal:** Proposed agricultural storage building

**Location:** Cockers Dyke Farm, 307 Pilling Lane, Preesall, Poulton-Le-Fylde Lancashire.

**Application Number: 19/01256/LAWE**

**Proposal:** Lawful development certificate for the siting of an existing holiday static caravan

**Location:** Sandy Bay Caravan Park, 119 Pilling Lane, Preesall, Poulton-Le-Fylde Lancashire.

**6 Finance**

**7 Finalisation of budget 2020/21**

**8 Signage**

**9 High visibility jackets**

Cllr J Cropper would like to ask councillors to consider the purchase of high visibility vests for councillors and the clerk to use when out and about on council business, they would have been useful to wear during the light parade along the esplanade and also when out litter picking as they would be a good safety aspect. It is proposed that they show Preesall Town Council on the back. The approximate cost of a vest is between £1 and £3 depending on quality. Councillors are asked **to determine** if they wish to approve the proposal.

**10 Business cards**

Cllr A Cropper would like to ask councillors to consider purchasing business cards that would include website and phone contact details for the council via the clerk.

Cards could be held by the clerk, the lengthsman and councillors attending the library session. The approximate cost of 100 cards on re-cycled card is £15. Councillors are asked **to determine** if they wish to approve the proposal.

**11 Clerk's delegated authority**

**12 Flag flying**

**13 Policies and procedures**

**i) Operation London Bridge**

**ii) Review of Community Engagement Strategy**

**ii) Revised disciplinary and grievance policies**

**14 Over Wyre joint council meeting**

**15 Buckingham Palace garden party 2020**

**16 Environment proposal – hedgehogs**

**17 Review of Wyre residents parking scheme**

**ITEMS 18 to 22 and 24 ARE FOR INFORMATION ONLY**

**18 Reports from subject leads and outside body representatives**

**19 Verbal reports from Wyre councillors**

Wyre councillors will report on any items relevant to the area.

**20 Clerk's report**

**21 Mayor's report**

**22 Questions to councillors**

**23 Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss:

- a) A financial matter referencing members of the public
- b) Confidentiality re item 25
- c) Long term sickness absence of a member of staff.

**24 Items for next agenda**

The next meeting will be held on 10 February 2020 at 7.00pm - councillors are asked to raise matters to be included on the agenda and provide updates from working groups by notifying the clerk **in writing by Thursday 30 January 2020** at the latest. The item should specify the business which it is proposed be transacted, in such a way that the members who receive it can identify the matters which they will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.