



PREESALL TOWN COUNCIL

29 October 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's civic events committee on Monday 4 November 2019 at **10.30am** at Preesall and Knott End Youth and Community Centre, Lancaster Road, Preesall.

Members of the public should note that this meeting may be recorded. Any recording is subject to the council's audio and video recording policy.

A handwritten signature in blue ink, appearing to read 'A. May', is placed over a light blue rectangular background.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 14 October 2019 (**enclosed**).
- 4 Public participation**
The chairman will ask councillors **to agree** to adjourn the meeting to allow non-councillors to speak and will ask councillors **to agree** to reconvene the meeting on the conclusion of public participation.
- 5 Commonwealth Day**
Councillors are asked **to consider** how they wish to mark the occasion which will be held on 9 March 2020. The theme for 2020 is still to be announced.
- 6 Christmas lights switch on**
Councillors are asked **to consider** any final arrangements for the event.
- 7 Flags**
The clerk will bring the council's flag collection to the meeting to enable councillors to decide which flags need replacing and which need additional parts/toggles. Councillors will be asked **to decide** whether additional flags need to be purchased.

8 VE Day 75

Friday event

Cllr Orme

to check availability of:

*	The park with the footballers	<i>the event will take place at the end of the season so should not be a problem</i>	to be cross checked by football organisers
*	Trumpeter/band	<i>John Squires-Evans has indicated that he would like to be involved. A trumpeter will be found for the cenotaph event.</i>	is to check and confirm his availability.
*	WI	WI have confirmed availability and wish to contribute a Lyons tea rooms style event	Confirm equipment needed
*	Community Choir		To check availability

Cllr Woods to check availability of:

*	Sound system provider		To be followed up
*	St Oswald's dramatists		To be approached
*	Bar trailer		is available and will make a contribution of £100
*	Ice cream van	<i>will confirm nearer the time</i>	
*	Hog roast		this is not available
*	Jazzabelles		<i>to be followed up</i>
*	Small children's rides		<i>to be followed up</i>
*	Donkey rides		<i>to be investigated</i>
*	Bunting – village and Lancaster Road		<i>to be investigated</i>

Cllr Burn to check:

*	to investigate hand-held union flags	<i>Cllr Orme has a number of flags</i>	

Clerk to:

*	investigate the cost of portable toilets.		
*	Obtain licence for use of field		
*	Design poster with mayor		

Sunday -

Cllr Orme to check availability of Joe Critchley

Councillors are asked **to provide updates** and to consider what further action they wish to take.

9 Date of next meeting