



PREESALL TOWN COUNCIL

23 April 2019

The next meeting of Preesall Town Council's Finance Committee on Monday 29 April 2019 at **10.00am** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in blue ink, appearing to read 'A. May'.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 8 April 2019 (**enclosed**).
- 4 Public participation**
The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.
- 5 Annual Governance and Accountability Return 2018/19 – for information and to make a recommendation to full council**
Councillors were provided with copies of the detailed budget outturn at the 8 April finance committee. The Finance committee is asked to consider section 2 (**enclosed**) and make their recommendation to full council.
Section 1 – Annual Governance Statement of the Annual Return for the Year Ended 31 March 2019, subject to satisfactory completion of the internal audit, and
Section 2 – Accounting Statements 2018/19 (**enclosed**). Section 2 has been prepared and signed by the Responsible Financial Officer (RFO/Clerk) as confirmation that the accounts have been prepared on a receipts and payments basis. Once approved by resolution of the full council, the form is then signed and dated by the chairman

(Mayor) to confirm that the account been have been approved by the council – this will take place at the 20 May meeting.

The Internal Audit will be carried out w/c 13 May and will be signed off then, the auditor's report will be presented to the 20 May meeting and an action plan to the June meeting.

6 Monthly expenditure

Below is the know expenditure to date.

Councillors are asked:

a) To note the following receipt:	
Current account	97,560.00

b) To approve the following payments:	Cheque	
Payroll	406,408,410	2956.16
Clerk's expenses (on behalf of council)	407	73.33
Lengthsman's expenses (on behalf of council)	409	40.00
Smith of Derby (Inv.0109348)	411	250.80
Viking (Inv. 167879)	412	41.77
848 IT Services – Microsoft 365 (Inv.7715)	413	9.48
Europlanters Ltd(est 5666) In Bloom	035	376.80
Amberol Ltd (order 1832)	036	988.62
Mrs J Wilson (order W9090155)	037	14.94

c) To note the following payments by direct debit	
Easy Web Sites (hosting fee, 7 x councillor email, SSL certificate)	44.40
O2 (mobile phone contract)	14.70
LCC (contributions)	847.10
LCC (deficit)	8.33

7 Date of next meeting 20 May 2019.