



PREESALL TOWN COUNCIL

20 August 2019

Dear Councillor

You are hereby summoned to attend a meeting of Preesall Town Council's Personnel Committee on Monday 27 August 2019 at **6.30pm** at Preesall Youth and Community Centre, Lancaster Road, Preesall.

A handwritten signature in black ink, appearing to read 'A. May', is enclosed in a light blue rectangular box.

Alison May
Clerk to the Council

A G E N D A

- 1 Apologies for absence**
- 2 Declaration of interests and dispensations**
- 3 Minutes of the last meeting**
Councillors are asked to approve as a correct record the minutes of the last meeting held on 29 July 2019 (**enclosed**).
- 4 Public participation**
The Chairman will ask councillors to agree to adjourn the meeting to allow non-councillors to speak and will ask councillors to agree to reconvene the meeting on the conclusion of public participation.
- 5 Exclusion of the press and public**
Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960, the council may resolve to exclude the press and public to discuss staffing matters in respect of the lengthsman. Documentation (**enclosed**).
- 6 Date of next meeting**