



CLIENT EMPLOYEE INSTRUCTIONS

Mobile unit will be deep cleaned prior to arriving on site, all OHI personnel will be wearing either face shields or face masks (a minimum of 2ply) , gloves to be worn at all times and changed after each appointment. Portable sneeze screens available and will be used appropriately.

Prior to the Appointment

- Personal Temperatures will be checked prior to entry of the mobile unit (37.5 above will be advised to see GP and will not be seen until cleared by GP), hands sanitised and face mask to be worn. Social distancing will be adhered to 2 metres apart (or 1 metre with risk mitigation where 2 metres is not viable)
- All personnel to arrive on time for their appointment with completed questionnaires and urine samples if applicable (excluding Drug & Alcohol personnel).

Health Screening

Health screening will be carried out adhering to all of the above, once complete equipment, work surfaces to be cleaned before next appointment.

OHI personnel will be wearing face masks with hand sanitiser.

Face masks to be removed for the Lung Function tests only, these will be carried out with a portable machine outside if weather permits or by the door blowing outside. OHI personnel will wear face shield or mask whilst carrying out the Lung Function Test.

At the end of the day the mobile unit will be cleaned and prepared ready for the next day.

Hand washing facilities must be made available on site for Employees/OHI personnel.

All employees and OHI staff must sanitise hands prior and after assessments.

Note: Anyone with signs/symptoms of COVID 19 should **NOT** attend appointments.

Personal details to include Name/Address and personal telephone number should be provided on questionnaire following government guidelines for Track & Trace.

All waste to include wipes, face masks, consumables to be disposed of in clinical waste receptacles and disposed of as per OHI clinical waste policy.

<https://www.fccenvironment.co.uk/>

Any person to be considered to having signs/symptoms would be referred to their respective GP for advice on further management.

If Drug & Alcohol urine tests are required:

- Face masks/coverings to be removed to give breath test, facing away from OHI personnel.
- Employee and OHI personnel to go to the client toilet facility after sanitising hands, adhering to social distance. Specimen to be produced as per OHI protocol.
- Touch points of toilet to be cleaned with disinfectant wipes before and after use.
- Employee/OHI personnel wash hands prior to leaving toilet.
- Sanitise hands prior to entering OHI unit.