

# EUXTON PARISH COUNCIL

## **GRANT POLICY**

1. Euxton Parish Council grants are principally designed to assist local voluntary organisations and projects. They are not designed to assist individuals.

Local organisations are those that are:

- active in the Village (Euxton Parish Council area)
  - or, offering a clear link to the Village, such that its residents will benefit from the Council's support of the group
2. Applications should be for a specific purpose, project or equipment (all are referred to in this policy as 'project'), with the details described in the application.
  3. All grant applications are to be made in writing (e-mail is acceptable) to the Council via the Clerk.
  4. Applications should state specifically the amount of grant sought and the total cost of the project.
  5. Each application should be accompanied by a copy of:
    - the organisation's latest cash or bank statement, and
    - the organisation's constitution, or the equivalent
    - include a list of trustees (if relevant)
  6. The organisation must sign, date and return a receipt to the Clerk as soon as the grant is received.
  7. An individual from the organisation is encouraged to attend a Council meeting to make a short verbal case for the grant. Councillors will consider more favourably applications that are supported by a short verbal case made to a Council or All Purposes Committee meeting.
  8. The Council require that the organisation receiving the grant either:
    - arranges for a photo to be taken of a Councillor with the completed project, or
    - forwards to the Council a photo of the Group with the completed project, or
    - gives feedback to Council, All Purposes Committee or the Annual Parish MeetingPhotographs will be used for Council publicity, including website and social media
  9. Notes:
    - a. Making an application does not mean that a grant will be awarded by the Council in full or in part
    - b. Applications received after the Council's grant budget has been spent will be returned with an appropriate explanation. The organisation may re-apply in the next financial year.
    - c. However, should a qualifying group require emergency financial assistance during the course of the year, Euxton Parish Council will give consideration to such an application, even if the Grant budget (at the time of the application) has been expended