

MINUTES of the Full Council Meeting held 17 March 2016 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr P Fellows	Cllr A Platt
	Cllr M Bamber	Cllr M Jarnell	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr C Jones	Cllr A Reed
	Cllr J Caughey	Cllr E Jones	Cllr A Riggott
	Cllr H T Cook	Cllr J Matson	Cllr V Thornhill

Members of the public 2

1. Apologies Cllrs Prayle, Wellerd.

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1, as a relative of an employee.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 18 February 2016 were agreed to be an accurate record, and signed by the Chairman with amendments at 9. to rearrange the words; at 8.2c to include the full agenda proposal; at 8.2a to include a sentence.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

Resolved: Council ratified the objection and observations submitted regarding the application 16/00145/FUL land adjacent to Euxton PC Church which the lead member had prepared.

16/00148/MNMA Aldi Store BV – check with planning if minimum car parking standard is maintained and if not, object to the amendment.

Lead member reported that, following the Council's observations regarding low level of car parking spaces for the Railway housing outline proposal 15/01092/OUT, planning had been refused.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

A member of the Euxton War Memorial Group attended to update regarding the remedial works around the base of the memorial; the refund of the vat had been received and a cheque will be written in favour of the Council as the groups account will be closed; fundraising will continue to go towards the upkeep of the memorial. It was asked if the remedial work by the stonemason would be guaranteed? He will ask and let Council know.

A Borough Councillor attended to discuss the library expression and a seat position, which was on the agenda, which had been referred to the Council from the Neighbourhood Working Group.

Resolved: Council resolved to restore standing orders.

6. Financial Items

Council were asked to receive financial reports 1, 3 and 4 and approve Expenditure report 2.

Councillors asked questions regarding vat not being present on an invoice, rise of the cost of printing, bags of stone, black bags purchase. Clerk responded that the printing of newsletters did not carry vat, newsletter printing had risen because the quantity had been put up and the All Purposes Committee will be considering

quotations at its next meeting for the printing contract, the stone was for renewing paths, black bag cost looked high because they are only purchased once a year to get bulk discount and free delivery.

Resolved: Council received financial reports 1, 3 and 4 and approved Expenditure report 2, which had been checked by a Councillor prior.

Creditor	Description	Total £
Easy Web-Sites	SO for website	24.00
Royal British Legion	Poppy wreath and donation	100.00
Chorley Council	Dog waste bin at greenside	86.14
Newsquest	Delivery March16 newsletter	96.45
Chorley Council	Half yr lease	6.00
C & W Berry Ltd	Stone grab bags	236.56
Viking Direct	Stationery and stamps	213.54
RHF Turf Growers	Play bark	600.00
E-on	Electricity pavilion	51.37
Royal Mail	Freepost box returns	1.82
NW in Bloom	Competition fee	110.00
E-on	Christmas lights electricity	2.23
1st Euxton ROF Scouts	Delivery March16 newsletter	63.75
Weldbank Plastic	Black bags	334.80
Townsend (Skipton)	Printing of March16 newsletter	945.00
Employee 1	Salary February 2016	1848.94
Employee 2	Salary February 2016	809.50
Employee 3	Salary February 2016	752.21
Employee 4	Salary February 2016	727.83
HMRC	Tax & NI February 2016	816.23
Employee 1	Reimbursements	25.20
Employee 2	Reimbursements	31.50
Employee 4	Reimbursements	27.65
Atlas Business Finance	Photocopies	195.50
Cash	Petty cash fund reimbursement	82.73
		<hr/> 8188.95

6.2 Confirm the bank signatories' names for the new bank accounts

Resolved: Council resolved the bank signatories for the following banks are:

Co-operative Bank. Bank signatories are: Councillors Katrina Reed, Eric Jones, Anne Caughey, Marilyn Bamber and the Clerk Debra Platt.

TSB Savings Bank. Bank signatories are: Councillors Katrina Reed, Eric Jones, Anne Caughey, Marilyn Bamber and the Clerk Debra Platt.

Santander Bank. Bank signatories are: Councillors Katrina Reed, Eric Jones and the Clerk Debra Platt.

6.3 Receive two completed internal Councillor audits

Resolved: Council received the two internal Councillor audits, thanked the volunteers who completed these on short notice, and noted the suggestion from one to include a total, in the minutes at the bottom of the cheque list, this is to be implemented.

7. Committee/Working Group Reports and Recommendations

7.1 All Purposes Committee

The Chair thanked all the volunteer litter pickers attending the two Clean for the Queen events and the Clerk for help with the volunteers.

Chair introduced the two seat proposals and positions, which were considered.

Resolved: Council agreed to order two seats together.

Resolved: Council agreed one seat position to be near to the duck pond at the roundabout in Buckshaw Village, the exact position will be made by the land owner. The second seat to be in the area indicated off Pear Tree Lane, exact position will be subject to the land owners' permission.

7.2 Personnel Committee

Chair gave a verbal update from meeting 7 March of the ongoing work streams of the Committee, the referral of the newsletter to the All Purposes Committee to investigate the production time, and its recommendation below.

Finance Committee will look into the setting of limits at a future meeting, it was suggested a £2000 limit for the debit card.

Resolved: Council agreed to apply for a debit card, to enable the Council to purchase items costing more than is carried in petty cash and/or from establishments which are unwilling/unable to accept a cheque in payment, and the following:

- Open an additional current account at the Royal Bank of Scotland (RBS)
- Signatories on this account to be the same as the main account:
Councillors Katrina Reed, Eric Jones, Anne Caughey, Marilyn Bamber and Clerk, Debra Platt.
- Mandate for the new additional account will be one to sign, to allow to apply for a debit card
- Apply for a debit card on the new additional current account at the RBS, and agree to the terms of the debit card (copied below)
- Debit card will be issued to the Clerk, Debra Platt

7.3 Leisure Committee

A report from the Millennium Green working group was presented, with recommendations and it was suggested to add in to the presented recommendations an offer of £100 to a group to carry out research at b). Councillors thanked the group for their work and report. The group offered to all Councillors the opportunity to join the group.

Resolved: Council agreed the recommendations:

- a) abandon the Millennium Green Masterplan
- b) make a survey of usage of the Green in spring/summer 2016, using a local community group and donating to Group funds, £100 could be offered to a group
- c) obtain method statements and cost estimates for the upgrading of the existing footpath network and seek to commence this work in 2016 using the funding from the Masterplan and other current allocations
- d) establish a major project for 2017/8 for the improvement of the Millennium Green as described (in the report) arrange funding and seek grant assistance
- e) the Finance Committee should advise on the procurement of this project.

7.4 Bowling Committee

The Chair verbally updated from the meeting on 3 March the items discussed from the agenda and the decision to get costings for a topographical survey and drainage design, to explore the garage land and how additional car parking can be created and to apply for match funding of £70,000 to the s106 fund.

7.5 Other Committee/Working Group verbal updates

Yarrow Valley Advisory Group, it was reported that the meetings did not have any Euxton relevant items on at the moment and to ask the group to continue sending agenda and minutes and representatives will attend if there is a relevant item.

Civic Society Award nominations are being sought, Councillors to think of nominations for the next meeting.

Chorley Liaison Meeting had been attended where there were discussions on the play area deficiencies, CIL monies, community assets and Chorley are speaking to Lancashire regarding the threats to the buses and libraries.

8. HM Queen Elizabeth II 90th Birthday Commemorations

Councillors considered the suggestion to give young people in the village a commemorative medal, to commemorate the Queens 90th birthday. It was suggested, as an alternative, that a tree, to the value of £100 could be offered to each school, and a plaque for each tree.

Resolved: Council agreed offer to each of the primary schools a tree of their choice, to the value of £100, with a plaque, for the school to plant for the Queens 90th birthday.

9. Agendas and Papers

Clarification on the legislation for Summons and Agenda was supplied and a discussion regarding the associated papers for meetings took place. This item was referred to the next meeting to consider if Standing Orders need to be adjusted or if the current system is adequate.

10. Councillors Conduct during meetings

Chair spoke in detail to Councillors regarding a complaint she had received from a Councillor regarding a Councillor.

Councillor Cook declared an interest.

Councillor Platt declared an interest.

Resolved: Council agreed to extend the meeting at 9.30.

The Chairman declared the meeting closed.