

MINUTES of the Council Meeting held 19 March 2015 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber (Vice Chair)	Cllr M Jarnell	Cllr J Prayle
	Cllr M Bamber	Cllr C Jones	Cllr K Reed (Chairman)
	Cllr A Caughey	Cllr E Jones	Cllr A Riggott
	Cllr J Caughey	Cllr J Matson	Cllr A Reed
	Cllr H T Cook	Cllr M Parr	Cllr V Thornhill
	Cllr P Fellows	Cllr A Platt	Cllr S Wellerd
			2 members of the public

1. Apologies

2. Declarations of Interest

Cllr Platt declared a pecuniary interest in items forming part of agenda items 6.1, 10, 14 as a relative of an employee. Cllrs Jarnell, J Bamber declared a personal interest in item 4, planning application for Five Acres.

3. Minutes of Council Meetings

Resolved: Minutes of the Council Meeting on 19 February 2015 were agreed to be an accurate record, and signed by the Chairman.

4. Statutory Business

Planning - considered applications in report from Lead Member for Planning.

Resolved: Council agrees with the members suggested response: 15/00088/FUL Five Acres application - raise the Council's concerns about the steady creeping 'industrialisation' of this site which has been deemed appropriate development in the greenbelt and request that the application be carefully scrutinised to ensure that it is appropriate development within the greenbelt. Also that, if the development is appropriate, the developer be asked to convert other areas of buildings or surfacing on this site back to a more appropriate greenbelt use.

5. Public Participation - Residents and Police Matters

Resolved: Council resolved to suspend standing orders.

A resident raised his concerns on items contained in the risk assessment such as council records, the plan if the Clerk was to be out of action.

Resolved: Council resolved to restore standing orders.

6. Financial Items

6.1 Approve requests for payment made to the Council

Resolved: Council agreed the itemised requests for payment be approved for payments on report 2 which had been checked by a Councillor prior.

Creditor	Description	Total £
Townsend Print (Skipton)	Printing of March newsletter	885.00
E-on	Electricity for pavilion	45.84
Lancashire Pest Control	Moles	55.00
E-on	Electricity for Christmas Tree	2.97
SLCC	Conference places	165.60
Newsquest	Delivery of March Newsletter	120.60
Employee 1	Reimbursements	21.00
Employee 2	Reimbursements	35.00
Employee 3	Reimbursements	48.58
Employee 4	Reimbursements	32.20
Employee 1	Salary March	1431.66
Employee 2	Salary March	764.39

Employee 3	Salary March	777.18
Employee 4	Salary March	748.16
H M Revenue & Customs	Tax & NI March 15	633.28
Cash	Petty cash fund reimbursement	389.05

6.2 Receive financial monitoring reports.

Resolved: Council requested the reports are dated '1 April to date' and that the Summary Report is shown to the date of the bank statements.

Resolved: Council received the financial monitoring statements.

7. Committee/Working Group Reports

Cllr Riggott informed that the All Purposes Working groups for Twitter/Website have arranged a training/instruction session for Tuesday, 24th March and all are welcome.

7.1 LDF Working Group - Cllr J Bamber informed, the Inspector had written to Chorley Council about the consultation documents had not been translated into other languages and slippage of dates.

7.2 Bowling & Boules Committee - Cllr J Bamber reported that the re-arranged meeting is to be on Tuesday, 14th April.

7.3 Leisure Committee - Cllr J Caughey verbally updated on the meeting held on Tuesday, Balshaw Lane play scheme had been ordered and the Clerk had negotiated an additional item of equipment, members discussed trees on the Millennium Green and a working group had been set up for Greenside.

8. Communication digest item

Resolved: Council agreed for any significant items or events should be reported verbally by the Clerk at each meeting.

9. Financial Risk Assessment

Resolved: Council reviewed and adjusted items on the document and it was agreed.

Resolved: Council agreed to set up a 'Risk working group' to review the Councils risks, the assessment process, the documents and the way it is reported to Council. Members to be Cllrs **Cook**, C Jones, J Prayle, K Reed, J Bamber.

10. Council Minutes production

Resolved: Council decided it would like the production of the Minutes to be done within 5 working days. The Personnel Committee was tasked to investigate and return to Council with what can be an achievable solution.

11. Noting the Power for Actions taken by the Council

Resolved: Council decided that, the Power under which the Council can carry out an action and, the source of any legal advice given on a subject, should be noted in the Minutes.

12. Unify Credit Union investment/Finance Committee

Council discussed investing in Unify. It was decided not to invest.

Resolved: Council decided to set up a Finance Committee to look in to finance related matters.

9.25 Cllr Wellerd left

Chair proposed a meeting extension.

13. Committee Membership choices for 2015/2016

Resolved: Council agreed that, if a Councillor wished to serve on the Personnel Committee then they needed to write a letter of nomination, which should have a

proposer and seconder, from the current Councillors, submit to the Clerk 7 working days prior to the May Annual meeting. The nominations received would be voted upon, by paper ballot at the AGM. Councillors can withdraw before the vote and current serving members of the Committee will be noted as such on the ballot paper.

Chair proposed items 14 and 15 be deferred to the next meeting.

16. Matters for Information

A Councillor requested that Councillors consider the timings for items more so the all the items might be considered at the meeting and not deferred.

A Councillor requested an item on a future agenda to join NALC.

As there was no further business, the Chairman declared the meeting closed.

9.50