

MINUTES of Astley Village Parish Council meeting held Wednesday, 4 March 2015 at Astley Village Community Centre, Hallgate, Astley Village.

Present Cllrs L Lennox (Chairman), R Fraser, I Handley, C Lennox, M Lynch, J Nuttall. Clerk Mrs D Platt.

261.01 Apologies Cllr K Robinson, M Handley.

261.02 Declarations of Interest - none

261.03 Minutes of Meeting

RESOLVED: Minutes of the Council meeting of 7 January 2015 were accepted as a correct record and signed by the Chair with two minor amendments at 4 and 7.

261.04 Clerks Report

It was also reported that Chorley Council is now selling public open space to 18A The Farthings. When the Strawberry Fields planning applications are submitted they need to go on the agenda.

261.05 Statutory Business

RESOLVED: Council wished to submit their preference for the new Rugby fields development to be called Chancery Fields, as the site is named.

261.06 Public Participation - none present.

261.07 Financial Matters

i) Consider applications for payment made to the Council
Councillors considered the requests for payment. A Councillor verified the requests against the cheques and payment schedule.

RESOLVED: The following requests for payment/standing orders were approved.

£	125.00	Chorley Silver Band	Christmas 14
£	1200.00	Chorley Borough Council	Contribution to the N'hood Project
£	312.41	Employee 1	Salary Mar 15
£	75.83	Employee 2	Salary Mar 15
£	583.16	Employee 3	Salary Mar 15
£	101.80	HMRC	Tax & NI Mar 15
£	118.28	Employee 1	Salary different for 2014/15
£	14000.00	Unity Trust Bank	Transfer to between accounts (not spent)

ii) Approve financial monitoring statements

RESOLVED: Council received the statements and updates.

iii) Receive final budget for 2015/2016.

RESOLVED: Council agreed to transfer £1,590 in to the village improvement budget.

iv) Approve a replacement cheque signatory

RESOLVED: Council agreed Cllr M Lynch would take over being cheque and bank signatory from Cllr Robinson.

261.08 Publication of Council Minutes

Council discussed the timing of the publication of Council's minutes in draft.

RESOLVED: Council agreed to issue a brief bullet point meeting report after each meeting (Chair and Clerk to write at the end of a meeting) for the noticeboard and website and only publish approved minutes.

The Public Participation section was proposed to be moved up the agenda to item 3.

Standing orders will be adjusted at the May meeting.

Personnel Committee will consider the Clerk's contract at its next meeting.

261.09 Noticeboard(s)

Council reviewed the new and old noticeboard provision.

RESOLVED: Council will allow the community and groups to use the now unused noticeboard on the wall by the pharmacy. The new board to have a header of the Council's name and footer of the website address. Put a notice in the newsletter about the new use for the noticeboard.

261.10 Local Council Award Scheme

Council decided to work towards the foundation level list items but not to submit to apply to the scheme.

261.11 Besk Kept Village Competition

Council decided to work towards an entry for 2016, but not for 2015.

261.12 Review of Policy and Agenda List

Council reviewed the lists. The Standing Orders will be considered at the May meeting and the calendar was adjusted. The Personnel Committee will review four policies and send back to the July Council meeting. Council will review the Complaints procedure.

261.13 Newsletter

LL Chairs column (including Rugby/strawberry fields info, neighbourhood projects report)

ML Will get Police article from Vicky

LL Annual Report

MH Chorley Flower Show

Clerk will do Election article, Notice welcoming public to meetings, Notice about Community Noticeboard; include articles from N'hood officer about dog chipping etc
Budget report about increasing village improvements budget

Meals on wheels info

Energy info

Ask WI and Scouting Ass for articles

Euxton Girls ad

261.14 Environment Reports

Reports; recycling area is to be removed from Hallgate car park, the flooding issue at Foxcote play area has been reported on and is ongoing.

It was proposed that the Council fund a seat at the Buckshaw Hall Close bus stop (Derian House side) and CBC will install. This was referred to the May agenda for costings/approval/location.

Discussed bins and replacements of doggy bins. Suggest Cllrs submit their ideas.

Suggested that the newer seats and planters also get plaques, Cllr Lynch will investigate and report back.

Wooden fence panels used by nursery are still outside the community centre and need removing. Grassed area adjacent to the community centre still needs finishing off, within the railing edges.

It was reported that Places for People were tidying areas like paths, beds etc and this was welcomed.

261.15 Reports from Parish Councillors who represent the Parish Council on Other Bodies

Cllr Robinson sent in a report that the new play area should have been completed March but may just run into April and 10,000 more snowdrops are to be planted.

Three Tier Forum – Cllr L Lennox reported from the meeting the promotion of the Meals on Wheels project, the budget consultation was discussed, LCCs consultation, Unify discussion and loan advert, the Derian House parking was raised.

Neighbourhood Working – Cllr L Lennox reported that PfP had attended and informed of the work they were to do on the rear shop walls, the projects were discussed such as the wildflower meadows at The Farthings etc, gateways, tree planting in the wet areas, and the two Euxton projects at the Balshaw Lane ponds and Primrose Hill School.

PACT - Cllr Lynch reported on the PACT meeting which was attended by Euxton Cllrs who were to lose their PACT meeting.

261.16 Matters for information

2015 meeting dates: 7pm Wednesdays: 13 May, 1 July, 2 September, 4 November.

The Chairman declared the public part of the meeting closed.