

MINUTES of Astley Village Parish Council meeting held Wednesday, 1 March 2017 at Astley Village Community Centre, Hallgate, Astley Village.

Present Cllrs A Bridge, R Fraser, I Handley, D Hope, C Lennox, L Lennox (Chairman), M Lynch, J McAndrew, J Nuttall.
Clerk Mrs D Platt.

273.01 Apologies for Absence – Cllr Robinson

273.02 Declarations of Interest – none.

273.03 Public Participation

RESOLVED: Council agreed to suspend standing orders.

Visitor, Michelle Graham, Youth & Community Engagement officer for Inspire (Chorley Youth Zone) – attended to introduce the Chorley Youth Zone, discuss transport and youth engagement. Michelle described the facilities and layout, costs and opportunities for all ages also how the centre may work, opening hours, engagement and all the activities the centre can be used for.

RESOLVED: Council agreed to restore standing orders.

273.04 Minutes of Meeting

RESOLVED: Minutes of the Council meeting of 4 January 2017 were accepted as a correct record and signed by the Chair.

Derian House – Clerk to write to ask visitors and staff to not park on the grass verge and churn up the grass as it spoils the verges and tidiness of the village.

Lancashire County Council – Clerk to write to ask LCC to investigate who is parking on the grass verges by Derian House, how to improve the situation and maybe stop people parking.

Chorley & SR Hospital – Clerk to write to ask that they ask staff not to park on the grass verge, outside of Derian House.

273.05 Clerks Report

Members received the report.

16/01059/FUL Derian House fenceline – check boundary and inclusion of cycle notices and whether they have approval of the additional length.

273.06 Statutory Business

Parking restriction order in layby Chancery Road, advert in the newspaper

17/0003//FULMAJ Chorley Rugby Club housing site requested condition changes

17/00106/TPO 14 Chancery Fields tree application

17/00140/FULHH 73 Studfold - Single storey side extension to form garage (following demolition of carport

17/00126/FULHH 113 The Farthings – Erection of two story rear extension wrapping around to form a single storey side

273.07 Financial Matters

i) Consider applications for payment made to the Council

RESOLVED: The following requests for payment/standing orders were approved.

£	24.00	Easy Websites	Monthly rental February
£	224.75	Employee 1	Reimbursements
£	258.64	Employee 1	Salary Mar 2017
£	79.63	Employee 2	Salary Mar 2017
£	606.67	Employee 3	Salary Mar 2017
£	64.80	HMRC	Tax&NI Mar 2017

RESOLVED: The salary payments for April will be approved by the two signatories when they are be available, following the end of year close down and new NI rates being issued, payments will be ratified by Council at the May meeting.

ii) Receive monitoring reports.

RESOLVED: Council approved the monitoring figures.

RESOLVED: Rates for advertising in the newsletter are £70 full page, £45 half page and £25 quarter page. Clerk will publish the rates in the next newsletter and circulate to businesses before the next newsletter.

RESOLVED: Council agreed to sign the form to close the Unify Trust bank account.

273.08 Consultations

i) Chorley Council Revised Private Sector Housing Assistance Policy

RESOLVED: Council agreed by majority to respond to the consultation positively to three questions.

ii) Draft Central Lancashire Employment Skills Supplementary Planning Document Consultation

Noted.

273.09 Best Kept Village Competition

There was no proposal to enter the competition this year.

273.10 Policy List Review

Personnel Committee were requested to review some of the older policies, eg Bullying & Harassment, Equal Opportunities Policy, Parish/Employee Employee Relations and Representative Protocol.

273.11 Review Calendar

Members reviewed the calendar of tasks.

273.12 Two Year Plan

Request to Chorley Council that the doggy bin (which the pedal is broken on) at The Farthings be exchanged for a litter bin.

Discussed new projects, community orchard project, Westway fields play equipment options, book bench project and new seats at bus stops.

Reviewed and revised the two year plan.

CL will write in the newsletter about the plan and ask for suggestions.

RESOLVED: The plan was agreed, with the changes.

273.13 Annual Report

Members were happy with the draft annual report.

273.14 Newsletter planning

Consider articles for the Spring issue:

Two year plan CL, annual report LL, advertising rates, chairs report LL, community group report, litter pick days and new dates ML, Friends report JMCA, budget report.

Litter picking events will continue and ML will issue the future dates.

273.15 Social Media Policy

Members considered the drafted policy for adoption

RESOLVED: Council agreed to adopt the Social Media Policy as it is drafted.

273.16 Publicity Protocol

Members considered the revised protocol for adoption. Main alteration was the addition of the noticeboard use, and the recommended items for the website, included social media references and clarified some item wordings to make them more understandable.

RESOLVED: Council agreed to adopt the amended Publicity Protocol document.

273.17 Environment Reports

Seven trees removed have been removed along Chancery – request replacements to be fruit trees.

Three trees planted last year adjacent to Studfold, have died – request replacement to be fruit trees.

7 Judeland collapsed PO grid – chase repair works.

Studfold bus stop, opposite Great Meadow, flooding pavement because of a collapsed grid in road. Report.

Light in subway, one is out. Report.

Personnel Committee action items to be collated and copied to Councillors.

Reminder to Members of the litter pick day - Saturday, 10am.

273.18 Reports from Parish Council representatives on Other Bodies

Friends of Astley Park, JmCA – bat man reports some evidence that some boxes are occupied. Reed bed is doing fantastically well. There was a report of a river pollution problem. The fountain project - ongoing investigations. £8000 promised – planning where to get water drained to. The new play area - concerns about it being so wet

Liaison Meeting, LL updated the meeting. Items discussed; Market Walk, car park charges, adoptions and questions.

Neighbourhood Meeting, LL updated that the Village Green planting project was accepted as a project for 2017/2018 and the banking to underpass and area adjacent the community centre will be dealt with under business as usual.

273.19 Matters for information

The Chairman declared the meeting closed.

2017 meeting dates: 7pm Wednesdays:

3 May, 5 July, 6 September, 1 November.

9.25